



Special Council Meeting

Minutes

6 July 2023

Meeting held at: The Administration Complex, Stanley Road Waste Management Facility, Lot 45, Stanley Road, Wellesley on Thursday 6 July 2023, commencing at 4:15pm

Open Council Meetings – Procedures

1. All Council meetings are open to the public, except for matters raised by Council under “confidential items”.
2. Members of the public may ask a question at an ordinary Council meeting under “public question time”.
3. Members of the public who are unfamiliar with meeting procedures are invited to seek advice at the meeting. If unsure about proceedings, just raise your hand when the presiding member announces public question time.
4. All other arrangements are in accordance with the Council’s standing orders, policies and decisions of the Council.

Undersigned

Chief Executive Officer

Bunbury-Harvey Regional Council
Lot 45 Stanley Road, Wellesley
Western Australia 6233

Correspondence to:
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ATTACHMENTS

Attachment 1 - Confidential Item CRUSC001 – 6.07.2023



VISION

To develop, implement and maintain innovative and sustainable waste reduction, recycling and landfilling services while managing waste facilities with best practice standards for the councils of the Wellington Region and beyond.

To provide sustainable waste minimisation, recycling and alternative waste treatment services to an informed community while reducing the environmental impact of waste and maximising the conservation of natural resources through reduced material use and increased resource recovery

MISSION

To ensure the delivery of an integrated, cost-effective and environmentally sound waste management system and to promote sustainable community programs and policies ensuring that the health, diversity and productivity of the environment is maintained or enhanced for the benefit of future generations.

Reduce the environmental impact of waste and maximise conservation of natural resources through reduced overall material use and increased materials and energy recovery.

VALUES

Excellence:

To provide best practice facilities and waste services to our community through the development of quality controls and continuous improvements.

Leadership:

Having a clear vision and direction, that engages with key stakeholders and our community.

Integrity:

Acting with a level of trust, respect, honesty, hard work, communication and shared responsibility that is exhibited by its people.

Accountability:

To ensure the collection and management of solid waste and recovered materials in an environmentally sound manner and in accordance with regulatory requirements and the Department of Water and Environmental Regulation licence conditions.

Innovation:

Embrace new and better ways to achieve improved results through creativity, inventiveness and teamwork.

Respect

We value diversity and respect and are committed to work towards integrating the principles of Equal Employment Opportunity and ensure that the work environment is free from harassment and discrimination. We value and respect all members of our community.



Bunbury-Harvey Regional Council

Minutes

Minutes of the Special Meeting of the Bunbury-Harvey Regional Council held in the Administration Complex, Stanley Road Waste Management Facility, Lot 45 Stanley Road, Wellesley on Thursday, 6 July 2023 at 4.15pm.

Minutes

1. Declaration of Opening / Announcement of Visitors

The meeting was declared open by *Cr Tresslyn Smith* at 4:16pm.

These Minutes were confirmed as being true and correct by Council on [Click here to enter a date.](#) *by Council Resolution:* [Click here to enter text.](#)

Cr Tresslyn Smith
Chairperson

Mr Malcolm Osborne
Acting Chief Executive Officer

2. Acknowledgement of the Country

We acknowledge the Traditional Custodians of this land on which we gather today, the Noongar Wardandi people, and pay our respects to Elders past, present and future.

3. Attendances and Apologies

3.1. Attendances

<i>Council Members:</i>	Representing
Cr Tresslyn Smith (Chairperson)	City of Bunbury
Cr Wendy Dickinson (Deputy Chairperson)	Shire of Harvey
Cr Karen Turner	City of Bunbury
Cr Ben Andrew	Shire of Harvey
Cr Dakota Krispyn (arrived 4.18pm)	Shire of Harvey
<i>Executive Leadership Team (Non-Voting)</i>	Representing
Mr Peter Keane	Chief Executive Officer (BHRC) (via Teams)
Ms Annie Riordan	Chief Executive Officer (Shire of Harvey) (via Teams)
Mr Mal Osborne	Chief Executive Officer (City of Bunbury)
<i>Officers (Non-Voting)</i>	Representing
Mrs Christine Szostak	Council Meeting Support Officer/Safety and Environmental Compliance Officer
<i>Others(Non-Voting)</i>	Representing
Mr Rick Lotznicker	Shire of Harvey

3.2. Apologies

- Mr Gavin Harris – Director Infrastructure – City of Bunbury
- Cr John Bromham – Shire of Harvey

4. Public Question Time

Nil

5. Summary of Response to previous Questions taken on notice

Nil

6. Applications for Leave of Absence

Nil

7. Confirmation of Minutes

Not Applicable at this Special Council Meeting.

8. Petitions / Memorials / Presentations

Nil

9. Declarations of Interests

Nil

10. Announcements (by the presiding member without discussion)

Nil

11. Reports of Committees

Nil

12. Reports of Officers

Nil

13. Elected Member motions of which previous notice has been given

Nil

14. Urgent business approved by the person presiding or by decision of the Council

Nil

15. Confidential Business (Meeting Closed to the Public)

This report is confidential in accordance with section 5.23(2)(d) of the Local Government Act 1995, which permits the closure of this meeting to the public.

A confidential report and recommendation have been circulated to members under a separate cover (Confidential Report CRUSC1).

