



# Ordinary Council Meeting

## Notice of Meeting & Agenda

12 October 2023

*Meeting to be held at: The Administration Complex, Stanley Road Waste Management Facility, Lot 45, Stanley Road, Wellesley on Thursday  
12 October 2023, commencing at 4:15pm*

### Open Council Meetings – Procedures

1. All Council meetings are open to the public, except for matters raised by Council under “confidential items”.
2. Members of the public may ask a question at an ordinary Council meeting under “public question time”.
3. Members of the public who are unfamiliar with meeting procedures are invited to seek advice at the meeting. If unsure about proceedings, just raise your hand when the presiding member announces public question time.
4. All other arrangements are in accordance with the Council’s standing orders, policies and decisions of the Council.

Undersigned

Chief Executive Officer

Bunbury-Harvey Regional Council  
Lot 45 Stanley Road, Wellesley  
Western Australia 6233

*Correspondence to:*  
Post Office Box 111  
Australind WA 6233

## Table of Contents

|   |    |
|---|----|
| 1. Declaration of Opening / Announcement of Visitors.....                               | 5  |
| 2. Acknowledgement of the Country.....  | 5  |
| 3. Attendances and Apologies .....  | 5  |
| 3.1. Attendances.....   | 5  |
| 3.2. Apologies .....  | 5  |
| 4. Public Question Time.....  | 5  |
| 5. Summary of Response to previous Questions taken on notice .....                      | 5  |
| 6. Applications for Leave of Absence.....   | 5  |
| 7. Confirmation of Minutes .....  | 5  |
| 8. Petitions / Memorials / Presentations.....   | 5  |
| 9. Declarations of Interests.....   | 5  |
| 10. Announcements (by the presiding member without discussion) .....                    | 5  |
| 11. Reports of Committees.....  | 5  |
| 12. Reports of Officers.....  | 6  |
| 12.1. Financial Statements for the period ending 31 July 2023.....                      | 6  |
| 12.2. Financial Statements for the period ending 31 August 2023.....                    | 8  |
| 12.3. Summary of Accounts paid for period ending 31 July 2023.....                      | 11 |
| 12.4. Summary of Accounts paid for period ending 31 August 2023 .....                   | 12 |
| 13. Elected Member motions of which previous notice has been given .....                | 13 |
| 14. Urgent business approved by the person presiding or by decision of the Council..... | 13 |
| 15. Confidential Business (Meeting Closed to the Public) .....                          | 13 |
| 16. Next Meeting.....   | 14 |
| 17. Close of Meeting.....   | 14 |

### ATTACHMENTS

|                     |   |   |
|---------------------|---|---|
| <b>Attachment 1</b> | - | Financial Statements for the period ending 31 July 2023   |
| <b>Attachment 2</b> | - | Financial Statements for the period ending 31 August 2023 |
| <b>Attachment 3</b> | - | Summary of Accounts paid for period ending 31 July 2022   |
| <b>Attachment 4</b> | - | Summary of Accounts paid for period ending 31 August 2022 |
| <b>Attachment 5</b> | - | Confidential Item   |



## VISION

To develop, implement and maintain innovative and sustainable waste reduction, recycling and landfilling services while managing waste facilities with best practice standards for the councils of the Wellington Region and beyond.

To provide sustainable waste minimisation, recycling and alternative waste treatment services to an informed community while reducing the environmental impact of waste and maximising the conservation of natural resources through reduced material use and increased resource recovery

## MISSION

To ensure the delivery of an integrated, cost-effective and environmentally sound waste management system and to promote sustainable community programs and policies ensuring that the health, diversity and productivity of the environment is maintained or enhanced for the benefit of future generations.

Reduce the environmental impact of waste and maximise conservation of natural resources through reduced overall material use and increased materials and energy recovery.

## VALUES

### *Excellence:*

To provide best practice facilities and waste services to our community through the development of quality controls and continuous improvements.

### *Leadership:*

Having a clear vision and direction, that engages with key stakeholders and our community.

