



Ordinary Council Meeting

Minutes

21 March 2024

Open Council Meetings – Procedures

1. All Council meetings are open to the public, except for matters raised by Council under “confidential items”.
2. Members of the public may ask a question at an ordinary Council meeting under “public question time”.
3. Members of the public who are unfamiliar with meeting procedures are invited to seek advice at the meeting. If unsure about proceedings, just raise your hand when the presiding member announces public question time.
4. All other arrangements are in accordance with the Council’s standing orders, policies and decisions of the Council.

Undersigned

Chief Executive Officer

Bunbury-Harvey Regional Council
51 Stanley Road, Wellesley
Western Australia 6233

Correspondence to:
Post Office Box 111
Australind WA 6233

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ATTACHMENTS

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Attachment 2	Financial Statement for Period Ending 29 February 2024
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Attachment 5	February 2024 Budget Review
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VISION

To develop, implement and maintain innovative and sustainable waste reduction, recycling and landfilling services while managing waste facilities with best practice standards for the councils of the Wellington Region and beyond.

To provide sustainable waste minimisation, recycling and alternative waste treatment services to an informed community while reducing the environmental impact of waste and maximising the conservation of natural resources through reduced material use and increased resource recovery

MISSION

To ensure the delivery of an integrated, cost-effective and environmentally sound waste management system and to promote sustainable community programs and policies ensuring that the health, diversity and productivity of the environment is maintained or enhanced for the benefit of future generations.

Reduce the environmental impact of waste and maximise conservation of natural resources through reduced overall material use and increased materials and energy recovery.

VALUES

Excellence:

To provide best practice facilities and waste services to our community through the development of quality controls and continuous improvements.

Leadership:

Having a clear vision and direction, that engages with key stakeholders and our community.

Integrity:

Acting with a level of trust, respect, honesty, hard work, communication and shared responsibility that is exhibited by its people.

Accountability:

To ensure the collection and management of solid waste and recovered materials in an environmentally sound manner and in accordance with regulatory requirements and the Department of Water and Environmental Regulation licence conditions.

Innovation:

Embrace new and better ways to achieve improved results through creativity, inventiveness and teamwork.

Respect

We value diversity and respect and are committed to work towards integrating the principles of Equal Employment Opportunity and ensure that the work environment is free from harassment and discrimination. We value and respect all members of our community.



Bunbury-Harvey Regional Council

Minutes

Minutes of the Ordinary Meeting of the Bunbury-Harvey Regional Council held in the Administration Complex, Stanley Road Waste Management Facility, 51 Stanley Road, Wellesley on Thursday, 21 March 2024 at 4:30pm.

Minutes

1. Declaration of Opening / Announcement of Visitors

The meeting was declared open by Cr Wendy Dickinson at 4:31pm.

These Minutes were confirmed as being true and correct by Council on [Click here to enter a date.](#) by Council Resolution: [Click here to enter text.](#)

Cr Wendy Dickinson
Chairperson

Mr Nick Edwards
Chief Executive Officer

2. Acknowledgement of the Country

We acknowledge the Traditional Custodians of this land on which we gather today, the Noongar Wardandi people, and pay our respects to Elders past, present and future.

3. Attendances and Apologies

3.1. Attendances

<i>Council Members:</i>	Representing
Cr Wendy Dickinson (Chairperson)	Shire of Harvey
Cr Tresslyn Smith (Deputy Chairperson)	City of Bunbury
Cr Marina Quain	City of Bunbury
Cr John Bromham	Shire of Harvey
<i>Executive Leadership Team (Non-Voting)</i>	Representing
Mr Nick Edwards	Chief Executive Officer (BHRC)
<i>Officers (Non-Voting)</i>	Representing
Ms Meta Hazeldine	Finance Manager
Mrs Taryn York	Council Meeting Support Officer
<i>Others(Non-Voting)</i>	Representing
Mr Gavin Harris	City of Bunbury
Mr Rick Lotznicker	Shire of Harvey

3.2. Apologies

Mr Alan Ferris, CEO of City of Bunbury
Ms Annie Riordan, CEO of Shire of Harvey
Cr Dakota Krispyn
Cr Michelle Steck

4. Public Question Time

Nil

5. Summary of Response to previous Questions taken on notice

Nil

6. Applications for Leave of Absence

Nil

7. Confirmation of Minutes

The minutes of the Ordinary meeting of Council held on 1 February 2024, are confirmed as a true accurate record.

