



Ordinary Council Meeting

Minutes

1 June 2023

Open Council Meetings – Procedures

1. All Council meetings are open to the public, except for matters raised by Council under “confidential items”.
2. Members of the public may ask a question at an ordinary Council meeting under “public question time”.
3. Members of the public who are unfamiliar with meeting procedures are invited to seek advice at the meeting. If unsure about proceedings, just raise your hand when the presiding member announces public question time.
4. All other arrangements are in accordance with the Council’s standing orders, policies and decisions of the Council.

Undersigned

Chief Executive Officer

Bunbury-Harvey Regional Council
Lot 45 Stanley Road, Wellesley
Western Australia 6233

Correspondence to:
Post Office Box 111
Australind WA 6233

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ATTACHMENTS

Attachment 1	-	Financial Statements for Period Ending 31 March 2023
Attachment 2	-	Financial Statements for Period Ending 30 April 2023
Attachment 3	-	Summary of Accounts paid for period ending 31 March 2023
Attachment 4	-	Summary of Accounts paid for period ending 30 April 2023
Attachment 5	-	Delegated Authority (UPDATED)



VISION

To develop, implement and maintain innovative and sustainable waste reduction, recycling and landfilling services while managing waste facilities with best practice standards for the councils of the Wellington Region and beyond.

To provide sustainable waste minimisation, recycling and alternative waste treatment services to an informed community while reducing the environmental impact of waste and maximising the conservation of natural resources through reduced material use and increased resource recovery

MISSION

To ensure the delivery of an integrated, cost-effective and environmentally sound waste management system and to promote sustainable community programs and policies ensuring that the health, diversity and productivity of the environment is maintained or enhanced for the benefit of future generations.

Reduce the environmental impact of waste and maximise conservation of natural resources through reduced overall material use and increased materials and energy recovery.

VALUES

Excellence:

To provide best practice facilities and waste services to our community through the development of quality controls and continuous improvements.

Leadership:

Having a clear vision and direction, that engages with key stakeholders and our community.

Integrity:

Acting with a level of trust, respect, honesty, hard work, communication and shared responsibility that is exhibited by its people.

Accountability:

To ensure the collection and management of solid waste and recovered materials in an environmentally sound manner and in accordance with regulatory requirements and the Department of Water and Environmental Regulation licence conditions.

Innovation:

Embrace new and better ways to achieve improved results through creativity, inventiveness and teamwork.

Respect

We value diversity and respect and are committed to work towards integrating the principles of Equal Employment Opportunity and ensure that the work environment is free from harassment and discrimination. We value and respect all members of our community.



Bunbury-Harvey Regional Council

Minutes

Minutes of the Ordinary Meeting of the Bunbury-Harvey Regional Council held in the Administration Complex, Stanley Road Waste Management Facility, Lot 45 Stanley Road, Wellesley on Thursday, 1 June 2023 at 4:30pm.

Minutes

1. Declaration of Opening / Announcement of Visitors

The meeting was declared open by Cr Tresslyn Smith at 4:30pm.

These Minutes were confirmed as being true and correct by Council on [Click here to enter a date.](#) by Council Resolution: [Click here to enter text.](#)

Cr Tresslyn Smith
Chairperson

Mr Peter Keane
Chief Executive Officer

2. Acknowledgement of the Country

We acknowledge the Traditional Custodians of this land on which we gather today, the Noongar Wardandi people, and pay our respects to Elders past, present and future.

3. Attendances and Apologies

3.1. Attendances

<i>Council Members:</i>	Representing
Cr Tresslyn Smith (Chairperson)	City of Bunbury
Cr Karen Turner	City of Bunbury
Cr John Bromham	Shire of Harvey
Cr Ben Andrew	City of Bunbury (<i>via Teams</i>) (<i>arrived at 4:39pm</i>)
<i>Executive Leadership Team (Non-Voting)</i>	Representing
Ms Annie Riordan	Chief Executive Officer (Shire of Harvey) (<i>via Teams</i>)
<i>Officers (Non-Voting)</i>	Representing
Ms Vicki Gregg	Finance Manager
Mrs Taryn York	Council Meeting Support Officer
Mr Jethro Sleer	Operations Manager
<i>Others(Non-Voting)</i>	Representing
Mr Gavin Harris	City of Bunbury

The Chairperson in accordance with Regulation 14C of the Local Government (Administration) Regulation 1996, approves the below listed Councillors to attend this Special Council Meeting electronically. The Chairperson is

The minutes of the Ordinary meeting of Council held on 4 May 2023, are confirmed as a true accurate record.