### *Integrity:*

Acting with a level of trust, respect, honesty, hard work, communication and shared responsibility that is exhibited by its people.

### *Accountability:*

To ensure the collection and management of solid waste and recovered materials in an environmentally sound manner and in accordance with regulatory requirements and the Department of Water and Environmental Regulation licence conditions.

### *Innovation:*

Embrace new and better ways to achieve improved results through creativity, inventiveness and teamwork.

### *Respect*

We value diversity and respect and are committed to work towards integrating the principles of Equal Employment Opportunity and ensure that the work environment is free from harassment and discrimination. We value and respect all members of our community.



# Bunbury-Harvey Regional Council

## Notice of Meeting

The next Ordinary Meeting will be held at the Administration Complex, Stanley Road Waste Management Facility, Lot 45 Stanley Road, Wellesley on Thursday [Click here to enter text.](#)

Signed:

**Nick Edwardes**

**Chief Executive Officer**

*(Date of Issue: 9 October 2023)*

### AGENDA

**Note:** The recommendations contained in this document are not final and are subject to adoption, amendment (or otherwise) at the meeting.

| <i>Council Members:</i>                          | Representing                              |
|--|---|
| Cr Tresslyn Smith ( <b>Chairperson</b> )         | City of Bunbury                           |
| Cr Wendy Dickinson ( <b>Deputy Chairperson</b> ) | Shire of Harvey                           |
| Cr Karen Turner                                  | City of Bunbury                           |
| Cr John Bromham                                  | Shire of Harvey                           |
| Cr Ben Andrew                                    | City of Bunbury                           |
| <i>Executive Leadership Team (Non-Voting)</i>    | Representing                              |
| Mr Nick Edwards                                  | Chief Executive Officer (BHRC)            |
| Ms Annie Riordan                                 | Chief Executive Officer (Shire of Harvey) |
| Mr Mal Osborne                                   | Chief Executive Officer (City of Bunbury) |
| <i>Officers (Non-Voting)</i>                     | Representing                              |
| Ms Meta Hazeldine                                | City of Bunbury (Finance Manager)         |
| Mrs Taryn York                                   | Council Meeting Support Officer           |
| Mr Jethro Sleer                                  | Operations Manager                        |
| <i>Others(Non-Voting)</i>                        | Representing                              |
| Mayor Jaysen De San Miguel                       | City of Bunbury                           |
| Cr Dakota Krispyn                                | Shire of Harvey                           |
| Mr Gavin Harris                                  | City of Bunbury                           |
| Mr Rick Lotznicker                               | Shire of Harvey                           |
| Mr Haydn Jones                                   | Shire of Harvey                           |

## 1. Declaration of Opening / Announcement of Visitors

The Presiding Member Declares Meeting open \_\_\_\_\_

## 2. Acknowledgement of the Country

We acknowledge the Traditional Custodians of this land on which we gather today, the Noongar Wardandi people, and pay our respects to Elders past, present and future.

## 3. Attendances and Apologies

### 3.1. Attendances

### 3.2. Apologies

## 4. Public Question Time

## 5. Summary of Response to previous Questions taken on notice

## 6. Applications for Leave of Absence

## 7. Confirmation of Minutes

The minutes of the Ordinary meeting of Council held on 17 August 2023, are confirmed as a true accurate record.

