



Special Council Meeting

Minutes

28 April 2022

Open Council Meetings – Procedures

1. All Council meetings are open to the public, except for matters raised by Council under “confidential items”.
2. Members of the public may ask a question at an ordinary Council meeting under “public question time”.
3. Members of the public who are unfamiliar with meeting procedures are invited to seek advice at the meeting. If unsure about proceedings, just raise your hand when the presiding member announces public question time.
4. All other arrangements are in accordance with the Council’s standing orders, policies and decisions of the Council.

Undersigned

Chief Executive Officer

Bunbury-Harvey Regional Council
Lot 45 Stanley Road, Wellesley
Western Australia 6233

Correspondence to:
Post Office Box 111
Australind WA 6233

Table of Contents

1. Declaration of Opening / Announcement of Visitors	4
2. Attendances and Apologies	4
2.1 Attendances	4
2.2 Apologies.....	5
3. Public Question Time	5
4. Summary of Response to previous Questions taken on notice.....	5
5. Applications for Leave of Absence	5
6. Confirmation of Minutes.....	5
7. Petitions / Memorials / Presentations.....	5
8. Declarations of Interests.....	5
9. Announcements (by the presiding member without discussion).....	5
10. Reports of Committees	5
11. Reports of Officers.....	5
11.1 Budget Variations.....	5
12. Elected Member motions of which previous notice has been given.....	8
13. Urgent business approved by the person presiding or by decision of the Council	8
14. Confidential Business (Meeting Closed to the Public).....	8
15. Next Meeting	8
16. Close of Meeting	8

ATTACHMENTS



VISION

To develop, implement and maintain innovative and sustainable waste reduction, recycling and landfilling services while managing waste facilities with best practice standards for the councils of the Wellington Region and beyond.

To provide sustainable waste minimisation, recycling and alternative waste treatment services to an informed community while reducing the environmental impact of waste and maximising the conservation of natural resources through reduced material use and increased resource recovery

MISSION

To ensure the delivery of an integrated, cost-effective and environmentally sound waste management system and to promote sustainable community programs and policies ensuring that the health, diversity and productivity of the environment is maintained or enhanced for the benefit of future generations.

Reduce the environmental impact of waste and maximise conservation of natural resources through reduced overall material use and increased materials and energy recovery.

VALUES

Excellence:

To provide best practice facilities and waste services to our community through the development of quality controls and continuous improvements.

Leadership:

Having a clear vision and direction, that engages with key stakeholders and our community.

Integrity:

Acting with a level of trust, respect, honesty, hard work, communication and shared responsibility that is exhibited by its people.

Accountability:

To ensure the collection and management of solid waste and recovered materials in an environmentally sound manner and in accordance with regulatory requirements and the Department of Water and Environmental Regulation licence conditions.

Innovation:

Embrace new and better ways to achieve improved results through creativity, inventiveness and teamwork.

Respect

We value diversity and respect and are committed to work towards integrating the principles of Equal Employment Opportunity and ensure that the work environment is free from harassment and discrimination. We value and respect all members of our community.



Bunbury-Harvey Regional Council

Minutes

Minutes of the Ordinary Meeting of the Bunbury-Harvey Regional Council held in the Administration Complex, Stanley Road Waste Management Facility, Lot 45 Stanley Road, Wellesley on Thursday, [Click here to enter a date.](#) at [Click here to enter text.](#)

Minutes

1. Declaration of Opening / Announcement of Visitors

The meeting was declared open by Cr Tresslyn Smith at 4:18pm.

These Minutes were confirmed as being true and correct by Council on [Click here to enter a date.](#) by Council Resolution: [Click here to enter text.](#)

Cr Tresslyn Smith
Chairperson

Mr Peter Keane
Chief Executive Officer

2. Attendances and Apologies

2.1 Attendances

<i>Council Members:</i>	Representing
Cr Tresslyn Smith (Chairperson)	City of Bunbury
Cr Wendy Dickinson (Deputy Chairperson)	Shire of Harvey
Cr Karen Turner	City of Bunbury (<i>via Teams</i>)
Cr John Bromham	Shire of Harvey
Cr Ben Andrew	City of Bunbury
<i>Executive Leadership Team (Non-Voting)</i>	Representing
Mr Peter Keane	Chief Executive Officer (BHRC)
Mr Mal Osborne	Chief Executive Officer (City of Bunbury) (<i>via Teams</i>)
<i>Officers (Non-Voting)</i>	Representing
Ms Karen McDonald	Finance Manager
Mrs Taryn York	Council Meeting Support Officer
<i>Others(Non-Voting)</i>	Representing
Mayor Jaysen de San Miguel	City of Bunbury (<i>via Teams</i>)
Cr Dakota Krispyn	Shire of Harvey