MOVED BY: Cr John Bromham

SECONDED BY: Cr Tresslyn Smith

RESULT: CARRIED / ~~LOST~~ 4 / 0

RESOLUTION: OC210324-1956

8. Petitions / Memorials / Presentations

Nil

9. Declarations of Interests

Nil

10. Announcements (by the presiding member without discussion)

Nil

11. Reports of Committees

Nil

12. Reports of Officers

12.1. Financial Statements for the period ending 31 January 2024

Applicant / Proponent:	Internal			
Responsible Officer:	Meta Hazeldine, Finance Manager			
Responsible Manager:	Nick Edwards, Chief Executive Officer			
Executive:	Nick Edwards, Chief Executive Officer			
Authority / Discretion:	Advocacy	<input checked="" type="checkbox"/>	Review	<input type="checkbox"/>
	Executive/Strategic	<input checked="" type="checkbox"/>	Quasi-Judicial	<input type="checkbox"/>
	Legislative	<input checked="" type="checkbox"/>	Information Purposes	<input type="checkbox"/>
Attachment(s):	Attachment 1 – Financial Statements for the period ending 31 January 2024			

Summary

The following comments are provided on the key elements of Council's Financial Performance:

1. Statement of Comprehensive Income (**attached at Appendix 1**)
 - a. Actual YTD Financial Performance to 31 January 2024

	ACTUAL	BUDGET	VARIANCE	
• Income	4,620,683	4,666,197	(45,514)	Unfavourable
• Expenditure	(3,947,598)	(4,742,864)	795,265	Favourable
• Operating Surplus/(Deficit)	673,085	(76,666)	749,751	Favourable

2. Statement of Financial Activity (attached at Appendix 3)

Closing Surplus to 30 June 2024 is forecast to be \$432,026.

3. Capital Works

	ACTUAL	BUDGET	VARIANCE
• Capital Expenditure	(40,773)	(42,042)	1,270

4. Statement of Financial Position (attached at Appendix 5)

• Current Assets of \$4,651,511 includes:	ACTUAL	FORECAST
○ Cash and Cash Equivalents	3,588,491	1,668,244
○ Trade and Other Receivables	1,041,351	306,589
○ Prepayments	13,346	31,942
○ Inventories	8,324	18,357
• Current Liabilities of \$867,991 includes:		
○ Trade and Other Payables	499,767	487,168
○ Provisions	340,416	340,586
○ Other liabilities	27,809	13,923
• Working Capital (Current Assets less Current Liabilities) is:	3,783,519	1,197,377
• Equity (Total Assets less Total Liabilities) is	8,942,522	7,281,403
• Reserves	922,508	699,352

5. Investments

Total of \$3,360,379 includes:			
	Invested Funds \$	% of Total Funds	Max % of Total Funds Allowed
○ Commonwealth Bank	1,820,618	54%	75
○ National Australia Bank	1,539,761	46%	75
TOTAL:	3,360,379	100%	

Executive Recommendation

That Council:

Receive and accept the Financial Statements for period ending 31 January 2024 as presented to Council.

MOVED BY: Cr Marina Quain

SECONDED BY: Cr Tresslyn Smith

RESULT: CARRIED ~~LOST~~ 4 / 0

RESOLUTION: OC210324-1957

Background

A financial management report is provided to Councillors on a monthly basis which includes the following summaries:

- Statement of Comprehensive Income (attached at **Appendix 1**)
- Banksia Road Operations (attached at **Appendix 2**)
- Statement of Financial Activity (attached at **Appendix 3**)
- Statement of Financial Position (attached at **Appendix 4**)
- Statement of Net Current Assets (attached at **Appendix 5**)

Legislative Compliance

In accordance with the provisions of Section 6.4 of the Local Government Act 1995 and Regulations 34(1) of the Local Government (Financial Management) Regulations 1996, a Local Government is to prepare each month a Statement of Financial Activity (Attached at Appendix 3) reporting on the revenue and expenditure as set out in the annual budget under Regulations 22 (1) (d) for this month.

At the Council Meeting on 17 August 2023 Council adopted that a variance between actual and budget-to-date of greater than or equal to 10% and \$15,000 is considered to be a material variance for reporting purposes in the Statement of Financial Activity for 2023/24.

