



# Special Council Meeting

## Notice of Meeting & Agenda

21 January 2022

*Meeting to be held at: The Administration Complex, Stanley Road Waste Management Facility, Lot 45, Stanley Road, Wellesley on Friday, 21 January 2022, commencing at 7:30am*

### Open Council Meetings – Procedures

1. All Council meetings are open to the public, except for matters raised by Council under “confidential items”.
2. Members of the public may ask a question at an ordinary Council meeting under “public question time”.
3. Members of the public who are unfamiliar with meeting procedures are invited to seek advice at the meeting. If unsure about proceedings, just raise your hand when the presiding member announces public question time.
4. All other arrangements are in accordance with the Council’s standing orders, policies and decisions of the Council.

Undersigned

Chief Executive Officer

Bunbury-Harvey Regional Council  
Lot 45 Stanley Road, Wellesley  
Western Australia 6233

*Correspondence to:*  
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### ATTACHMENTS

<b>Attachment 1</b>	-	<b>Fees and Charges SRWMF 2021/2022 Amended</b>
<b>Attachment 2</b>	-	<b>“Confidential Report CRUSC1”</b>
<b>Attachment 3</b>	-	<b>Available Landfill Volume Use</b>
<b>Attachment 4</b>	-	<b>Constitution</b>
<b>Attachment 5</b>	-	<b>Financial Forecasts</b>



To develop, implement and maintain innovative and sustainable waste reduction, recycling and landfilling services while managing waste facilities with best practice standards for the councils of the Wellington Region and beyond.

To provide sustainable waste minimisation, recycling and alternative waste treatment services to an informed community while reducing the environmental impact of waste and maximising the conservation of natural resources through reduced material use and increased resource recovery

## MISSION

To ensure the delivery of an integrated, cost-effective and environmentally sound waste management system and to promote sustainable community programs and policies ensuring that the health, diversity and productivity of the environment is maintained or enhanced for the benefit of future generations.

Reduce the environmental impact of waste and maximise conservation of natural resources through reduced overall material use and increased materials and energy recovery.

## VALUES

### *Excellence:*

To provide best practice facilities and waste services to our community through the development of quality controls and continuous improvements.

### *Leadership:*

Having a clear vision and direction, that engages with key stakeholders and our community.

### *Integrity:*

Acting with a level of trust, respect, honesty, hard work, communication and shared responsibility that is exhibited by its people.

### *Accountability:*

To ensure the collection and management of solid waste and recovered materials in an environmentally sound manner and in accordance with regulatory requirements and the Department of Water and Environmental Regulation licence conditions.

### *Innovation:*

Embrace new and better ways to achieve improved results through creativity, inventiveness and teamwork.

### *Respect*

We value diversity and respect and are committed to work towards integrating the principles of Equal Employment Opportunity and ensure that the work environment is free from harassment and discrimination. We value and respect all members of our community.



# Bunbury-Harvey Regional Council

## Notice of Meeting

The next Ordinary Meeting will be held at the Administration Complex, Stanley Road Waste Management Facility, Lot 45 Stanley Road, Wellesley on Thursday, 27<sup>th</sup> February 2022 at 4:15pm.



**Peter Keane**  
**Chief Executive Officer**  
*(Date of Issue: 20 January 2022)*

### AGENDA

**Note:** The recommendations contained in this document are not final and are subject to adoption, amendment (or otherwise) at the meeting.

<i>Council Members:</i>	<b>Representing</b>
Cr Tresslyn Smith ( <b>Chairperson</b> )	City of Bunbury
Cr Wendy Dickinson ( <b>Deputy Chairperson</b> )	Shire of Harvey
Cr Karen Turner	City of Bunbury
Cr John Bromham	Shire of Harvey
Cr Ben Andrew	City of Bunbury
<i>Executive Leadership Team (Non-Voting)</i>	<b>Representing</b>
Mr Peter Keane	Chief Executive Officer (BHRC)
Ms Annie Riordan	Chief Executive Officer (Shire of Harvey)
Mr Mal Osborne	Chief Executive Officer (City of Bunbury)
Ms Kate Shaw	Project Director (via Teams)
<i>Officers (Non-Voting)</i>	<b>Representing</b>
Mrs Karen McDonald	Finance Manager
Mrs Taryn York	Council Meeting Support Officer
<i>Others(Non-Voting)</i>	<b>Representing</b>
Cr Dakota Krispyn	Shire of Harvey
Cr Jaysen De San Miguel	City of Bunbury (via Teams)
Cr Kris Plumb	City of Bunbury (via Teams)
Gabi Ghasseb	City of Bunbury