The Chairperson in accordance with Regulation 14C of the Local Government (Administration) Regulation 1996, approves the below listed Councillors to attend this Special Council Meeting electronically. The Chairperson is satisfied that Councillors meet the Regulations definition of a "Suitable Place" as stipulated in Regulation 14A(4)(b). Councillors approved to attend electronically:

Cr. Karen Turner – Attending from 1B Xavier Street, Carey Park, Western Australia, 6230.
Mayor Jaysen De San Miguel – Attending from 4 Stephen Street, Bunbury, Western Australia, 6230

2.2 Apologies

Ms Annie Riordan

3. Public Question Time

Nil

4. Summary of Response to previous Questions taken on notice

Nil

5. Applications for Leave of Absence

Nil

6. Confirmation of Minutes

Nil

7. Petitions / Memorials / Presentations

Nil

8. Declarations of Interests

Nil

9. Announcements (by the presiding member without discussion)

Nil

10. Reports of Committees

Nil

11. Reports of Officers

11.1 Budget Variations

Applicant / Proponent:	Peter Keane, Chief Executive Officer			
Executive:	Peter Keane, Chief Executive Officer			
Authority / Discretion:	Advocacy	<input checked="" type="checkbox"/>	Review	<input type="checkbox"/>
	Executive/Strategic	<input checked="" type="checkbox"/>	Quasi-Judicial	<input type="checkbox"/>
	Legislative	<input checked="" type="checkbox"/>	Information Purposes	<input type="checkbox"/>
Attachment(s):	N/A			

Summary

To consider and adopt the Budget variation to commence works required to address both Banksia Road and Stanley Road non-compliances for the period 1 July 2021 to 30 June 2022.

Discussion

1. The budget variation has been prepared to include information required by the Local Government Act 1995, Local Government (Financial Management) Regulations 1996 and Australian Accounting Standards.

Changes to the budget forecast include:

Operating Income	\$
Sale of Scrap Metal increase in volume received	28,837
Operating Expenditure	
Organics Material and Consumable Expenditure. Increase due to addressing site non-compliance minor issues – Hardstand renewal materials and Site Drainage renewal works	(40,000)
Landfill Material and Consumable Expenditure. Increase due to addressing site non-compliance – Transport of 10,000t partial processed organic product at Banksia Rd to be utilised in Rehabilitation (Capping) works as organic layer at Stanley Rd	(80,000)
Landfill Materials & Consumables Expenditure. Increase due to addressing site non-compliances – green waste processing (utilise on Rehabilitation (capping) works for soil stabilisation)	(50,000)
Transfer to or from Reserves	
Stanley Rd Rehabilitation reserve	141,163

As a result of the above changes the budgeted closing funds as at 30 June 2022 will have nil impact on the closing budget surplus.

2. To address the non-compliance of storage of partially processed organic product at Banksia Road in the green waste area (and to address ongoing operational volume intake challenges), BHRC will actively attempt to source potential alternate providers to accept up to 25,000t of the part-processed product.

To encourage potential providers to accept this product for alternative uses, it is recommended that Council endorse the BHRC Chief Executive Officer to offer the product at nil cost.

Any potential provider will be required to remove the product from Banksia Road at their cost by no later than end of August 2022.

The alternative to sourcing a potential provider to remove the product from site at nil cost will be to further process and transport the product to Stanley Road to utilise the product within the rehabilitation (Capping program), which is estimated to cost between \$250,000 and \$300,000.

Consultation

BHRC Financial Manager – Karen McDonald

BHRC Project Director – Kate Shaw

City of Bunbury Chief Executive Officer – Mal Osbourne

Options

1. Council does not endorse the above recommendations – BHRC does not achieve the program to address non-compliances and DWER enforces further action on BHRC to comply to Licence conditions: High Risk
2. Council endorses the above recommendations – BHRC addresses non-compliances and reduces the risk of DWER enforcing further action on BHRC to comply to Licence conditions: Medium Risk (**Preferred**)
3. Council endorses Item 1 and not Item 2 – BHRC addresses non-compliances, however, will be required to “go to market” for the processing and transport of the partial processed organic material and the cost will borne within the Rehabilitation (Capping) works in FY22/23: Medium Risk

Statutory Environment

Local Government (Financial Management) Regulations 1996

Local Government Act 1995

Policy Implications

Procurement Policy

Financial Implications

Specific financial implications are as outlined in this report.

Comment

Nil

12. Elected Member motions of which previous notice has been given

Nil

13. Urgent business approved by the person presiding or by decision of the Council

Nil

14. Confidential Business (Meeting Closed to the Public)

Nil

15. Next Meeting

The next meeting is scheduled for Thursday, 26 May 2022 at the Administration Complex, Lot 45 Stanley Road, Wellesley, commencing at 4:15pm.

16. Close of Meeting

The Presiding Member declares meeting closed at 4:34pm.