Applicant / Proponent:	Internal		
Responsible Officer:	Tresslyn Smith, Chairperson		
Executive:	Tresslyn Smith, Chairperson		
Authority / Discretion:	Advocacy <input type="checkbox"/>	Review <input type="checkbox"/>	
	Executive/Strategic <input checked="" type="checkbox"/>	Quasi <input type="checkbox"/>	
	Legislative <input type="checkbox"/>	Information Purposes <input checked="" type="checkbox"/>	
Attachment(s):	Confidential Report CRUSC1		

Officer Recommendation

That Council:

Presiding Member Cr Smith declared the meeting was closed to the public at 4:19pm to discuss “**Confidential Report CRUSC1**”.

The interim preferred applicant was requested to take questions pertaining to their appointment of Acting Chief Executive Officer from the 14th of July – 7th of August 2023 before leaving the room.

MOVED BY: Cr Ben Andrew

SECONDED BY: Cr Wendy Dickinson

RESULT: CARRIED ~~LOST~~ 5 / 0

RESOLUTION: SC060723-1898

15.1. CONFIDENTIAL – Appointment of an Acting Chief Executive Officer

Applicant / Proponent:	Internal		
Responsible Officer:	Tresslyn Smith, Chairperson		
Executive:	Tresslyn Smith, Chairperson		
Authority / Discretion:	Advocacy <input type="checkbox"/>	Review <input type="checkbox"/>	
	Executive/Strategic <input checked="" type="checkbox"/>	Quasi <input type="checkbox"/>	
	Legislative <input type="checkbox"/>	Information Purposes <input checked="" type="checkbox"/>	
Attachment(s):	Confidential Report CRUSC1 Confidential Attachment 1 - Letter of Offer and CV Confidential Attachment 2 – Employment Contract		

Summary

This report is provided in Council in accordance with the provision\ of appointing designated senior officers to Council as outlined in the Local Government Act 1995.

Officers Recommendations

That Council:

1. Acknowledge that Bunbury Harvey Regional Council (BHRC) Chief Executive Officer (CEO), Peter Keane, has completed his employment his employment contract effective as of 13th of July 2023 and thank him for his service to BHRC.

MOVED BY: Cr Wendy Dickinson

SECONDED BY: Cr Ben Andrew

RESULT: CARRIED ~~LOST~~ 5 / 0

RESOLUTION: SC060723-1899

2. Appoint Mr Malcom Osborne as Acting Chief Executive Officer from the 14th of July 2023 until the 7th August 2023, or until such time that the preferred candidate be able to commence the Acting CEO tenure earlier. This appointment remains subject to the approval of the City of Bunbury Council.

MOVED BY: Cr Dakota Krispyn

SECONDED BY: Cr Wendy Dickinson

RESULT: CARRIED ~~LOST~~ 5 / 0

RESOLUTION: SC060723-1900

- Employ the preferred candidate nominated in Confidential Attachment 1 as the Acting Chief Executive Officer for a 12-month period, commencing 7th of August 2023, or until such time as the preferred candidate is available to commence.

MOVED BY: Cr Ben Andrew **SECONDED BY:** Cr Dakota Krispyn

RESULT: CARRIED / ~~LOST~~ 5 / 0

RESOLUTION: SC060723-1901

- Is satisfied that preferred candidate nominated in point 3 above, is a suitably qualified for the position of Acting CEO for the Bunbury Harvey Regional Council and is satisfied with the conditions of the employment offered to the preferred candidate as provided in Confidential Attachment 2.

MOVED BY: Cr Ben Andrew **SECONDED BY:** Cr Karen Turner

RESULT: CARRIED / ~~LOST~~ 5 / 0

RESOLUTION: SC060723-1902

15.2. CONFIDENTIAL – Stanley Road – Expressions of Interest

Applicant / Proponent:	Internal		
Responsible Officer:	Peter Keane – Chief Executive Officer		
Executive:	Peter Keane – Chief Executive Officer		
Authority / Discretion:	Advocacy	<input checked="" type="checkbox"/>	Review <input type="checkbox"/>
	Executive/Strategic	<input checked="" type="checkbox"/>	Quasi <input type="checkbox"/>
	Legislative	<input checked="" type="checkbox"/>	Information Purposes <input checked="" type="checkbox"/>
Attachment(s):			

Officer Recommendation

That Council:

- Proceed to a closed tender inviting the identified proponents to tender for the provision of a Resource Recovery Facility (Transfer Station) to be operated from the Bunbury Harvey Regional Council site at Stanley Road.
- Direct the Chief Executive Officer to commence discussions with Western Australia Return Recycle Renew Limited to transfer Bunbury Harvey Regional Council's existing collection contract for the Container Deposit Scheme to a third party who will preferably continue to operate from the Stanley Road Site.

MOVED BY: Cr Dakota Krispyn **SECONDED BY:** Cr Wendy Dickinson

RESULT: CARRIED / ~~LOST~~ 5 / 0

RESOLUTION: SC060723-1903

Presiding Member Cr Smith declared the meeting was opened to the public at 4:54pm.

MOVED BY: Cr Ben Andrew

SECONDED BY: Cr Dakota Krispyn

RESULT: CARRIED /~~LOST~~ 5 / 0

RESOLUTION: SC060723-1904

16. Next Meeting

The next meeting is scheduled for Thursday, 27 July 2023 at the Administration Complex, Lot 45 Stanley Road, Wellesley, commencing at 4:15pm, however it was unanimously agreed that this meeting be postponed until 17th August when the new CEO commences.

17. Close of Meeting

The Presiding Member declared the meeting closed at 5.01pm.

UNCONFIRMED