Consultation

Nil

Financial Implications

As per the 2023/24 Financial Budget.

Statutory Environment

Sections 12 and 13 of the Local Government (Financial Management) Regulations 1996 Apply.

Strategic Implications

Nil

Policy Implications

Nil

Officer Comment

The following is an explanation of significant variances identified in the Statement of Financial Activity:

Operating Revenue

Fees and Charges - Favourable year-to-date variance due to higher than anticipated revenue at Banksia Rd Tipping Fees of \$105K and Shire of Harvey Tip passes of \$108K.	\$210,167 14%
Interest - Favourable year-to-date variance due to higher than anticipated interest earned on funds.	\$27,607 203%
Contributions - Unfavourable year-to-date variance due to budget including contribution from member councils for mattress disposal.	(\$323,950) 18%

Operating Expenditure

Materials and Contracts – Favourable due to savings in mattress disposal \$221K, Groundwater investigation \$174K and Bore monitoring \$75K.	\$446,456 36%
Depreciation – Favourable year-to-date variance due to actual expense being lower than anticipated in the budget.	\$59,952 17%
Other Expenditure – Favourable year-to-date variance due to savings in disposal costs \$286K. Offset by an overspend against budget in the Banksia Rd disposal fees of historical overburden (\$85K) and disposal costs for member councils being (\$23K).	\$189,767 13%

Investing Activities

Property, Plant & Equipment Acquisitions – The budget included the purchase of a generator for the gas flares, an eyewash station and UV light for water pump at Banksia Rd. Actual spend includes four air conditioning units which required replacing after a power surge and a fire suppression water trailer.	\$19,822 47%
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Financing Activities

Transfer From Reserves – Favourable difference is due to funding of the Banksia Rd hardstand from reserves being budgeted for which has not occurred. Budget also includes funding for new generator, and fire fighting sea container unit which has not been spent.	\$30,631 11%
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Voting Requirement

Simple Majority

12.2. Financial Statements for the period ending 29 February 2024

Applicant / Proponent:	Internal			
Responsible Officer:	Meta Hazeldine, Finance Manager			
Responsible Manager:	Nick Edwards, Chief Executive Officer			
Executive:	Nick Edwards, Chief Executive Officer			
Authority / Discretion:	Advocacy	<input checked="" type="checkbox"/>	Review	<input type="checkbox"/>
	Executive/Strategic	<input checked="" type="checkbox"/>	Quasi-Judicial	<input type="checkbox"/>
	Legislative	<input checked="" type="checkbox"/>	Information Purposes	<input type="checkbox"/>
Attachment(s):	Attachment 2 – Financial Statements for the period ending 29 February 2024			

Summary

The following comments are provided on the key elements of Council's Financial Performance:

1. Statement of Comprehensive Income **(attached at Appendix 1)**
 - a. Actual YTD Financial Performance to 29 February 2024

	ACTUAL	BUDGET	VARIANCE	
• Income	4,994,247	6,639,835	1,645,588	Unfavourable
• Expenditure	(4,386,872)	(6,817,501)	2,430,629	Favourable
• Operating Surplus/(Deficit)	607,375	(177,666)	785,040	Favourable

2. Statement of Financial Activity **(attached at Appendix 3)**

Closing Surplus to 30 June 2024 is forecast to be \$59,331. All forecast changes noted have been included in the February 2024 Budget Review which is included in this agenda.

3. Capital Works

	ACTUAL	BUDGET	VARIANCE
• Capital Expenditure	(38,973)	(72,042)	33,070

4. Statement of Financial Position **(attached at Appendix 5)**

	ACTUAL	FORECAST
• Current Assets of \$4,962,483 includes:		
o Cash and Cash Equivalents	4,257,608	1,302,306

○ Trade and Other Receivables	672,097	497,658
○ Prepayments	20,889	32,149
○ Inventories	11,890	11,300
● Current Liabilities of \$876,268 includes:		
○ Trade and Other Payables	508,044	487,168
○ Provisions	340,416	340,586
○ Other Liabilities	27,809	14,088
● Working Capital (Current Assets less Current Liabilities) is:	4,086,215	805,148
● Equity (Total Assets less Total Liabilities) is:	8,969,191	7,321,531
● Reserves	845,255	759,906

5. Investments

Total of \$4,110,966.50 includes:			
	Invested Funds \$	% of Total Funds	Max % of Total Funds Allowed
○ Commonwealth Bank	2,571,205	63%	75
○ National Australia Bank	1,539,761	37%	75
TOTAL:	4,110,966	100%	

Executive Recommendation

That Council:

Receive and accept the Financial Statements for period ending 29 February 2024 as presented to Council.

