



Special Council Meeting

Minutes

21 January 2022

Open Council Meetings – Procedures

1. All Council meetings are open to the public, except for matters raised by Council under “confidential items”.
2. Members of the public may ask a question at an ordinary Council meeting under “public question time”.
3. Members of the public who are unfamiliar with meeting procedures are invited to seek advice at the meeting. If unsure about proceedings, just raise your hand when the presiding member announces public question time.
4. All other arrangements are in accordance with the Council’s standing orders, policies and decisions of the Council.

Undersigned

Chief Executive Officer

Bunbury-Harvey Regional Council
Lot 45 Stanley Road, Wellesley
Western Australia 6233

Correspondence to:
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ATTACHMENTS

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Attachment 2	-	“Confidential Report CRUSC1”
Attachment 3	-	Available Landfill Volume Use
Attachment 4	-	Constitution
Attachment 5	-	Financial Forecasts



VISION

To develop, implement and maintain innovative and sustainable waste reduction, recycling and landfilling services while managing waste facilities with best practice standards for the councils of the Wellington Region and beyond.

To provide sustainable waste minimisation, recycling and alternative waste treatment services to an informed community while reducing the environmental impact of waste and maximising the conservation of natural resources through reduced material use and increased resource recovery

MISSION

To ensure the delivery of an integrated, cost-effective and environmentally sound waste management system and to promote sustainable community programs and policies ensuring that the health, diversity and productivity of the environment is maintained or enhanced for the benefit of future generations.

Reduce the environmental impact of waste and maximise conservation of natural resources through reduced overall material use and increased materials and energy recovery.

VALUES

Excellence:

To provide best practice facilities and waste services to our community through the development of quality controls and continuous improvements.

Leadership:

Having a clear vision and direction, that engages with key stakeholders and our community.

Integrity:

Acting with a level of trust, respect, honesty, hard work, communication and shared responsibility that is exhibited by its people.

Accountability:

To ensure the collection and management of solid waste and recovered materials in an environmentally sound manner and in accordance with regulatory requirements and the Department of Water and Environmental Regulation licence conditions.

Innovation:

Embrace new and better ways to achieve improved results through creativity, inventiveness and teamwork.

Respect

We value diversity and respect and are committed to work towards integrating the principles of Equal Employment Opportunity and ensure that the work environment is free from harassment and discrimination. We value and respect all members of our community.



Bunbury-Harvey Regional Council

Minutes

Minutes of the Ordinary Meeting of the Bunbury-Harvey Regional Council held in the Council Chambers, Shire of Harvey, 7 Mulgara Road, Australind on Friday, 21 January 2022 at 7:30am.

Minutes

1. Declaration of Opening / Announcement of Visitors

The meeting was declared open by Cr Tresslyn Smith at 7:30am.

These Minutes were confirmed as being true and correct by Council on [Click here to enter a date.](#) by Council Resolution: [Click here to enter text.](#)

Cr Tresslyn Smith
Chairperson

Mr Peter Keane
Chief Executive Officer

2. Attendances and Apologies

2.1 Attendances

<i>Council Members:</i>	Representing
Cr Tresslyn Smith (Chairperson)	City of Bunbury
Cr Wendy Dickinson (Deputy Chairperson)	Shire of Harvey
Cr Karen Turner	City of Bunbury
Cr Ben Andrew	City of Bunbury
Cr Dakota Krispyn	Shire of Harvey
<i>Executive Leadership Team (Non-Voting)</i>	Representing
Mr Peter Keane	Chief Executive Officer (BHRC)
Ms Annie Riordan	Chief Executive Officer (Shire of Harvey)
Mr Mal Osborne	Chief Executive Officer (City of Bunbury)
Ms Kate Shaw	Project Director (<i>via Teams</i>)
<i>Officers (Non-Voting)</i>	Representing
Ms Karen McDonald	Finance Manager
Mrs Taryn York	Council Meeting Support Officer
Mr Haydn Jones	Manager Waste and Safety Services
Mr Rick Lotznicker	Director Infrastructure Services
Mr Dean Winter	Director of Corporate Services
Mr Paul Gillett	Shire President (Shire of Harvey)
<i>Others(Non-Voting)</i>	Representing
Mayor Jaysen de San Miguel	City of Bunbury (<i>via Teams</i>)
Cr Kris Plumb	City of Bunbury (<i>via Teams</i>)
Cr Gabi Ghasseb	City of Bunbury