MOVED BY: Cr John Bromham

SECONDED BY: Cr Karen Turner

RESULT: CARRIED /~~LOST~~ 3 / 0

RESOLUTION: OC010623-1891

8. **Petitions / Memorials / Presentations**

Nil

9. **Declarations of Interests**

Nil

10. **Announcements (by the presiding member without discussion)**

We would like to acknowledge the passing of our former council member, Mr Bill Adams, who was an active councillor for Bunbury Harvey Regional Council for an extended period of time. We pass on our deepest sympathies to his family and would like to have a minute silence to remember him.

11. **Reports of Committees**

Nil

12. **Reports of Officers**

12.1. **Financial Statements for the period ending 31 March 2023**

Applicant / Proponent:	Internal			
Responsible Officer:	Vicki Gregg, Finance Manager			
Responsible Manager:	Peter Keane, Chief Executive Officer			
Executive:	Peter Keane, Chief Executive Officer			
Authority / Discretion:	Advocacy	<input checked="" type="checkbox"/>	Review	<input type="checkbox"/>
	Executive/Strategic	<input checked="" type="checkbox"/>	Quasi-Judicial	<input type="checkbox"/>
	Legislative	<input checked="" type="checkbox"/>	Information Purposes	<input type="checkbox"/>
Attachment(s):	Attachment 1 – Financial Statements for Period Ending 31 March 2023			

Summary

The following comments are provided on the key elements of Council's Financial Performance:

1. Statement of Comprehensive Income (**attached at Appendix 1**)
 - a. Year-to-date Financial Performance to 31 March 2023

	ACTUAL	BUDGET	VARIANCE	
• Year-to-date Income	11,259,439	11,304,433	(44,994)	Unfavourable
• Year-to-date Expenditure	(5,148,376)	(5,664,769)	(516,393)	Favourable
• Year-to-date Operating Surplus/(Deficit)	6,111,063	5,639,664	471,399	Favourable

2. Statement of Financial Activity (**attached at Appendix 3**)

Closing Surplus to 30 June 2023 is forecast to be \$4,048.

3. Capital Works

	ACTUAL	BUDGET	VARIANCE
• Year-to-date Capital Expenditure	0	0	0

4. Statement of Financial Position (attached at Appendix 5)

• Current Assets of \$7,201,689 includes:	Year-to-date	Forecast
○ Cash and Cash Equivalents	5,772,037	964,379
○ Trade and Other Receivables	1,405,712	306,589
○ Prepayments	13,013	31,942
○ Inventories	10,927	18,357
• Current Liabilities of \$3,713,241 includes:		
○ Trade and Other Payables	1,208,746	487,169
○ Provisions	2,504,495	306,560
• Working Capital (Current Assets /less Current Liabilities) is:	3,488,448	527,539
• Equity (Total Assets /less Total Liabilities) is	7,877,322	4,738,410
• Reserves	1,675,975	523,087

5. Investments

Total of \$5,656,153 includes:			
	Invested Funds \$	% of Total Funds	Max % of Total Funds Allowed
○ Commonwealth Bank	4,441,678	79%	75
○ National Australia Bank	1,214,475	21%	75
TOTAL:		100%	

Executive Recommendation

That Council:

Receive and accept the Financial Statements for period ending 31 March 2023 as presented to Council.

MOVED BY: Cr Karen Turner

SECONDED BY: Cr John Bromham

RESULT: CARRIED ~~LOST~~ 3 / 0

RESOLUTION: OC010623-1892

Background

A financial management report is provided to Councillors on a monthly basis which includes the following summaries:

- Statement of Comprehensive Income (attached at **Appendix 1**)
- Banksia Road Operations (attached at **Appendix 2**)
- Statement of Financial Activity (attached at **Appendix 3**)
- Statement of Financial Position (attached at **Appendix 4**)
- Statement of Net Current Assets (attached at **Appendix 5**)

Legislative Compliance

In accordance with the provisions of Section 6.4 of the Local Government Act 1995 and Regulations 34(1) of the Local Government (Financial Management) Regulations 1996, a Local Government is to prepare each month a Statement of

Financial Activity (Attached at Appendix 3) reporting on the revenue and expenditure as set out in the annual budget under Regulations 22 (1) (d) for this month.