Cr Smith raised the question why there was such a large variance in the actual income compared to the budgeted income. The Bunbury Harvey Regional Council CEO advised that he would take that question on notice and advise. Cr Smith confirmed that subject to the council being satisfied with the reasoning behind such a large variance, she was happy to move the executive recommendation.

MOVED BY: Cr Tresslyn Smith

SECONDED BY: Cr John Bromham

RESULT: CARRIED / ~~LOST~~ 4 / 0

RESOLUTION: OC210324-1958

Background

A financial management report is provided to Councillors on a monthly basis which includes the following summaries:

- Statement of Comprehensive Income (attached at **Appendix 1**)
- Banksia Road Operations (attached at **Appendix 2**)
- Statement of Financial Activity (attached at **Appendix 3**)
- Statement of Financial Position (attached at **Appendix 4**)
- Statement of Net Current Assets (attached at **Appendix 5**)

Legislative Compliance

In accordance with the provisions of Section 6.4 of the Local Government Act 1995 and Regulations 34(1) of the Local Government (Financial Management) Regulations 1996, a Local Government is to prepare each month a Statement of Financial Activity (Attached at Appendix 3) reporting on the revenue and expenditure as set out in the annual budget under Regulations 22 (1) (d) for this month.

At the Council Meeting on 17 August 2023 Council adopted that a variance between actual and budget-to-date of greater than or equal to 10% and \$15,000 is considered to be a material variance for reporting purposes in the Statement of Financial Activity for 2023/24.

Consultation

Nil

Financial Implications

As per the 2023/24 Financial Budget.

Statutory Environment

Sections 12 and 13 of the Local Government (Financial Management) Regulations 1996 Apply.

Strategic Implications

Nil

Policy Implications

Nil

Officer Comment

The following is an explanation of significant variances identified in the Statement of Financial Activity:

Operating Revenue

Fees and Charges - Favourable year-to-date variance due to higher than anticipated revenue at Banksia Rd Tipping Fees of \$107K and Shire of Harvey Tip passes of \$118K.	\$230,887 14%
Interest - Favourable year-to-date variance due to higher than anticipated interest earned on funds.	\$32,869 210%
Contributions - Unfavourable year-to-date variance due to budget including contribution from member councils for historical mattress and timber waste disposal.	(\$1,924,748) 56%

Operating Expenditure

Materials and Contracts – Favourable due to savings in timber waste disposal \$1.5M, mattress disposal \$221K, groundwater investigation \$173K, bore monitoring \$75K.	\$1,997,919 71%
Depreciation – Favourable year-to-date variance due to actual expense being lower than anticipated in the budget.	\$61,317 15%
Other Expenditure – Favourable year-to-date variance due to savings in disposal costs \$326K and CDS \$26K. Offset by an overspend against budget in the Banksia Rd disposal fees of historical overburden (\$85K) and disposal costs for member councils being (\$29K).	\$233,939 14%

Investing Activities

Property, Plant & Equipment Acquisitions – The budget included the purchase of a generator for the gas flares, furniture and equipment, an eyewash station and UV light for water pump at Banksia Rd. Actual spend includes four air conditioning units which required replacing after a power surge and a fire suppression water trailer.	\$49,822 69%
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Financing Activities

Transfer From Reserves – Favourable difference is due to funding of the Banksia Rd hardstand from reserves being budgeted for which has not occurred. Budget also includes funding for new generator, and fire fighting sea container unit which has not been spent.	\$61,383 20%
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Voting Requirement

Simple Majority

12.3. Summary of Accounts paid for period ending 31 January 2024

Applicant / Proponent:	Internal			
Responsible Officer:	Meta Hazeldine, Finance Manager			
Responsible Manager:	Nick Edwards, Chief Executive Officer			
Executive:	Nick Edwards, Chief Executive Officer			
Authority / Discretion:	Advocacy	<input checked="" type="checkbox"/>	Review	<input type="checkbox"/>
	Executive/Strategic	<input checked="" type="checkbox"/>	Quasi-Judicial	<input type="checkbox"/>
	Legislative	<input checked="" type="checkbox"/>	Information Purposes	<input type="checkbox"/>
Attachment(s):	Attachment 3 - Summary of Accounts paid for period ending 31 January 2024			

Summary

Section 13 (2) of Government (Financial Management) Regulations 1996 require that where Local Government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing detail for each account paid since such list was prepared. This item is presented to Council to advice of payments made for 31 January 2024

Officer Recommendation

That Council:

Receive and accept the Summary of Accounts paid for period ending 31 January 2024 as presented to Council.

