



# Special Council Meeting

## Minutes

### 13 December 2021

#### Open Council Meetings – Procedures

1. All Council meetings are open to the public, except for matters raised by Council under “confidential items”.
2. Members of the public may ask a question at an ordinary Council meeting under “public question time”.
3. Members of the public who are unfamiliar with meeting procedures are invited to seek advice at the meeting. If unsure about proceedings, just raise your hand when the presiding member announces public question time.
4. All other arrangements are in accordance with the Council’s standing orders, policies and decisions of the Council.

**Undersigned**

**Chief Executive Officer**

**Bunbury-Harvey Regional Council**  
Lot 45 Stanley Road, Wellesley  
Western Australia 6233

*Correspondence to:*  
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## VISION

To develop, implement and maintain innovative and sustainable waste reduction, recycling and landfilling services while managing waste facilities with best practice standards for the councils of the Wellington Region and beyond.

To provide sustainable waste minimisation, recycling and alternative waste treatment services to an informed community while reducing the environmental impact of waste and maximising the conservation of natural resources through reduced material use and increased resource recovery

## MISSION

To ensure the delivery of an integrated, cost-effective and environmentally sound waste management system and to promote sustainable community programs and policies ensuring that the health, diversity and productivity of the environment is maintained or enhanced for the benefit of future generations.

Reduce the environmental impact of waste and maximise conservation of natural resources through reduced overall material use and increased materials and energy recovery.

## VALUES

### *Excellence:*

To provide best practice facilities and waste services to our community through the development of quality controls and continuous improvements.

### *Leadership:*

Having a clear vision and direction, that engages with key stakeholders and our community.

### *Integrity:*

Acting with a level of trust, respect, honesty, hard work, communication and shared responsibility that is exhibited by its people.

### *Accountability:*

To ensure the collection and management of solid waste and recovered materials in an environmentally sound manner and in accordance with regulatory requirements and the Department of Water and Environmental Regulation licence conditions.

### *Innovation:*

Embrace new and better ways to achieve improved results through creativity, inventiveness and teamwork.

### *Respect*

We value diversity and respect and are committed to work towards integrating the principles of Equal Employment Opportunity and ensure that the work environment is free from harassment and discrimination. We value and respect all members of our community.



# Bunbury-Harvey Regional Council

## Minutes

Minutes of the Ordinary Meeting of the Bunbury-Harvey Regional Council held in the Administration Complex, Stanley Road Waste Management Facility, Lot 45 Stanley Road, Wellesley on Thursday, 13 December 2021 at 4.15pm.

## Minutes

### 1. Declaration of Opening / Announcement of Visitors

The meeting was declared open by Mr Peter Keane at 4.14pm.

These Minutes were confirmed as being true and correct by Council on [Click here to enter a date.](#) by Council Resolution: [Click here to enter text.](#)

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**Cr Tresslyn Smith**  
Chairperson

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**Mr Peter Keane**  
Chief Executive Officer

**2. Swearing in of the Presiding Members of Council – (To be performed by the Justice of the Peace)**  
*Cr Wendy Dickinson and Cr Ben Andrew sworn in as Councillors for Council by Justice of the Peace Mr Murray Cook.*

### 3. Election of the Council Chairman

The Chief Executive Officer will call for and read aloud the nominations for the position of Council Chairman. If more than one nomination is received, the Chief Executive Officer will call on the nominees to give a short presentation on their capabilities for the position. A ballot will then be conducted.

*Nominations were received from Cr Smith and Cr Dickinson for the position of Council Chairperson. Council held a secret ballot to elect new Chairperson and with 3 votes for and 2 votes against, Cr Smith was elected as Council Chairperson.*

### 4. Swearing in of the Council Chairman – (To be performed by the Justice of the Peace)

Council's Elected Chairman: *Cr Tresslyn Smith*

### 5. Election of the Deputy Chairman

The Chairperson will call for and read aloud the nominations for the position of Deputy Chairman. If more than one nomination is received, the Chairman will call on the Nominees to give a short presentation on their capabilities for the position. A ballot will then be conducted.

*Nomination was received from Cr Wendy Dickinson for the position of Deputy Chairperson. No other nominations were received. Cr Dickinson was elected Deputy Chairperson.*

## 6. Swearing in of the Deputy Chairman – (To be performed by the Justice of the Peace)

Council's Elected Deputy Chairman: *Cr Wendy Dickinson*

## 7. Appointment of Council Representative on the Municipal Waste Advisory Council

The Chairperson will call for and read aloud the nominations for the appointment of Council Representative on the Municipal Waste Advisory Council (MWAC). If more than one nomination is received, a ballot will then be conducted.

*Cr Turner nominated Cr Smith to represent Bunbury Harvey Regional Council on the Municipal Waste Advisory Council. Cr Smith accepted the nomination.*

Council's Appointment: *Cr Tresslyn Smith*

## 8. Attendances and Apologies

### 8.1. Attendances

<b><i>Council Members:</i></b>	<b>Representing</b>
Cr Tresslyn Smith ( <b>Chairperson</b> )	City of Bunbury
Cr Wendy Dickinson ( <b>Deputy Chairperson</b> )	Shire of Harvey
Cr Karen Turner	City of Bunbury
Cr Dakota Krispyn	Shire of Harvey
Cr Ben Andrew	City of Bunbury
<b><i>Executive Leadership Team (Non-Voting)</i></b>	<b>Representing</b>
Mr Peter Keane	Chief Executive Officer (BHRC)
Ms Annie Riordan	Chief Executive Officer (Shire of Harvey)
Mr Mal Osborne	Chief Executive Officer (City of Bunbury)
<b><i>Officers (Non-Voting)</i></b>	<b>Representing</b>
Ms Kate Shaw	Projects Director
Ms Karen McDonald	Finance Manager
Mrs Taryn York	Council Meeting Support Officer
<b><i>Others(Non-Voting)</i></b>	<b>Representing</b>
Mr Gavin Harris	City of Bunbury
Mr Rick Lotznicker	Shire of Harvey
Mr Haydn Jones	Shire of Harvey
Mr Murray Cook	Justice of the Peace

### 8.2. Apologies

Cr John Bromham  
Cr Kris Plub  
Mayor Jaysen Miguel

## 9. Public Question Time

Nil

## 10. Summary of Response to previous Questions taken on notice

Nil

**11. Applications for Leave of Absence**

Nil

**12. Confirmation of Minutes**

Nil

**13. Petitions / Memorials / Presentations**

Nil

**14. Declarations of Interests**

Nil

**15. Announcements (by the presiding member without discussion)**

Nil

**16. Reports of Committees**

Nil

**17. Reports of Officers**

Nil

**18. Elected Member motions of which previous notice has been given**

Nil

**19. Urgent business approved by the person presiding or by decision of the Council**

Nil

**20. Confidential Business (Meeting Closed to the Public)**

Nil

**21. Next Meeting**

The next meeting is scheduled for Thursday, 27 January 2022 at the Administration Complex, Lot 45 Stanley Road, Wellesley, commencing at 4.15pm.

**22. Close of Meeting**

The Presiding Member declares meeting closed at 4.32pm.