At the Council Meeting on 31 August 2022, Council adopted that a variance between actual and budget-to-date of greater than or equal to 10% and \$15,000 is considered to be a material variance for reporting purposes in the Statement of Financial Activity for 2022/23.

Consultation

Nil

Financial Implications

As per the 2022/23 Financial Budget.

Statutory Environment

Sections 12 and 13 of the Local Government (Financial Management) Regulations 1996 Apply.

Strategic Implications

Nil

Policy Implications

Nil

Officer Comment

The following is an explanation of significant variances identified in the Statement of Financial Activity:

Investing Activities

Non-Operating Grants and Contributions – Favourable year-to-date variance of \$1,453,240 mainly due to receiving the first milestone for the Organics Facility grant of \$1.5M which the BHRC was recently awarded. The majority of this grant will be carried forward to the 2023/24 financial year.	\$1,453,240 2,906%
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Voting Requirement

Simple Majority

12.2. Financial Statements for the period ending 30 April 2023

Applicant / Proponent:	Internal			
Responsible Officer:	Vicki Gregg, Finance Manager			
Responsible Manager:	Peter Keane, Chief Executive Officer			
Executive:	Peter Keane, Chief Executive Officer			
Authority / Discretion:	Advocacy	<input checked="" type="checkbox"/>	Review	<input type="checkbox"/>
	Executive/Strategic	<input checked="" type="checkbox"/>	Quasi-Judicial	<input type="checkbox"/>
	Legislative	<input checked="" type="checkbox"/>	Information Purposes	<input type="checkbox"/>
Attachment(s):	Attachment 2 – Financial Statements for Period Ending 30 April 2023			

Summary

The following comments are provided on the key elements of Council's Financial Performance:

1. Statement of Comprehensive Income (**attached at Appendix 1**)
 - a. Year-to-date Financial Performance to 30 April 2023

	ACTUAL	BUDGET	VARIANCE	
• Year-to-date Income	11,636,699	11,755,100	(118,401)	Unfavourable
• Year-to-date Expenditure	(5,734,471)	(6,111,112)	(376,641)	Favourable
• Year-to-date Operating Surplus/(Deficit)	5,902,228	5,643,988	258,240	Favourable

2. Statement of Financial Activity (attached at Appendix 3)

Closing Surplus to 30 June 2023 is forecast to be \$9,638.

3. Capital Works

	ACTUAL	BUDGET	VARIANCE
• Year-to-date Capital Expenditure	(6,144)	(21,000)	(14,856)

4. Statement of Financial Position (attached at Appendix 5)

• Current Assets of \$6,292,096 includes:	Year-to-date	Forecast
○ Cash and Cash Equivalents	5,910,840	969,969
○ Trade and Other Receivables	350,074	306,589
○ Prepayments	18,469	31,942
○ Inventories	12,714	18,357
• Current Liabilities of \$4,466,333 includes:		
○ Trade and Other Payables	4,157,837	487,168
○ Provisions	308,496	306,560
• Working Capital (Current Assets <i>less</i> Current Liabilities) is:	1,825,763	533,129
• Equity (Total Assets <i>less</i> Total Liabilities) is	6,166,928	4,744,000
• Reserves	1,686,095	526,087

5. Investments

Total of \$5,705,289 includes:			
	Invested Funds \$	% of Total Funds	Max % of Total Funds Allowed
○ Commonwealth Bank	4,482,093	79%	75
○ National Australia Bank	1,223,196	21%	75
TOTAL:		100%	

Executive Recommendation

That Council:

Receive and accept the Financial Statements for period ending 30 April 2023 as presented to Council.

MOVED BY: Cr John Bromham

SECONDED BY: Cr Karen Turner

RESULT: CARRIED ~~LOST~~ 4 / 0

RESOLUTION: OC010623-1893

Background

A financial management report is provided to Councillors on a monthly basis which includes the following summaries:

- Statement of Comprehensive Income (attached at **Appendix 1**)
- Banksia Road Operations (attached at **Appendix 2**)
- Statement of Financial Activity (attached at **Appendix 3**)
- Statement of Financial Position (attached at **Appendix 4**)
- Statement of Net Current Assets (attached at **Appendix 5**)

Legislative Compliance

In accordance with the provisions of Section 6.4 of the Local Government Act 1995 and Regulations 34(1) of the Local Government (Financial Management) Regulations 1996, a Local Government is to prepare each month a Statement of Financial Activity (Attached at Appendix 3) reporting on the revenue and expenditure as set out in the annual budget under Regulations 22 (1) (d) for this month.