MOVED BY: Cr Tresslyn Smith

SECONDED BY: Cr Marina Quain

RESULT: CARRIED / ~~LOST~~ 4 / 0

RESOLUTION: OC210324-1959

Background

As noted in Summary.

Voting Requirement

Simple Majority

Officer Comment

The attachment details all payments made for 31 January 2024

Consultation

Nil

Financial Implications

As per the declaration within the schedule summary, the accounts have been checked and are fully supported by vouchers and invoices and which have been duly certified as to the receipt of goods and the rendition of service and as to prices, computation and costing(s). Sufficient allocations are contained within the 2023/2024 budget to cover payment of the accounts.

Statutory Environment

Sections 12 and 13 of the Local Government (Financial Management) Regulations 1996 Apply.

Strategic Implications

Nil

Policy Implications

Nil

12.4. Summary of Accounts paid for period ending 29 February 2024

Applicant / Proponent:	Internal			
Responsible Officer:	Meta Hazeldine, Finance Manager			
Responsible Manager:	Nick Edwards, Chief Executive Officer			
Executive:	Nick Edwards, Chief Executive Officer			
Authority / Discretion:	Advocacy	<input checked="" type="checkbox"/>	Review	<input type="checkbox"/>
	Executive/Strategic	<input checked="" type="checkbox"/>	Quasi-Judicial	<input type="checkbox"/>
	Legislative	<input checked="" type="checkbox"/>	Information Purposes	<input type="checkbox"/>
Attachment(s):	Attachment 4 - Summary of Accounts paid for period ending 29 February 2024			

Summary

Section 13 (2) of Government (Financial Management) Regulations 1996 require that where Local Government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing detail for each account paid since such list was prepared. This item is presented to Council to advice of payments made for 29 February 2024

Officer Recommendation

That Council:

Receive and accept the Summary of Accounts paid for period ending 29 February 2024 as presented to Council.

MOVED BY: Cr John Bromham

SECONDED BY: Cr Marina Quain

RESULT: CARRIED / ~~LOST~~ 4 / 0

RESOLUTION: OC210324-1960

Background

As noted in Summary.

Voting Requirement

Simple Majority

Officer Comment

The attachment details all payments made for 29 February 2024

Consultation

Nil

Financial Implications

As per the declaration within the schedule summary, the accounts have been checked and are fully supported by vouchers and invoices and which have been duly certified as to the receipt of goods and the rendition of service and as to prices, computation and costing(s). Sufficient allocations are contained within the 2023/2024 budget to cover payment of the accounts.

Statutory Environment

Sections 12 and 13 of the Local Government (Financial Management) Regulations 1996 Apply.

Strategic Implications

Nil

Policy Implications

Nil

12.5. February 2024 Budget Review

Applicant / Proponent:	Internal			
Responsible Officer:	Ms Meta Hazeldine, Finance Manager			
Responsible Manager:	Mr Nick Edwards, Chief Executive Officer			
Executive:	Mr Nick Edwards, Chief Executive Officer			
Authority / Discretion:	Advocacy	<input checked="" type="checkbox"/>	Review	<input type="checkbox"/>
	Executive/Strategic	<input checked="" type="checkbox"/>	Quasi-Judicial	<input type="checkbox"/>
	Legislative	<input checked="" type="checkbox"/>	Information Purposes	<input type="checkbox"/>
Attachment(s):	Attachment 2 - Appendices 1 to 6 (included in the Appendices of the Financial Statements for the Period Ending 28 February 2023) Attachment 5 – February 2024 Budget Review			

Summary

Council adopted the 2023/24 Budget on 17 August 2023 with a total budgeted expenditure of \$13.3M. This comprises of \$2.4M of capital expenditure and \$10.9M of operating expenditure excluding depreciation.