MOVED BY: \_\_\_\_\_

SECONDED BY: \_\_\_\_\_

RESULT: CARRIED / LOST \_\_\_\_\_

RESOLUTION: \_\_\_\_\_

## 8. Petitions / Memorials / Presentations

## 9. Declarations of Interests

## 10. Announcements (by the presiding member without discussion)

## 11. Reports of Committees

## 12. Reports of Officers

### 12.1. Financial Statements for the period ending 31 July 2023

|                                |  |                                     |                      |                          |
|--------------------------------|--|-------------------------------------|----------------------|--------------------------|
| <b>Applicant / Proponent:</b>  | Internal   |                                     |                      |                          |
| <b>Responsible Officer:</b>    | Ms Meta Hazeldine, Finance Manager                                     |                                     |                      |                          |
| <b>Responsible Manager:</b>    | Ms Meta Hazeldine, Finance Manager                                     |                                     |                      |                          |
| <b>Executive:</b>              | Nick Edwards, Chief Executive Officer                                  |                                     |                      |                          |
| <b>Authority / Discretion:</b> | Advocacy   | <input checked="" type="checkbox"/> | Review               | <input type="checkbox"/> |
|                                | Executive/Strategic  | <input checked="" type="checkbox"/> | Quasi-Judicial       | <input type="checkbox"/> |
|                                | Legislative  | <input checked="" type="checkbox"/> | Information Purposes | <input type="checkbox"/> |
| <b>Attachment(s):</b>          | Attachment 1 – Financial Statements for the period ending 31 July 2023 |                                     |                      |                          |

#### Summary

**Budget figures are shown as Forecast due to Budget not being adopted until August.**

The following comments are provided on the key elements of Council's Financial Performance:

1. Statement of Comprehensive Income (**attached at Appendix 1**)
  - a. Actual Financial Performance to 31 July 2023

|                               | ACTUAL    | FORECAST  | VARIANCE |              |
|-------------------------------|-----------|-----------|----------|--------------|
| • Income                      | 467,517   | 488,710   | (21,193) | Unfavourable |
| • Expenditure                 | (739,149) | (721,015) | (18,134) | Unfavourable |
| • Operating Surplus/(Deficit) | (271,632) | (232,305) | (39,327) | Unfavourable |

2. Statement of Financial Activity (**attached at Appendix 3**)

Closing Surplus to 30 June 2024 is forecast to be \$27,016.

3. Capital Works

|                       | ACTUAL | FORECAST | VARIANCE |
|-----------------------|--------|----------|----------|
| • Capital Expenditure | (1682) | 0        | 0        |

4. Statement of Financial Position (**attached at Appendix 5**)

|  |               |                 |
|--|---------------|-----------------|
| • Current Assets of \$3,873,252 includes:      | <b>Actual</b> | <b>Forecast</b> |
| ○ Cash and Cash Equivalents                    | 3,404,023     | 1,230,235       |
| ○ Trade and Other Receivables                  | 411,404       | 306,589         |
| ○ Prepayments                                  | 32,149        | 31,942          |
| ○ Inventories                                  | 12,199        | 18,357          |
| ○ Other Current Asset                          | 13,778        | 0               |
| • Current Liabilities of \$1,257,454 includes: |               |                 |
| ○ Trade and Other Payables                     | 916,868       | 487,168         |
| ○ Provisions                                   | 340,586       | 340,586         |

|   |           |           |
|---|-----------|-----------|
| • Working Capital ( <b>Current Assets /less Current Liabilities</b> ) is: | 2,615,798 | 759,368   |
| • Equity ( <b>Total Assets /less Total Liabilities</b> ) is               | 7,344,501 | 6,815,730 |
| • Reserves  | 1,032,885 | 732,352   |

## 5. Investments

| Total of \$3,272,300.79 includes: |                   |                  |                              |
|-----------------------------------|-------------------|------------------|------------------------------|
|                                   | Invested Funds \$ | % of Total Funds | Max % of Total Funds Allowed |
| ○ Commonwealth Bank               | 1,437,536.62      | 44%              | 75                           |
| ○ National Australia Bank         | 1,834,764.17      | 56%              | 75                           |
| <b>TOTAL:</b>                     | 3,272,300.79      | 100%             |                              |

### *Executive Recommendation*

#### That Council:

Receive and accept the Financial Statements for period ending 31 July 2023 as presented to Council.