At the Council Meeting on 31 August 2022, Council adopted that a variance between actual and budget-to-date of greater than or equal to 10% and \$15,000 is considered to be a material variance for reporting purposes in the Statement of Financial Activity for 2022/23.

Consultation

Nil

Financial Implications

As per the 2022/23 Financial Budget.

Statutory Environment

Sections 12 and 13 of the Local Government (Financial Management) Regulations 1996 Apply.

Strategic Implications

Nil

Policy Implications

Nil

Officer Comment

The following is an explanation of significant variances identified in the Statement of Financial Activity:

Operating Revenue

Fees and Charges – Unfavourable year-to-date variance for Fees and Charges mainly due to Casual Tipping Fees of \$84K and Compost Revenue of \$49K, these items are offset by higher than anticipated Shire of Harvey Tip passes of \$46K.	(\$103,007) (4%)
Interest Revenue – Favourable year-to-date variance of \$16,076 due to higher than anticipated interest rates. End of year forecasts have been entered.	\$16,076 31%

Investing Activities

Property, Plant and Equipment Acquisition – Favourable year-to-date variance of \$15K due to delays in installing new CCTV equipment.	\$15,000 100%
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Voting Requirement

Simple Majority

12.3. Summary of Accounts paid for period ending 31 March 2023

Applicant / Proponent:	Internal			
Responsible Officer:	Vicki Gregg, Finance Manager			
Responsible Manager:	Vicki Gregg, Finance Manager			
Executive:	Peter Keane, Chief Executive Officer			
Authority / Discretion:	Advocacy	<input checked="" type="checkbox"/>	Review	<input type="checkbox"/>
	Executive/Strategic	<input checked="" type="checkbox"/>	Quasi-Judicial	<input type="checkbox"/>
	Legislative	<input checked="" type="checkbox"/>	Information Purposes	<input type="checkbox"/>
Attachment(s):	Attachment 3 - Summary of Accounts paid for period ending 31 March 2023			

Summary

Section 13 (2) of Government (Financial Management) Regulations 1996 require that where Local Government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing detail for each account paid since such list was prepared. This item is presented to Council to advice of payments made for 31 March 2023.

Officer Recommendation

That Council:

Receive and accept the Summary of Accounts paid for period ending 31 March 2023 as presented to Council.

MOVED BY: Cr Karen Turner

SECONDED BY: Cr John Bromham

RESULT: CARRIED / ~~LOST~~ 4 / 0

RESOLUTION: OC010623-1894

Background

As noted in Summary.

Voting Requirement

Simple Majority

Officer Comment

The attachment details all payments made for 31 March 2023

Consultation

Nil

Financial Implications

As per the declaration within the schedule summary, the accounts have been checked and are fully supported by vouchers and invoices and which have been duly certified as to the receipt of goods and the rendition of service and as to prices, computation and costing(s). Sufficient allocations are contained within the 2022/2023 budget to cover payment of the accounts.

Statutory Environment

Sections 12 and 13 of the Local Government (Financial Management) Regulations 1996 Apply.

Strategic Implications

Nil

Policy Implications

Nil

12.4. Summary of Accounts paid for period ending 30 April 2023

Applicant / Proponent:	Internal			
Responsible Officer:	Vicki Gregg, Finance Manager			
Responsible Manager:	Vicki Gregg, Finance Manager			
Executive:	Peter Keane, Chief Executive Officer			
Authority / Discretion:	Advocacy	<input checked="" type="checkbox"/>	Review	<input type="checkbox"/>
	Executive/Strategic	<input checked="" type="checkbox"/>	Quasi-Judicial	<input type="checkbox"/>
	Legislative	<input checked="" type="checkbox"/>	Information Purposes	<input type="checkbox"/>
Attachment(s):	Attachment 4 - Summary of Accounts paid for period ending 30 April 2023			

Summary

Section 13 (2) of Government (Financial Management) Regulations 1996 require that where Local Government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing detail for each account paid since such list was prepared. This item is presented to Council to advice of payments made for 30 April 2023

Officer Recommendation

That Council:

Receive and accept the Summary of Accounts paid for period ending 30 April 2023 as presented to Council.