Proposed changes to operating income will decrease by \$2.7M from \$10.5M to \$7.8M mainly due to a reduction in member council contributions of \$3M for removal of historical timber waste. As a result, expenditure will also decrease by \$2.6M from \$10.9M to \$8.2M to offset the reduction in revenue. Capital revenue has decreased by \$547K due to funding for the design of a new lined cell no longer required and grant for the hardstand not received, offset by \$334K being proceeds on sale of the dump truck. Capital expenditure has decreased by \$480K due to removal of the design fee, decrease in spend for the hardstand and includes new expenditure of \$140K for the gas flare project.

As a result of the above changes the budgeted closing funds as at 30 June 2024 will increase from a surplus of \$27,017 to a surplus of \$59,331, an increase of \$32,315.

The following supporting documents are attached for the 2023/24 Revised Budget:

- Statement of Comprehensive Income (**attached** at Appendix 1)
- Banksia Road Operations (**attached** at Appendix 2)
- Statement of Financial Activity (**attached** at Appendix 3)
- Statement of Financial Position (**attached** at Appendix 4)
- Statement of Net Current Assets (**attached** at Appendix 6)

Executive Recommendation

That Council

Adopt the February 2024 Budget Review with the following budget variations and amends the current budget accordingly:

Original Budget Surplus Closing Funds	\$27,017
Increase in Opening Funds (to adjust budgeted position at 30 June 2023 to agree with the actual financial position)	\$35,491
Less February 2024 Budget Review Changes (summarised below)	(\$3,176)
Revised Budget Surplus Closing Funds at 30 June 2024	\$59,331

- (ii) an update of each of the estimates included in the annual budget;
 - (iii) the actual amounts of expenditure, revenue and income as at the date of the review;
 - (iv) adjacent to each item in the annual budget adopted by the local government that states an amount, the estimated end-of-year amount for the item.
- (2) The review of an annual budget for a financial year must be submitted to the council on or before 31 March in that financial year.
- (3) A council is to consider a review submitted to it and is to determine* whether or not to adopt the review, any parts of the review or any recommendations made in the review.
*Absolute majority required.
- (4) Within 14 days after a council has made a determination, a copy of the review and determination is to be provided to the Department.

Consultation

Consultation has occurred with the Management Team.

Financial Implications

The changes to existing budget items is detailed in the Budget Review report (refer Attachment 5) and will result in the forecast closing position to 30 June 2024 increasing by \$32,315 to a surplus of \$59,331.

Strategic Implications

Nil

Policy Implications

Nil

12.6. Draft Compliance Audit Return 2023

Applicant / Proponent:	Internal			
Responsible Officer:	Mr Nick Edwards, Chief Executive Officer			
Executive:	Mr Nick Edwards, Chief Executive Officer			
Authority / Discretion:	Advocacy	<input checked="" type="checkbox"/>	Review	<input type="checkbox"/>
	Executive/Strategic	<input checked="" type="checkbox"/>	Quasi-Judicial	<input type="checkbox"/>
	Legislative	<input checked="" type="checkbox"/>	Information Purposes	<input type="checkbox"/>
Attachment(s):	Attachment 6 – DRAFT Compliance Audit Return 2023			

Summary

Regulation 14 of the Local Government (Audit) Regulations 1996 requires that a local government carry out a compliance audit for the period 1 January to 31 December of each year. This report is presented to Council for consideration of the Compliance Audit for the period 1 January 2023 to 31 December 2023.

Officer Recommendation

That Council:

Receive and accept the Compliance Audit Return 2023 as presented to Council and that Council request the Chief Executive Officer and Chairperson to sign the Compliance Audit Return and submit the return to the Department of Local Government.

MOVED BY: Cr John Bromham

SECONDED BY: Cr Tresslyn Smith

RESULT: CARRIED / ~~LOST~~ 4 / 0

RESOLUTION: OC210324-1962

Voting Requirement

Simple Majority

Background

Regulation 14 of the Local Government (Audit) Regulations 1996 requires that a local government carry out a compliance audit for the period 1 January to 31 December of each year. After carrying out a Compliance Audit the local government is to prepare Compliance Audit Return (CAR) in a form approved by the Minister.