MOVED BY: \_\_\_\_\_ SECONDED BY: \_\_\_\_\_

RESULT: CARRIED / LOST \_\_\_\_\_

RESOLUTION: \_\_\_\_\_

### *Background*

A financial management report is provided to Councillors on a monthly basis which includes the following summaries:

- Statement of Comprehensive Income (attached at **Appendix 1**)
- Banksia Road Operations (attached at **Appendix 2**)
- Statement of Financial Activity (attached at **Appendix 3**)
- Statement of Financial Position (attached at **Appendix 4**)
- Statement of Net Current Assets (attached at **Appendix 5**)

### *Legislative Compliance*

In accordance with the provisions of Section 6.4 of the Local Government Act 1995 and Regulations 34(1) of the Local Government (Financial Management) Regulations 1996, a Local Government is to prepare each month a Statement of Financial Activity (Attached at Appendix 3) reporting on the revenue and expenditure as set out in the annual budget under Regulations 22 (1) (d) for this month.

At the Council Meeting on 17 August 2023 Council adopted that a variance between actual and budget-to-date of greater than or equal to 10% and \$15,000 is considered to be a material variance for reporting purposes in the Statement of Financial Activity for 2023/24.

### *Consultation*

Nil

### *Financial Implications*

As per the 2023/24 Financial Budget.

### *Statutory Environment*

Sections 12 and 13 of the Local Government (Financial Management) Regulations 1996 Apply.

### *Strategic Implications*

Nil

### Policy Implications

Nil

### Officer Comment

The following is an explanation of significant variances identified in the Statement of Financial Activity:

#### Operating Revenue

|  |                     |
|--|---------------------|
| <b>Fees and Charges</b> – Favourable variance for Fees and Charges mainly due to higher than anticipated revenue from Shire of Harvey Tip Passes.                              | \$15,644<br>8%      |
| <b>Other Revenue</b> – Unfavourable variances due to CDS revenue lower than anticipated.   | (\$15,514)<br>(8%)  |
| <b>Contributions</b> – This budgeted contribution is the unspent balance of the cost of mattress disposal from the prior financial year. \$24K of this has been spent in July. | (\$24,748)<br>(23%) |

#### Operating Expenditure

|   |                     |
|---|---------------------|
| <b>Employee Costs</b> – Unfavourable variance due to employee terminations which includes leave entitlements paid.                                  | (\$45,216)<br>(18%) |
| <b>Materials &amp; Contracts</b> – Unfavourable variance due to Organics R&M Plant and Equipment which includes the hire of a loader at Banksia Rd. | (\$13,985)<br>12%   |
| <b>Other Expenditure</b> – Favourable variance due to savings in Cleanaway tipping fees.  | \$44,669<br>18%     |

### Voting Requirement

Simple Majority

## 12.2. Financial Statements for the period ending 31 August 2023

|                                |  |                                     |                      |                          |
|--------------------------------|--|-------------------------------------|----------------------|--------------------------|
| <b>Applicant / Proponent:</b>  | Internal   |                                     |                      |                          |
| <b>Responsible Officer:</b>    | Ms Meta Hazeldine, Finance Manager                                       |                                     |                      |                          |
| <b>Responsible Manager:</b>    | Ms Meta Hazeldine, Finance Manager                                       |                                     |                      |                          |
| <b>Executive:</b>              | Nick Edwards, Chief Executive Officer                                    |                                     |                      |                          |
| <b>Authority / Discretion:</b> | Advocacy   | <input checked="" type="checkbox"/> | Review               | <input type="checkbox"/> |
|                                | Executive/Strategic  | <input checked="" type="checkbox"/> | Quasi-Judicial       | <input type="checkbox"/> |
|                                | Legislative  | <input checked="" type="checkbox"/> | Information Purposes | <input type="checkbox"/> |
| <b>Attachment(s):</b>          | Attachment 2 – Financial Statements for the period ending 31 August 2023 |                                     |                      |                          |

### Summary

The following comments are provided on the key elements of Council's Financial Performance:

1. Statement of Comprehensive Income (**attached at Appendix 1**)
  - a. Actual YTD Financial Performance to 31 August 2023

|                               | ACTUAL      | BUDGET      | VARIANCE |            |
|-------------------------------|-------------|-------------|----------|------------|
| • Income                      | 1,380,912   | 1,346,699   | 34,213   | Favourable |
| • Expenditure                 | (1,243,959) | (1,261,780) | 17,820   | Favourable |
| • Operating Surplus/(Deficit) | 136,952     | 84,919      | 52,033   | Favourable |



2. Statement of Financial Activity (**attached at Appendix 3**)

Closing Surplus to 30 June 2024 is forecast to be \$27,017.