MOVED BY: Cr John Bromham

SECONDED BY: Cr Karen Turner

RESULT: CARRIED / ~~LOST~~ 4 / 0

RESOLUTION: OC010623-1895

Background

As noted in Summary.

Voting Requirement

Simple Majority

Officer Comment

The attachment details all payments made for 30 April 2023

Consultation

Nil

Financial Implications

As per the declaration within the schedule summary, the accounts have been checked and are fully supported by vouchers and invoices and which have been duly certified as to the receipt of goods and the rendition of service and as to prices, computation and costing(s). Sufficient allocations are contained within the 2022/2023 budget to cover payment of the accounts.

Statutory Environment

Sections 12 and 13 of the Local Government (Financial Management) Regulations 1996 Apply.

Strategic Implications

Nil

Policy Implications

Nil

12.5. Schedule of Fees and Charges 2023/2024

Applicant / Proponent:	Internal			
Responsible Officer:	Jethro Sleer, Operations Manager			
Responsible Manager:	Peter Keane, Chief Executive Officer			
Executive:	Peter Keane, Chief Executive Officer			
Authority / Discretion:	Advocacy	<input checked="" type="checkbox"/>	Review	<input checked="" type="checkbox"/>
	Executive/Strategic	<input checked="" type="checkbox"/>	Quasi-Judicial	<input type="checkbox"/>
	Legislative	<input checked="" type="checkbox"/>	Information Purposes	<input type="checkbox"/>
Attachment(s):	-			

Summary

Section 6.1 of the Local Government Act 1995 requires a local government to prepare and adopt (in the period June 1 to August 31) an annual budget of its Municipal fund for that same year.

The Schedule of proposed Fees and Charges for the 2023/2024 Financial Year forms part of the 2023/2024 Budget.

Officer Recommendation

That Council:

Adopts the Schedule of proposed Fees and Charges (which forms part of the 2023/2024 Budget) effective as of 1 July 2023.

MOVED BY: Cr John Bromham

SECONDED BY: Cr Ben Andrew

RESULT: CARRIED / ~~LOST~~ 4 / 0

RESOLUTION: OC010623-1896

Background

At the Ordinary Council meeting held on 2nd June 2022, fees and charges were adopted increasing gate fees to recover the true cost of the waste management service at both the Stanley Road Waste Management Facility (SRWMF) and Banksia Road Organics Processing Facility (BROPF) to ensure the long-term financial viability of BHRC.

Seven Local Government Authorities (LGA) within the Southwest Region utilise the FOGO processing facility at Banksia Road. These LGA's are the City of Bunbury, Shire of Harvey, Shire of Dardanup, Shire of Collie, Shire of Donnybrook- Balingup, Shire of Augusta-Margret River, and the Shire of Capel whose 4-year contract finishes on the 30 June 2023.

Officer Comment

To continue to ensure BHRC gate fees and charges align to the true cost of operations, it is necessary to make amendments to the current fees and charges applied to the waste streams being received at both the SRWMF and ancillary activities associated with the Stanley Road Facility, and Banksia Road Organics Processing Facility.

The Amended Schedule of Fees and Charges 2023/2024 will be effective as of the 1st of July 2023.

Stanley Road Waste Management Facility

Light Vehicle General Waste charges for both Member and Non-Member Councils have been increased 7% from the fee structure introduced 1st July 2022. The 7% increase is in line with annual CPI for the 2022/23 financial year, and represents the rising costs associated with business-as-usual operations.

Mattress disposal charges have been increased 7% from the fee structure introduced 1st July 2022. This absorbs a 10% increase in the collection price of mattresses from soft landings.

Light Vehicle Green Waste have been increased 7% from the fee structure introduced 1st July 2022. The 7% increase is in line with annual CPI for the 2022/23 financial year, and represents the rising costs associated with business-as-usual operations.

Light Vehicle Clean Fill and Rubble Waste fees and charges cost centres have been amended to enable more accurate processing and pricing. The cost centres related to clean fill and rubble are now:

- Clean Fill
- Mixed Load Clean Fill/Rubble
- Rubble

These adjusted cost centres will allow fees and charges to accurately represent the individual costs of disposal for these waste streams. Clean fill has had 7% CPI applied, the Fees and Charges applied to the other cost centres of Mixed Load/Clean Fill and Rubble have been calculated based on the cost of receipt and processing.