2.2 Apologies

Cr John Bromham
Cr Gabi Ghasseb

3. Public Question Time

Nil

4. Summary of Response to previous Questions taken on notice

Nil

5. Applications for Leave of Absence

Nil

6. Confirmation of Minutes

Nil

7. Petitions / Memorials / Presentations

Nil

8. Declarations of Interests

Nil

9. Announcements (by the presiding member without discussion)

Nil

10. Reports of Committees

Nil

11. Reports of Officers

11.1. Amended Schedule of Fees and Charges 2021/2022 for Stanley Road Waste Management Facility

Applicant / Proponent:	Internal			
Responsible Officer:	Peter Keane, Chief Executive Officer Karen McDonald, Finance Manager			
Executive:	Peter Keane, Chief Executive Officer			
Authority / Discretion:	Advocacy	<input checked="" type="checkbox"/>	Review	<input checked="" type="checkbox"/>
	Executive/Strategic	<input checked="" type="checkbox"/>	Quasi-Judicial	<input type="checkbox"/>
	Legislative	<input checked="" type="checkbox"/>	Information Purposes	<input type="checkbox"/>
Attachment(s):	Attachment 1 – Fees & Charges 2021/2022 Amended			

Summary

Section 6.1 of the Local Government Act 1995 requires a local government to prepare and adopt (in the period June 1 to August 31) an annual budget of its Municipal fund for that same year.

The amended schedule of proposed Fees and Charges for the 2021/2022 Financial Year forms a response to diversion of waste streams from Stanley Rd Landfill.

Officer Recommendation

That Council:

1. The Amended Schedule of proposed Fees and Charges is adopted effective as of 1st February 2022.

MOVED BY: Cr Dakota Krispyn

SECONDED BY: Choose an item.

RESULT: ~~CARRIED~~/ LOST Amended Motion presented

RESOLUTION: N/A

Background

See attached Available Landfill volume agenda item

Officer Comment

With the diversion of both City of Bunbury and Shire of Harvey Municipal waste, and the associated loss of revenue associated with such a diversion for up to 3 months (awaiting the DWER determination of Cell 1 increase volume amendment), it is necessary to make an amendment of the current fees and charges to address key issues and recover costs of processing associated with a variety of waste streams being received at the Waste Transfer station.

The Amended Schedule of Fees and Charges 2021/2022 will be effective as of the 1st February 2022.

Tyre disposal charges have been increased due to the real cost to transport tyres to Perth tyre recycling centre.

Mattress disposal charges have been included in Light Vehicles and have been set at \$30 per mattress (in-line with Perth waste facility charges). Currently residents are only being charged a general waste charge, which does not represent the high cost associated with processing each mattress.

Fridge disposal charge has been included in Light Vehicles and has been set to cover the cost of processing of fridges to remove the refrigerant from each unit.

Couches disposal charge has been included in Light Vehicle and has been set at \$20 per unit due to the high cost of processing and amount of landfill volume required per unit.

A Non-Member Council General Waste charge has been added to the fees and charges for the 2021/2022 financial year at double the rate for member councils.

Consultation

The Amended Schedule of Fees and Charges for 2021/2022 are to be advertised in the South Western Times and the Harvey Reporter in the last week of January 2022 and Schedule of Fees and Charges for 2021/2022 to be distributed out to Stanley Road Waste Facility and Banksia Road Compost Facility customers from 1st February 2022.

Financial Implications

As discussed in the body of the report.

Statutory Environment

Section 6.1 of the Local Government Act 1995 applies.

Risk Management

Reputational risk (High) – Additional fees charged to non-member Council Residents and especially Shire of Dardanup.