3. Capital Works

|                       | ACTUAL  | BUDGET | VARIANCE |
|-----------------------|---------|--------|----------|
| • Capital Expenditure | (7,867) | 0      | 0        |

4. Statement of Financial Position (**attached at Appendix 5**)

| • Current Assets of \$4,015,470 includes: | Actual    | Budget    |
|---|-----------|-----------|
| ○ Cash and Cash Equivalents               | 2,984,840 | 1,230,235 |
| ○ Trade and Other Receivables             | 960,538   | 306,589   |
| ○ Prepayments                             | 39,333    | 31,942    |
| ○ Inventories                             | 16,981    | 18,357    |
| ○ Other Current Asset                     | 13,778    | -         |

|  |         |         |
|--|---------|---------|
| • Current Liabilities of \$943,691 includes: |         |         |
| ○ Trade and Other Payables                   | 603,276 | 487,168 |
| ○ Provisions                                 | 340,416 | 340,586 |

|  |           |           |
|--|-----------|-----------|
| • Working Capital ( <b>Current Assets less Current Liabilities</b> ) is: | 3,071,779 | 759,368   |
| • Equity ( <b>Total Assets less Total Liabilities</b> ) is               | 7,750,857 | 6,815,730 |
| • Reserves   | 962,838   | 732,352   |

5. Investments

| Total of \$2,853,911.12 includes: |                   |                  |                              |
|-----------------------------------|-------------------|------------------|------------------------------|
|                                   | Invested Funds \$ | % of Total Funds | Max % of Total Funds Allowed |
| ○ Commonwealth Bank               | 1,342,630.29      | 47%              | 75                           |
| ○ National Australia Bank         | 1,511,280.83      | 56%              | 75                           |
| <b>TOTAL:</b>                     | 2,853,911.12      | 100%             |                              |

*Executive Recommendation*

**That Council:**

Receive and accept the Financial Statements for period ending 31 August 2023 as presented to Council.

MOVED BY: \_\_\_\_\_

SECONDED BY: \_\_\_\_\_

RESULT: CARRIED / LOST \_\_\_\_\_

RESOLUTION: \_\_\_\_\_

### Background

A financial management report is provided to Councillors on a monthly basis which includes the following summaries:

- Statement of Comprehensive Income (attached at **Appendix 1**)
- Banksia Road Operations (attached at **Appendix 2**)
- Statement of Financial Activity (attached at **Appendix 3**)
- Statement of Financial Position (attached at **Appendix 4**)
- Statement of Net Current Assets (attached at **Appendix 5**)

### Legislative Compliance

In accordance with the provisions of Section 6.4 of the Local Government Act 1995 and Regulations 34(1) of the Local Government (Financial Management) Regulations 1996, a Local Government is to prepare each month a Statement of Financial Activity (Attached at Appendix 3) reporting on the revenue and expenditure as set out in the annual budget under Regulations 22 (1) (d) for this month.

At the Council Meeting on 17 August 2023 Council adopted that a variance between actual and budget-to-date of greater than or equal to 10% and \$15,000 is considered to be a material variance for reporting purposes in the Statement of Financial Activity for 2023/24.

### Consultation

Nil

### Financial Implications

As per the 2023/24 Financial Budget.

### Statutory Environment

Sections 12 and 13 of the Local Government (Financial Management) Regulations 1996 Apply.