Heavy Vehicle Clean Fill/ Rubble fees and charges have had CPI applied to the Clean Fill and a 50% increase applied to the building and demolition waste this has been increased to cover the cost of receipt and processing.

A new charge for Undeclared Contaminated Clean Fill/ Rubble has been created. This charge is due to many received clean fill/rubble loads being contaminated with asbestos. This is often cleverly hidden by customers and removed and disposed of at great expense to BHRC. The charge has been calculated based on the cost per ton to BHRC to have these loads removed and disposed of.

The transport cost per hour, has increased 20% to cover increasing costs and align with market pricing.

Banksia Road Organics Processing Facility

The gate fee for the acceptance of Food Organics and Garden Organics (FOGO) has been increased 7% in-line with the annual CPI to help cushion the rising cost of production.

Clean Green waste charges has been removed. This charge was created to reflect the cost of handling and transporting green waste for the Dardanup transfer station facility. As this service originates from the SRWMF the charge applied to this service in future will be the Transport cost per hour rate, captured in the SRWMF fees and charges.

Contamination charges for contaminated FoGo loads have doubled from \$120/Tn to \$240/Tn. This new rate will cover and represent the cost of assessing, processing, carting, and invoicing relevant local governments for the disposal of contaminated loads. Currently contaminated FoGo load cost \$64/Tn to dispose of to a landfill facility, 45 minutes (round trip including loading) to cart to a landfill facility, and approximately 45 minutes of administration time to visually assess the load, take pictures, communicate with the relevant Local Governments, and invoice/ process payments. It is anticipated that a requirement for physical load assessments ie manually weighing the contamination will increase in the near future. The contaminated load charge will cover this requirement.

Compost charges per tonne remain the same as the previous year, this is due to the uncertainty around the saleable price point of FoGo compost, and an influx of saleable FoGo compost from the processing of the historical compost material at BROPF.

Consultation

The Schedule of Fees and Charges for 2023/2024 are to be advertised in the South Western Times and the Harvey Reporter in early June 2023 and Schedule of Fees and Charges for 2023/2024 to be distributed out to Stanley Road Waste Management Facility and Banksia Road Organics Processing Facility customers from 1 June 2022.

Financial Implications

Stanley Road Waste Management Facility

The increase in fees and charges will have positive impact on the cashflow and balance sheet for BHRC. The increase in fees and charges will be passed directly onto customers.

This will have a direct impact on Shire of Harvey due to the reimbursement of charges from the utilisation of tip passes.

Banksia Road Organics Processing Facility

The increase in gate fees will have a positive impact on the cashflow and balance sheet for BHRC and meet the cost of providing the service.

The increase in gate fees will have a direct and significant impact on all seven councils for which BHRC provide the composting service.

Statutory Environment

Section 6.1 of the Local Government Act 1995 applies.

Strategic Implications

Nil

Policy Implications

Nil

Voting Requirement

Absolute Majority

Stanley Road Waste Management Facility

	Increase / Decrease %	2023/24 Fees Budget Proposal (Incl. GST)	2022/23 Fees (Incl. GST)	2021/22 Fees (Incl. GST)
LIGHT VEHICLES (General Waste) (Members Councils only)				
Per Car or Station Wagon	~7%	\$27.00	\$25.00	\$20.00
Per Utility or trailer (up to 1.8m x 1.2m)	~7%	\$38.50	\$36.00	\$29.00
Per Trailer or large utility (up to 2.1m x 1.2 m or Trailer with sides exceeding 600mm)	~7%	\$59.00	\$55.00	\$44.00
Mattresses (Single, Double, Queen or King)	~7%	\$66.50	\$60.00	\$30.00
Fridges	~7%	\$16.00	\$15.00	\$10.00
Couches (Single, Double or Triple)	7%	\$32.00	\$30.00	\$20.00
LIGHT VEHICLES (General Waste) (Non-Members)				
Per Car or Station Wagon	~7%	\$43.00	\$40.00	-
Per Utility or trailer (up to 1.8m x 1.2m)	~7%	\$62.00	\$58.00	-
Per Trailer or large utility (up to 2.1m x 1.2 m or Trailer with sides exceeding 600mm)	~7%	\$94.00	\$88.00	-
Mattresses (Single, Double, Queen or King)	~7%	\$75.00	\$70.00	-
Fridges	~7%	\$21.00	\$20.00	-