Illegal Dumping (Medium) – additional fees charged for one off items for processing may have consequences for Council operations

Strategic Implications

Nil

Policy Implications

Nil

Voting Requirement

Absolute Majority

Stanley Road Waste Management Facility

	Increase / Decrease %	2021/22 Amended Fees Jan 2022 (incl. GST)	2021/22 Amended Fees (Incl. GST)
LIGHT VEHICLES (Volume of General Waste) (Member Councils)			
Per Car or Station Wagon	0%	\$15.00	\$15.00
Per Utility or trailer (up to 1.8m x 1.2m)	0%	\$22.00	\$22.00
Per Trailer or large utility (up to 2.1m x 1.2 m or Trailer with sides exceeding 600mm)	0%	\$33.00	\$33.00
Mattress (Single, Double, Queen or King)	<i>New</i>	\$30.00	
Fridges (All)	<i>New</i>	\$10.00	
Couches (Single, Double or Triple)	<i>New</i>	\$20.00	
LIGHT VEHICLES (Volume of General Waste) (Non-Member Councils)			
Per Car or Station Wagon	<i>New</i>	\$30.00	
Per Utility or trailer (up to 1.8m x 1.2m)	<i>New</i>	\$44.00	
Per Trailer or large utility (up to 2.1m x 1.2 m or Trailer with sides exceeding 600mm)	<i>New</i>	\$66.00	
Mattress (Single, Double, Queen or King)	<i>New</i>	\$30.00	
Fridges (All)	<i>New</i>	\$10.00	
Couches (Single, Double or Triple)	<i>New</i>	\$20.00	
LIGHT VEHICLES (Volume of Green Waste)			
Per Car or Station Wagon	0%	\$9.00	\$9.00
Per Utility or trailer (up to 1.8m x 1.2m)	0%	\$15.00	\$15.00
Per Trailer or large utility (up to 2.1m x 1.2m or Trailer with sides exceeding 600mm)	0%	\$25.00	\$25.00
LIGHT VEHICLES (Clean Fill/Rubble Waste)			
Per Utility or trailer (up to 1.8m x 1.2m)	0%	\$6.00	\$6.00
Per Trailer or large utility (up to 2.1m x 1.2m or Trailer with sides exceeding 600mm)	0%	\$6.00	\$6.00
HEAVY VEHICLE - WEIGHBRIDGE			
Co-mingled Waste per tonne (No Mattresses, Tyres or Hazardous Waste)		<i>Remove</i>	\$61.00
Minimum Charge		<i>Remove</i>	\$44.00
Mattresses per tonne		<i>Remove</i>	\$220.00
Minimum Charge		<i>Remove</i>	\$220.00
Co-mingled Skip Waste per tonne		<i>Remove</i>	Delete
Minimum Charge		<i>Remove</i>	Delete
Clean Green Waste per tonne (Maximum Size diameter 500mm)		<i>Remove</i>	\$30.00
Minimum Charge		<i>Remove</i>	\$30.00
Clean Cardboard Waste per tonne		<i>Remove</i>	\$29.00
Minimum Charge		<i>Remove</i>	\$29.00
Clean Wood Waste per tonne		<i>Remove</i>	Delete

Minimum Charge		Remove	Delete
Clean Fill – Suitable for Daily Cover and Road Building per tonne	0%	\$1.20	\$1.20
Minimum Charge	0%	\$1.20	\$1.20
Building and Demolition Waste per tonne (No Gyprock or Timber and Maximum Size 500mm)	0%	\$8.00	\$8.00
Minimum Charge	0%	\$8.00	\$8.00
Building and Demolition Waste per tonne (No Gyprock or Timber and Over 500mm)		Remove	\$33.00
Minimum Charge		Remove	\$33.00
OTHER DISPOSALS			
Tyres			
• Passenger/Motorcycle (per tyre)	200%	\$8.00	\$4.00
• 4WD/Light Truck (per tyre)	200%	\$12.00	\$6.00
• Truck (per tyre)		Remove	\$22.00
• Tyres per tonne		Remove	\$390.00
• Minimum Charge		Remove	\$115.00
Electronic Waste per tonne		Remove	\$850.00
Minimum Charge		Remove	\$170.00
Car Bodies	0%		\$0.00
Special Burial (i.e. Asbestos) per tonne	0%		\$84.00
Minimum Charge	0%		\$84.00
Quarantine Waste per tonne	0%		\$130.00
Minimum Charge	0%		\$130.00

Outcome of Meeting of 21st January 2022

Councillor Andrew moved, and Councillor Turner seconded an amendment to the motion to amend the charges to include 33% increase on general waste gate fees and exclude the non-member gate fee charge as proposed. The amendment to the fees is below:

Stanley Road Waste Management Facility

	Increase / Decrease %	2021/22 Amended Fees Jan 2022 (incl. GST)	2021/22 Amended Fees (Incl. GST)
LIGHT VEHICLES (Volume of General Waste) (Member Councils)			
Per Car or Station Wagon	~33%	\$20.00	\$15.00
Per Utility or trailer (up to 1.8m x 1.2m)	~33%	\$29.00	\$22.00
Per Trailer or large utility (up to 2.1m x 1.2 m or Trailer with sides exceeding 600mm)	~33%	\$44.00	\$33.00
Mattress (Single, Double, Queen or King)	New	\$30.00	
Fridges (All)	New	\$10.00	
Couches (Single, Double or Triple)	New	\$20.00	
LIGHT VEHICLES (Volume of Green Waste)			
Per Car or Station Wagon	0%	\$9.00	\$9.00
Per Utility or trailer (up to 1.8m x 1.2m)	0%	\$15.00	\$15.00
Per Trailer or large utility (up to 2.1m x 1.2m or Trailer with sides exceeding 600mm)	0%	\$25.00	\$25.00

LIGHT VEHICLES (Clean Fill/Rubble Waste)			
Per Utility or trailer (up to 1.8m x 1.2m)	0%	\$6.00	\$6.00
Per Trailer or large utility (up to 2.1m x 1.2m or Trailer with sides exceeding 600mm)	0%	\$6.00	\$6.00
HEAVY VEHICLE - WEIGHBRIDGE			
Clean Fill – Suitable for Daily Cover and Road Building per tonne	0%	\$1.20	\$1.20
Minimum Charge	0%	\$1.20	\$1.20
Building and Demolition Waste per tonne (No Gyprock or Timber and Maximum Size 500mm)	0%	\$8.00	\$8.00
Minimum Charge	0%	\$8.00	\$8.00
OTHER DISPOSALS			
Tyres			
• Passenger/Motorcycle (per tyre)	100%	\$8.00	\$4.00
• 4WD/Light Truck (per tyre)	100%	\$12.00	\$6.00
Car Bodies	0%		\$0.00
Special Burial (i.e. Asbestos) per tonne	0%		\$84.00
Minimum Charge	0%		\$84.00
Quarantine Waste per tonne	0%		\$130.00
Minimum Charge	0%		\$130.00

2. The Amended Schedule of Fees and Charges is adopted and advertised.

MOVED BY: Cr Ben Andrew

SECONDED BY: Cr Karen Turner

RESULT: CARRIED ~~LOST~~ 3 / 2

RESOLUTION: SC21012022-1803

12. Elected Member motions of which previous notice has been given

13. Urgent business approved by the person presiding or by decision of the Council

14. Confidential Business (Meeting Closed to the Public)

This report is confidential in accordance with section 5.23(2)(d) of the Local Government Act 1995, which permits the meeting to be closed to the public.

A confidential report and recommendation have been circulated to members under a separate cover (Confidential Report CRUSC2).

Applicant / Proponent:	Internal
Responsible Officer:	Peter Keane, Chief Executive Officer
Responsible Manager:	-
Executive:	Peter Keane, Chief Executive Officer

Authority / Discretion:	Advocacy	<input type="checkbox"/>	Review	<input type="checkbox"/>
	Executive/Strategic	<input checked="" type="checkbox"/>	Quasi-Judicial	<input type="checkbox"/>
	Legislative	<input type="checkbox"/>	Information Purposes	<input type="checkbox"/>
Attachment(s):	Attachment 2 – “Confidential Report CRUSC1”			

Officer Recommendation

That Council:

Presiding Member Cr Smith declared the meeting was closed to the public at 7:32am to discuss “**Confidential Report CRUSC1**”.

MOVED BY: Cr Karen Turner

SECONDED BY: Cr Wendy Dickinson

RESULT: CARRIED ~~LOST~~ 5 / 0

RESOLUTION: SC21012022-1799

Presiding Member Cr Smith declared the meeting was opened to the public at 7:58am.

MOVED BY: Cr Wendy Dickinson

SECONDED BY: Cr Karen Turner

RESULT: CARRIED ~~LOST~~ 5 / 0

RESOLUTION: SC21012022-1802

15. Next Meeting

The next meeting is scheduled for Thursday, 27 January 2022 at Council Chambers, Shire of Harvey, 7 Mulgara Road, Australind, commencing at 4:15pm.

16. Close of Meeting

The Presiding Member declares meeting closed at 8:42am.