### Strategic Implications

Nil

### Policy Implications

Nil

### Officer Comment

The following is an explanation of significant variances identified in the Statement of Financial Activity:

#### Operating Revenue

|  |                 |
|--|-----------------|
| <b>Fees and Charges</b> – Favourable variance for Fees and Charges mainly to higher than anticipated Banksia Rd Tipping Fees of \$42K and Shire of Harvey Tip passes of \$35K. | \$85,441<br>22% |
|  |                 |

#### Operating Expenditure

|  |                     |
|--|---------------------|
| <b>Employee Costs</b> – Unfavourable year-to-date variance due to employee terminations in July which includes leave entitlements.                               | (\$48,669)<br>(10%) |
| <b>Materials &amp; Contracts</b> – Unfavourable year-to-date variance due to Organics R&M Plant and Equipment which includes the hire of a loader at Banksia Rd. | (\$27,285)<br>13%   |
| <b>Other Expenditure</b> – Favourable year-to-date variance due to savings in Cleanaway tipping fees.  | \$96,695<br>22%     |

### *Voting Requirement*

Simple Majority

### **12.3. Summary of Accounts paid for period ending 31 July 2023**

|                                |  |                                     |                      |                          |
|--------------------------------|--|-------------------------------------|----------------------|--------------------------|
| <b>Applicant / Proponent:</b>  | Internal   |                                     |                      |                          |
| <b>Responsible Officer:</b>    | Ms Vicki Gregg / Ms Meta Hazeldine, Finance Manager                    |                                     |                      |                          |
| <b>Responsible Manager:</b>    | Ms Vicki Gregg / Ms Meta Hazeldine, Finance Manager                    |                                     |                      |                          |
| <b>Executive:</b>              | Peter Keane, Chief Executive Officer                                   |                                     |                      |                          |
| <b>Authority / Discretion:</b> | Advocacy   | <input checked="" type="checkbox"/> | Review               | <input type="checkbox"/> |
|                                | Executive/Strategic  | <input checked="" type="checkbox"/> | Quasi-Judicial       | <input type="checkbox"/> |
|                                | Legislative  | <input checked="" type="checkbox"/> | Information Purposes | <input type="checkbox"/> |
| <b>Attachment(s):</b>          | Attachment 3 - Summary of Accounts paid for period ending 31 July 2023 |                                     |                      |                          |

### *Summary*

Section 13 (2) of Government (Financial Management) Regulations 1996 require that where Local Government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing detail for each account paid since such list was prepared. This item is presented to Council to advice of payments made for 31 July 2023

### *Officer Recommendation*

**That Council:**

Receive and accept the Summary of Accounts paid for period ending 31 July 2023 as presented to Council.

**MOVED BY:** \_\_\_\_\_

**SECONDED BY:** \_\_\_\_\_

**RESULT:** CARRIED / LOST \_\_\_\_\_

**RESOLUTION:** \_\_\_\_\_

### *Background*

As noted in Summary.

### *Officer Comment*

The attachment details all payments made for 31 July 2023

### *Consultation*

Nil

### *Financial Implications*

As per the declaration within the schedule summary, the accounts have been checked and are fully supported by vouchers and invoices and which have been duly certified as to the receipt of goods and the rendition of service and as to prices, computation and costing(s). Sufficient allocations are contained within the 2023/2024 budget to cover payment of the accounts.

### *Statutory Environment*

Sections 12 and 13 of the Local Government (Financial Management) Regulations 1996 Apply.

### *Strategic Implications*

Nil

*Policy Implications*

Nil

*Voting Requirement*

Simple Majority

**12.4. Summary of Accounts paid for period ending 31 August 2023**

|                                |  |                                     |   |
|--------------------------------|--|-------------------------------------|---|
| <b>Applicant / Proponent:</b>  | Internal   |                                     |   |
| <b>Responsible Officer:</b>    | Ms Vicki Gregg / Ms Meta Hazeldine, Finance Manager                      |                                     |   |
| <b>Responsible Manager:</b>    | Ms Vicki Gregg / Ms Meta Hazeldine, Finance Manager                      |                                     |   |
| <b>Executive:</b>              | Peter Keane, Chief Executive Officer                                     |                                     |   |
| <b>Authority / Discretion:</b> | Advocacy   | <input checked="" type="checkbox"/> | Review <input type="checkbox"/>               |
|                                | Executive/Strategic  | <input checked="" type="checkbox"/> | Quasi-Judicial <input type="checkbox"/>       |
|                                | Legislative  | <input checked="" type="checkbox"/> | Information Purposes <input type="checkbox"/> |
| <b>Attachment(s):</b>          | Attachment 4 - Summary of Accounts paid for period ending 31 August 2023 |                                     |   |