Couches (Single, Double or Triple)	~7%	\$43.00	\$40.00	-
LIGHT VEHICLES (Green Waste)				
Per Car or Station Wagon	~7%	\$12.00	\$11.00	\$9.00
Per Utility or trailer (up to 1.8m x 1.2m)	~7%	\$20.00	\$19.00	\$15.00
Per Trailer or large utility (up to 2.1m x 1.2m or Trailer with sides exceeding 600mm)	~7%	\$33.00	\$31.00	\$25.00
LIGHT VEHICLES (Clean Fill / Rubble Waste)				
Clean Fill - Per Utility or trailer (up to 1.8m x 1.2m)	~7%	\$8.00	\$7.50	\$6.00
Mixed Load Clean fill / Rubble - Per Utility or trailer (up to 1.8m x 1.2m)	<i>New</i>	\$15.00	\$7.50	\$6.00
Mixed Load Clean fill / Rubble - Per Trailer or large utility (up to 2.1m x 1.2m or Trailer with sides exceeding 600mm)	<i>New</i>	\$17.50	\$7.50	\$6.00
Rubble - Per Utility or trailer (up to 1.8m x 1.2m)	<i>Amend</i>	\$15.00	\$7.50	\$6.00
Rubble - Per Trailer or large utility (up to 2.1m x 1.2m or Trailer with sides exceeding 600mm)	<i>Amend</i>	\$17.50	\$7.50	\$6.00
HEAVY VEHICLES (Weighbridge)				
Clean Fill – Suitable for Daily Cover and Road Building per tonne	~7%	\$1.60	\$1.50	\$1.20
Minimum Charge	~7%	\$1.60	\$1.50	\$1.20
Building and Demolition Waste per tonne (No Gyprock or Timber and Maximum Size 300mm)	50%	\$15.00	\$10.00	\$8.00
Minimum Charge	50%	\$15.00	\$10.00	\$8.00
Undeclared Contaminated Clean Fill / Rubble	<i>New</i>	\$75.00	-	-
OTHER WASTE				
Tyres				
• Passenger/Motorcycle (per tyre)	~7%	\$11.00	\$10.00	\$8.00
• 4WD/Light Truck (per tyre)	~7%	\$13.00	\$12.00	\$12.00
Caravans / Boats / Trailers (excluding Car Bodies)	<i>Amend</i>	\$11.00	\$10.00	\$0.00
COMPOST SALES				
Per Skid Steer Loader Bucket	0%	\$22.00	\$22.00	\$22.00
Per Tonne	0%	\$44.00	\$44.00	\$44.00
CDS				
Per Container Deposit Scheme (CDS) Bale	0%	\$10.00	\$10.00	\$10.00
Per Container Deposit Scheme (CDS) Bag	0%	\$2.50	\$2.50	\$2.50
OTHER MISC				
Weight Only – Weighbridge Docket	~7%	\$25.50	\$24.00	\$23.00
30cubic metre bin hire per month	0%	\$540.00	\$540.00	-
Transport Cost per hour	20%	\$150.00	\$125.00	-

Banksia Road Waste Management Facility

	Increase / Decrease %	2023/24 Fees Budget Proposal (Incl. GST)	2022/23 Fees (Incl. GST)	2021/22 Fees (Incl. GST)
HEAVY VEHICLES (Weighbridge)				
Organic Waste per tonne	~7%	\$79.00	\$74.00	\$42.00
Minimum Charge	~7%	\$79.00	\$74.00	\$42.00
Member Council FOGO Waste per tonne	~7%	\$72.00	\$67.00	\$38.50
Minimum Charge	~7%	\$72.00	\$67.00	\$38.50
Clean Green Waste per tonne (Maximum Size diameter 500mm)	Remove	-	\$40.00	\$30.00
Minimum Charge	Remove	-	\$40.00	\$30.00
Organic Waste with over 5% Contamination per tonne	50%	\$240.00	\$120.00	\$120.00
Minimum Charge	50%	\$240.00	\$120.00	\$120.00
COMPOST & MULCH SALES				
Compost Sales to Wellington Group of Councils per tonne	0%	\$27.50	\$27.50	\$27.50
10mm Compost per tonne	0%	\$27.50	\$27.50	\$27.50
OTHER CHARGES				
FOGO Waste Audit (per Audit)	0%	\$6,220	\$6,220	-

