



Ordinary Council Meeting

Notice of Meeting & Agenda

6 July 2023

Meeting to be held at: The Administration Complex, Stanley Road Waste Management Facility, Lot 45, Stanley Road, Wellesley on Thursday 6 July 2023, commencing at 4:15pm

Open Council Meetings – Procedures

1. All Council meetings are open to the public, except for matters raised by Council under “confidential items”.
2. Members of the public may ask a question at an ordinary Council meeting under “public question time”.
3. Members of the public who are unfamiliar with meeting procedures are invited to seek advice at the meeting. If unsure about proceedings, just raise your hand when the presiding member announces public question time.
4. All other arrangements are in accordance with the Council’s standing orders, policies and decisions of the Council.

Undersigned

Chief Executive Officer

Bunbury-Harvey Regional Council
Lot 45 Stanley Road, Wellesley
Western Australia 6233

Correspondence to:
Post Office Box 111
Australind WA 6233

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ATTACHMENTS

Attachment 1 - Confidential Item CRUSC001 – 28.06.2023



VISION

To develop, implement and maintain innovative and sustainable waste reduction, recycling and landfilling services while managing waste facilities with best practice standards for the councils of the Wellington Region and beyond.

To provide sustainable waste minimisation, recycling and alternative waste treatment services to an informed community while reducing the environmental impact of waste and maximising the conservation of natural resources through reduced material use and increased resource recovery

MISSION

To ensure the delivery of an integrated, cost-effective and environmentally sound waste management system and to promote sustainable community programs and policies ensuring that the health, diversity and productivity of the environment is maintained or enhanced for the benefit of future generations.

Reduce the environmental impact of waste and maximise conservation of natural resources through reduced overall material use and increased materials and energy recovery.

VALUES

Excellence:

To provide best practice facilities and waste services to our community through the development of quality controls and continuous improvements.

Leadership:

Having a clear vision and direction, that engages with key stakeholders and our community.

Integrity:

Acting with a level of trust, respect, honesty, hard work, communication and shared responsibility that is exhibited by its people.

Accountability:

To ensure the collection and management of solid waste and recovered materials in an environmentally sound manner and in accordance with regulatory requirements and the Department of Water and Environmental Regulation licence conditions.

Innovation:

Embrace new and better ways to achieve improved results through creativity, inventiveness and teamwork.

Respect

We value diversity and respect and are committed to work towards integrating the principles of Equal Employment Opportunity and ensure that the work environment is free from harassment and discrimination. We value and respect all members of our community.



Bunbury-Harvey Regional Council

Notice of Meeting

The next Ordinary Meeting will be held at the Administration Complex, Stanley Road Waste Management Facility, Lot 45 Stanley Road, Wellesley on Wednesday, 28th June 2023 at 4:15pm.



Signed:

Peter Keane

Chief Executive Officer

(Date of Issue: 23 June 2023)

AGENDA

Note: The recommendations contained in this document are not final and are subject to adoption, amendment (or otherwise) at the meeting.

<i>Council Members:</i>	Representing
Cr Tresslyn Smith (Chairperson)	City of Bunbury
Cr Wendy Dickinson (Deputy Chairperson)	Shire of Harvey
Cr Karen Turner	City of Bunbury
Cr John Bromham	Shire of Harvey
Cr Ben Andrew	City of Bunbury
<i>Executive Leadership Team (Non-Voting)</i>	Representing
Mr Peter Keane	Chief Executive Officer (BHRC)
Ms Annie Riordan	Chief Executive Officer (Shire of Harvey)
Mr Mal Osborne	Chief Executive Officer (City of Bunbury)
<i>Officers (Non-Voting)</i>	Representing
Ms Vicki Gregg / Ms Meta Hazeldine	City of Bunbury (Finance Manager)
Mrs Taryn York / Mrs Christine Szostak	Council Meeting Support Officer
Mr Jethro Sleer	Operations Manager
<i>Others(Non-Voting)</i>	Representing
Mayor Jaysen De San Miguel	City of Bunbury
Cr Dakota Krispyn	Shire of Harvey
Mr Gavin Harris	City of Bunbury
Mr Rick Lotznicker	Shire of Harvey

1. Declaration of Opening / Announcement of Visitors

The Presiding Member Declares Meeting open _____

2. Acknowledgement of the Country

We acknowledge the Traditional Custodians of this land on which we gather today, the Noongar Wardandi people, and pay our respects to Elders past, present and future.