The CAR is required to be submitted to the Executive Director by 31 March of each year. The form of CAR approved by the Minister for the 2018 CAR is via completion of an online form on the Department of Local Government and Regional Developments (DLGRD) website. The CEO has completed the return (Attachment 6) and the report is provided for Council's information.

Officer Comment

Notes are included in the attached Compliance Audit Return.

Consultation

Nil

Financial Implications

Nil

Statutory Environment

Regulation 14 of the Local Government (Audit) Regulations 1996 apply require the Local Government to complete a Compliance Audit Return each year.

Strategic Implications

Nil

Policy Implications

Nil

12.7. Disposal of Assets

Applicant / Proponent:	Internal			
Responsible Officer:	Nick Edwards, Chief Executive Officer			
Responsible Manager:	Jethro Sler, Operations Manager			
Executive:	Nick Edwards, Chief Executive Officer			
Authority / Discretion:	Advocacy	<input checked="" type="checkbox"/>	Review	<input type="checkbox"/>
	Executive/Strategic	<input checked="" type="checkbox"/>	Quasi-Judicial	<input type="checkbox"/>
	Legislative	<input checked="" type="checkbox"/>	Information Purposes	<input type="checkbox"/>
Attachment(s):	N/A			

Summary

This item is presented to Council requesting Council approve the CEO to dispose of two asset items identified as surplus to operational requirement. The individual market value of these two items is anticipated to be higher than the approved CEO delegated threshold of \$50,000 related to plant disposal.

Executive Recommendation

That Council:

Approves the CEO to dispose of identified surplus assets consisting of CAT D7R11 Bulldozer and CAT826K Landfill Compactor.

MOVED BY: Cr John Bromham

SECONDED BY: Cr Tresslyn Smith

RESULT: CARRIED ~~LOST~~ 4 / 0

RESOLUTION: OC210324-1963

Background

BHRC officers have identified items surplus to current and mid-term operational requirements. These items can be sold to create capital to fund a much-needed Plant Replacement and Maintenance program for other BHRC plant items. This item is presented to Council requesting Council to approve the CEO to dispose of two asset items identified as surplus to operational requirement. The individual market value of each item is anticipated to be higher than the approved CEO delegated threshold of \$50,000 relevant to plant disposal. The identified assets requiring Council approval are discussed in further detail below.

CAT D7RII Bulldozer

The CAT Dozer was purchased by BHRC in 2017. Its primary function was the building of batters for landfill cells, the leveling of waste within the landfill cells and the construction of capping for landfill cells. The CAT Dozer has not been used for waste management since 2022 and was used in the capping project. Although it has some ongoing operational value, it is not critical to the operations on site and the capital funds it would liberate are better distributed to existing priorities. The value of using the CAT Dozer for the capping project is questionable considering the ongoing maintenance costs and deteriorating condition. This machine offers greater value to capital reinvestment than ongoing maintenance and operational needs. The time, cost, and quality efficiencies demonstrated by contractors for landfill capping projects means it is unlikely to offer value for future landfill capping projects.

CAT826K Landfill Compactor

The CAT Landfill Compactor was purchased in 2016. It is a specialised machine for compacting waste within a landfill cell. Since BHRC stopped accepting commercial waste the CAT Landfill Compactor has not been used and without a landfill it is surplus to current and future operational requirements.

Officer Comment

The disposal and financial liquidation of these plant items will provide needed financial funds to BHRC.

Consultation

Consultation has been conducted with all BHRC staff and Industry Auction Houses.

Financial Implications

The disposal and financial liquidation of these plant items will provide needed financial funds to BHRC.

Statutory Environment

Section 5.42 and 6.10 of the Local Government Act 1995

Sections 30 2(a), (b) and 3 of the Local Government (Functions and General) Regulations 1996

BHRC Delegated Authority

Strategic Implications

Nil

Policy Implications

BHRC - Asset Management Plan

Voting Requirement

Simple Majority

13. Elected Member motions of which previous notice has been given

Nil

14. Urgent business approved by the person presiding or by decision of the Council

Nil

15. Confidential Business (Meeting Closed to the Public)

Nil

16. Next Meeting

The next meeting is scheduled for Thursday, 30 May 2024 at the Administration Complex, 51 Stanley Road, Wellesley, commencing at 4:30pm

17. Close of Meeting

The Presiding Member declares meeting closed at 4:47pm.

UNCONFIRMED