12.6. Governance Policy - Review

Applicant / Proponent:	Internal			
Responsible Officer:	Peter Keane, Chief Executive Officer			
Executive:	Peter Keane, Chief Executive Officer			
Authority / Discretion:	Advocacy	<input checked="" type="checkbox"/>	Review	<input checked="" type="checkbox"/>
	Executive/Strategic	<input checked="" type="checkbox"/>	Quasi-Judicial	<input type="checkbox"/>
	Legislative	<input checked="" type="checkbox"/>	Information Purposes	<input type="checkbox"/>
Attachment(s):	Attachment 5 – Delegated Authority (UPDATED)			

Summary

This is presented to Council to consider reviewing Council's Governance and Organisational Strategy policies.

Officer Recommendation

That Council:

That Council by Simple Majority pursuant to Section 3.18 of the Local Government Act 1995 resolves to adopt the following amended Council Policies as attached:

- a) Delegated Authority

MOVED BY: Cr Karen Turner

SECONDED BY: Cr John Bromham

RESULT: CARRIED / ~~LOST~~ 4 / 0

RESOLUTION: OC010623-1897

Voting Requirement

Simple Majority

Background

An annual review of the Delegated Authority Policy is undertaken in support of the Annual Compliance Audit Return submission.

DOCUMENT: DELEGATED AUTHORITY				
DATE	DOCUMENT	VERSION	DESCRIPTION OF CHANGE	RESOLUTION No.
30/01/2020	Payments from Municipal and Trust Funds	DAFM01	Review. Logo change and administrative formatting.	OC300120-1653
	Release of Bank Guarantees	DAFM02		
	Investment of Council Funds	DAFM03		
	Write Off of Moneys	DAFM04		
	Discount of Bulk Compost and/or Mulch Sales	DAFM05		
	Discount of Bulk Waste Disposal Charges	DAFM06	Review. Logo change and administrative formatting. Conditions raised from 10% to 15%.	
	Power to Accept Tenders	DAG01	Review. Logo change and administrative formatting.	
	Contract Price Variation	DAG02		
	Tender Variation	DAG03		
	Administer Local Laws	DAG04		
	Purchase and Trade of Fleet Vehicles	DAO01		
Authority to Sell, Lease or Dispose of Plant, Equipment and Materials	DAO02			
28/03/2022	Administer Local Laws	DAG04	Review Removed Site Supervisor and Team Leader as Sub Delegates	

Officer Comment

Attachment contains an updated policy that complies with the provision of the Local Government Act 1995 and provides flexibility, transparency and accountability.

This updated Delegated Authority coincides with the Annual Compliance Audit Return.

DOCUMENT: DELEGATED AUTHORITY				
Policy Manual Update:				
01/06/2023	Contract Price Variation	DAG02	Review Add Operations Manager as Sub Delegate	
	Purchase and Trade of Fleet Vehicles	DAO01	Review Add Operations Manager as Sub Delegate	
	Authority to Sell, Lease or Dispose of Plant, Equipment and Materials	DAO02	Review Add Operations Manager as Sub Delegate	

Consultation

Bunbury Harvey Regional Council Executive Staff.

Financial Implications

The Delegated Authority Policy should provide greater surety and allow the Council to be more competitive on a commercial scale.

Statutory Environment

- Local Government Act 1995;
- Local Government (Rules of Conduct) Regulations 2007;
- Local Government (Administration) Regulations 1996;
- Local Government (Elections) Regulations 1997;
- Local Government (Financial Management) Regulations 1996;
- Local Government (Functions and General) Act 1995;
- Trustees Act 1962;
- Corruption and Crime Commission Act 2003;
- Occupational Safety & Health Act 1984;
- Equal Opportunity Act 1984;
- BHRC Policies and Procedures.

Strategic Implications

This item is relevant to the Council's approved Strategic Community Plan 2018-2022.

Policy Implication

As discussed in the body of the Report.

13. Elected Member motions of which previous notice has been given

Nil

14. Urgent business approved by the person presiding or by decision of the Council

Nil

15. Confidential Business (Meeting Closed to the Public)

Nil

16. Next Meeting

The next meeting is scheduled for Thursday, 27 July 2023 at the Administration Complex, Lot 45 Stanley Road, Wellesley, commencing at 4:15pm.

17. Close of Meeting

The Presiding Member declares meeting closed at 5:04pm.