



Special Council Meeting

Notice of Meeting & Agenda

13 December 2021

*Meeting to be held at: The Administration Complex, Stanley Road Waste Management Facility, Lot 45, Stanley Road, Wellesley on Monday
13 December 2021, commencing at 4.15pm*

Open Council Meetings – Procedures

1. All Council meetings are open to the public, except for matters raised by Council under “confidential items”.
2. Members of the public may ask a question at an ordinary Council meeting under “public question time”.
3. Members of the public who are unfamiliar with meeting procedures are invited to seek advice at the meeting. If unsure about proceedings, just raise your hand when the presiding member announces public question time.
4. All other arrangements are in accordance with the Council’s standing orders, policies and decisions of the Council.

Undersigned

Chief Executive Officer

Bunbury-Harvey Regional Council
Lot 45 Stanley Road, Wellesley
Western Australia 6233

Correspondence to:
Post Office Box 111
Australind WA 6233

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To develop, implement and maintain innovative and sustainable waste reduction, recycling and landfilling services while managing waste facilities with best practice standards for the councils of the Wellington Region and beyond.

To provide sustainable waste minimisation, recycling and alternative waste treatment services to an informed community while reducing the environmental impact of waste and maximising the conservation of natural resources through reduced material use and increased resource recovery

MISSION

To ensure the delivery of an integrated, cost-effective and environmentally sound waste management system and to promote sustainable community programs and policies ensuring that the health, diversity and productivity of the environment is maintained or enhanced for the benefit of future generations.

Reduce the environmental impact of waste and maximise conservation of natural resources through reduced overall material use and increased materials and energy recovery.

VALUES

Excellence:

To provide best practice facilities and waste services to our community through the development of quality controls and continuous improvements.

Leadership:

Having a clear vision and direction, that engages with key stakeholders and our community.

Integrity:

Acting with a level of trust, respect, honesty, hard work, communication and shared responsibility that is exhibited by its people.

Accountability:

To ensure the collection and management of solid waste and recovered materials in an environmentally sound manner and in accordance with regulatory requirements and the Department of Water and Environmental Regulation licence conditions.

Innovation:

Embrace new and better ways to achieve improved results through creativity, inventiveness and teamwork.

Respect

We value diversity and respect and are committed to work towards integrating the principles of Equal Employment Opportunity and ensure that the work environment is free from harassment and discrimination. We value and respect all members of our community.



Bunbury-Harvey Regional Council

Notice of Meeting

The next Ordinary Meeting will be held at the Administration Complex, Stanley Road Waste Management Facility, Lot 45 Stanley Road, Wellesley on Thursday 27 January 2022 at 4:15pm.



Kate Shaw
Chief Executive Officer
(Date of Issue: 8 December 2021)

AGENDA

Note: The recommendations contained in this document are not final and are subject to adoption, amendment (or otherwise) at the meeting.

<i>Council Members:</i>	Representing
(Chairperson)	
(Deputy Chairperson)	
<i>Executive Leadership Team (Non-Voting)</i>	Representing
Ms Kate Shaw	Acting Chief Executive Officer (BHRC)
Mr Peter Keane	Chief Executive Officer (BHRC)
Ms Annie Riordan	Chief Executive Officer (Shire of Harvey)
Mr Mal Osborne	Chief Executive Officer (City of Bunbury)
<i>Officers (Non-Voting)</i>	Representing
Mrs Karen McDonald	Finance Manager
Mrs Taryn York	Council Meeting Support Officer
<i>Others (Non-Voting)</i>	Representing
Mr Gavin Harris	City of Bunbury
Mr Rick Lotznicker	Shire of Harvey

1. Declaration of Opening / Announcement of Visitors

The Chief Executive Officer Declares Meeting open _____

2. Swearing in of the Presiding Members of Council – *(To be performed by the Justice of the Peace)*

3. Election of the Council Chairman

The Chief Executive Officer will call for and read aloud the nominations for the position of Council Chairman. If more than one nomination is received, the Chief Executive Officer will call on the nominees to give a short presentation on their capabilities for the position. A ballot will then be conducted.

4. Swearing in of the Council Chairman – *(To be performed by the Justice of the Peace)*

Council's Elected Chairman: _____

Chairperson will take over the chairing of the meeting.

5. Election of the Deputy Chairman

The Chairperson will call for and read aloud the nominations for the position of Deputy Chairman. If more than one nomination is received, the Chairman will call on the Nominees to give a short presentation on their capabilities for the position. A ballot will then be conducted.

6. Swearing in of the Deputy Chairman – *(To be performed by the Justice of the Peace)*

Council's Elected Deputy Chairman: _____

7. Appointment of Council Representative on the Municipal Waste Advisory Council

The Chairperson will call for and read aloud the nominations for the appointment of Council Representative on the Municipal Waste Advisory Council (MWAC). If more than one nomination is received, a ballot will then be conducted.

Council's Appointment: _____

8. Attendances and Apologies

8.1. Attendances

8.2. Apologies

9. Public Question Time

10. Summary of Response to previous Questions taken on notice

11. Applications for Leave of Absence

12. Confirmation of Minutes

13. Petitions / Memorials / Presentations

14. Declarations of Interests

15. Announcements (by the presiding member without discussion)

16. Reports of Committees

17. Reports of Officers

18. Elected Member motions of which previous notice has been given

19. Urgent business approved by the person presiding or by decision of the Council

20. Confidential Business (Meeting Closed to the Public)

21. Next Meeting

The next meeting is scheduled for Thursday, 27 January 2022 at the Administration Complex, Stanley Road Waste Management Facility, Lot 45 Stanley Road, Wellesley, commencing at 4:15pm.

22. Close of Meeting

The Presiding Member declares meeting closed at _____.