*Summary*

Section 13 (2) of Government (Financial Management) Regulations 1996 require that where Local Government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing detail for each account paid since such list was prepared. This item is presented to Council to advice of payments made for 31 August 2023

*Officer Recommendation*

**That Council:**

Receive and accept the Summary of Accounts paid for period ending 31 August 2023 as presented to Council.

**MOVED BY:** \_\_\_\_\_

**SECONDED BY:** \_\_\_\_\_

**RESULT:** CARRIED / LOST \_\_\_\_\_

**RESOLUTION:** \_\_\_\_\_

*Background*

As noted in Summary.

*Officer Comment*

The attachment details all payments made for 31 August 2023

*Consultation*

Nil

*Financial Implications*

As per the declaration within the schedule summary, the accounts have been checked and are fully supported by vouchers and invoices and which have been duly certified as to the receipt of goods and the rendition of service and as to prices, computation and costing(s). Sufficient allocations are contained within the 2023/2024 budget to cover payment of the accounts.

*Statutory Environment*

Sections 12 and 13 of the Local Government (Financial Management) Regulations 1996 Apply.

*Strategic Implications*

Nil

*Policy Implications*

Nil

*Voting Requirement*

Simple Majority

**13. Elected Member motions of which previous notice has been given**

**14. Urgent business approved by the person presiding or by decision of the Council**

**15. Confidential Business (Meeting Closed to the Public)**

This report is confidential in accordance with section 5.23(2)(d) of the Local Government Act 1995, which permits the meeting to be closed to the public.

A confidential report and recommendation have been circulated to members under a separate cover (Confidential Report CRUSC1).

|                                |   |                                     |                      |                          |
|--------------------------------|---|-------------------------------------|----------------------|--------------------------|
| <b>Applicant / Proponent:</b>  | Internal                                    |                                     |                      |                          |
| <b>Responsible Officer:</b>    | Nick Edwards, Chief Executive Officer       |                                     |                      |                          |
| <b>Responsible Manager:</b>    | -   |                                     |                      |                          |
| <b>Executive:</b>              | Nick Edwards, Chief Executive Officer       |                                     |                      |                          |
| <b>Authority / Discretion:</b> | Advocacy                                    | <input type="checkbox"/>            | Review               | <input type="checkbox"/> |
|                                | Executive/Strategic                         | <input checked="" type="checkbox"/> | Quasi-Judicial       | <input type="checkbox"/> |
|                                | Legislative                                 | <input type="checkbox"/>            | Information Purposes | <input type="checkbox"/> |
| <b>Attachment(s):</b>          | Attachment 5 – “Confidential Report CRUSC1” |                                     |                      |                          |

*Officer Recommendation*

That Council:

Presiding Member Cr Smith declared the meeting was closed to the public at \_\_\_\_\_ pm to discuss “Confidential Report CRUSC1”.

MOVED BY: \_\_\_\_\_ SECONDED BY: \_\_\_\_\_

RESULT: CARRIED / LOST \_\_\_\_\_

RESOLUTION: \_\_\_\_\_

Presiding Member Cr Smith declared the meeting was opened to the public at \_\_\_\_\_ pm.

MOVED BY: \_\_\_\_\_ SECONDED BY: \_\_\_\_\_

RESULT: CARRIED / LOST

RESOLUTION: \_\_\_\_\_

## 16. Next Meeting

The next meeting is scheduled for Thursday, 30 November 2023 at the Administration Complex, Lot 45 Stanley Road, Wellesley, commencing at 4:15pm.

## 17. Close of Meeting

The Presiding Member declares meeting closed at \_\_\_\_\_.