3. Attendances and Apologies

3.1. Attendances

3.2. Apologies

Cr John Bromham

4. Public Question Time

5. Summary of Response to previous Questions taken on notice

6. Applications for Leave of Absence

7. Confirmation of Minutes

8. Petitions / Memorials / Presentations

9. Declarations of Interests

10. Announcements (by the presiding member without discussion)

11. Reports of Committees

12. Reports of Officers

13. Elected Member motions of which previous notice has been given

14. Urgent business approved by the person presiding or by decision of the Council

15. Confidential Business (Meeting Closed to the Public)

15.1. CONFIDENTIAL – Appointment of an Acting Chief Executive Officer

This report is confidential in accordance with section 5.23(2)(d) of the Local Government Act 1995, which permits the meeting to be closed to the public.

A confidential report and recommendation have been circulated to members under a separate cover (Confidential Report CRUSC1).

Applicant / Proponent:	Internal			
Responsible Officer:	Cr Tresslyn Smith, Chairperson			
Executive:	Cr Tresslyn Smith, Chairperson			
Authority / Discretion:	Advocacy	<input type="checkbox"/>	Review	<input type="checkbox"/>
	Executive/Strategic	<input checked="" type="checkbox"/>	Quasi-Judicial	<input type="checkbox"/>
	Legislative	<input type="checkbox"/>	Information Purposes	<input checked="" type="checkbox"/>
Attachment(s):	Confidential Report CRUSC1 Confidential Attachment 1 - Letter of Offer and CV Confidential Attachment 2 – Employment Contract			

Summary

This report is provided to Council in accordance with the provisions of appointing designated senior officers to Council as outlined in the Local Government Act 1995.

Officer Recommendation

That Council:

Presiding Member Cr Smith declared the meeting was closed to the public at _____ pm to discuss **“Confidential Report CRUSC1”**.

MOVED BY: _____ SECONDED BY: _____

RESULT: CARRIED / LOST _____

RESOLUTION: _____

15.2. CONFIDENTIAL - Stanley Road – Expressions of Interest

Applicant / Proponent:	Internal			
Responsible Manager:	Peter Keane, Chief Executive Officer			
Executive:	Peter Keane, Chief Executive Officer			
Authority / Discretion:	Advocacy	<input checked="" type="checkbox"/>	Review	<input type="checkbox"/>
	Executive/Strategic	<input checked="" type="checkbox"/>	Quasi-Judicial	<input type="checkbox"/>
	Legislative	<input checked="" type="checkbox"/>	Information Purposes	<input type="checkbox"/>
Attachment(s):	Confidential Report CRUSC1			

Summary

BHRC's core assets are the two licences it holds over Stanley Rd and Banksia Rd.

With the need for BHRC to seek ongoing operational contributions as per the BHRC constitution, BHRC and Member Councils are seeking proposals to potentially generate revenue from external parties, and/or assist in the further development of the site or key projects.

BHRC CEO is requested the support of member council resources to development and release to the market an Expression of Interest for proposals from interested parties

Presiding Member Cr Smith declared the meeting was closed to the public at _____ pm to discuss **"Confidential Report CRUSC1"**.

MOVED BY: _____ SECONDED BY: _____

RESULT: CARRIED / LOST

RESOLUTION: _____

16. Next Meeting

The next meeting is scheduled for Thursday, 27 July 2023 at the Administration Complex, Lot 45 Stanley Road, Wellesley, commencing at 4:15pm.

17. Close of Meeting

The Presiding Member declares meeting closed at _____