## 1. Declaration of Opening / Announcement of Visitors

The Presiding Member Declares Meeting open \_\_\_\_\_

## 2. Attendances and Apologies

### 2.1 Attendances

### 2.2 Apologies

## 3. Public Question Time

## 4. Summary of Response to previous Questions taken on notice

Nil

## 5. Applications for Leave of Absence

## 6. Confirmation of Minutes

Nil

## 7. Petitions / Memorials / Presentations

Nil

## 8. Declarations of Interests

Nil

## 9. Announcements (by the presiding member without discussion)

## 10. Reports of Committees

## 11. Reports of Officers

### 11.1. Amended Schedule of Fees and Charges 2021/2022 for Stanley Road Waste Management Facility

<b>Applicant / Proponent:</b>	Internal			
<b>Responsible Officer:</b>	Peter Keane, Chief Executive Officer Karen McDonald, Finance Manager			
<b>Executive:</b>	Peter Keane, Chief Executive Officer			
<b>Authority / Discretion:</b>	Advocacy	<input checked="" type="checkbox"/>	Review	<input checked="" type="checkbox"/>
	Executive/Strategic	<input checked="" type="checkbox"/>	Quasi-Judicial	<input type="checkbox"/>
	Legislative	<input checked="" type="checkbox"/>	Information Purposes	<input type="checkbox"/>
<b>Attachment(s):</b>	<b>Attachment 1 – Fees &amp; Charges 2021/2022 Amended</b>			

#### Summary

Section 6.1 of the Local Government Act 1995 requires a local government to prepare and adopt (in the period June 1 to August 31) an annual budget of its Municipal fund for that same year.

The amended schedule of proposed Fees and Charges for the 2021/2022 Financial Year forms a response to diversion of waste streams from Stanley Rd Landfill.

#### Officer Recommendation

##### That Council:

The Amended Schedule of proposed Fees and Charges is adopted effective as of 1<sup>st</sup> Feb 2022.

MOVED BY: \_\_\_\_\_ SECONDED BY: \_\_\_\_\_

RESULT: CARRIED / LOST \_\_\_\_\_

RESOLUTION: \_\_\_\_\_

#### Background

See attached Available Landfill volume agenda item

#### Officer Comment

With the diversion of both City of Bunbury and Shire of Harvey Municipal waste, and the associated loss of revenue associated with such a diversion for up to 3 months (awaiting the DWER determination of Cell 1 increase volume amendment), it is necessary to make an amendment of the current fees and charges to address key issues and recover costs of processing associated with a variety of waste streams being received at the Waste Transfer station.

The Amended Schedule of Fees and Charges 2021/2022 will be effective as of the 1<sup>st</sup> February 2022.

Tyre disposal charges have been increased due to the real cost to transport tyres to Perth tyre recycling centre.

Mattress disposal charges have been included in Light Vehicles and have been set at \$30 per mattress (in-line with Perth waste facility charges). Currently residents are only being charged a general waste charge, which does not represent the high cost associated with processing each mattress.

Fridge disposal charge has been included in Light Vehicles and has been set to cover the cost of processing of fridges to remove the refrigerant from each unit.

Couches disposal charge has been included in Light Vehicle and has been set at \$20 per unit due to the high cost of processing and amount of landfill volume required per unit.

A Non-Member Council General Waste charge has been added to the fees and charges for the 2021/2022 financial year at double the rate for member councils.

### Consultation

The Amended Schedule of Fees and Charges for 2021/2022 are to be advertised in the South Western Times and the Harvey Reporter in the last week of January 2022 and Schedule of Fees and Charges for 2021/2022 to be distributed out to Stanley Road Waste Facility and Banksia Road Compost Facility customers from 1<sup>st</sup> February 2022.

### Financial Implications

As discussed in the body of the report.

### Statutory Environment

Section 6.1 of the Local Government Act 1995 applies.

### Risk Management

Reputational risk (High) – Additional fees charged to non-member Council Residents and especially Shire of Dardanup.

Illegal Dumping (Medium) – additional fees charged for one off items for processing may have consequences for Council operations

### Strategic Implications

Nil

### Policy Implications

Nil

### Voting Requirement

Absolute Majority

## Stanley Road Waste Management Facility

	Increase / Decrease %	2021/22 Amended Fees Jan 2022 (incl. GST)	2021/22 Amended Fees (Incl. GST)
<b>LIGHT VEHICLES (Volume of General Waste) (Member Councils)</b>			
Per Car or Station Wagon	0%	\$15.00	\$15.00
Per Utility or trailer (up to 1.8m x 1.2m)	0%	\$22.00	\$22.00
Per Trailer or large utility (up to 2.1m x 1.2 m or Trailer with sides exceeding 600mm)	0%	\$33.00	\$33.00
Mattress (Single, Double, Queen or King)	New	\$30.00	
Fridges (All)	New	\$10.00	
Couches (Single, Double or Triple)	New	\$20.00	
<b>LIGHT VEHICLES (Volume of General Waste) (Non-Member Councils)</b>			
Per Car or Station Wagon	New	\$30.00	
Per Utility or trailer (up to 1.8m x 1.2m)	New	\$44.00	
Per Trailer or large utility (up to 2.1m x 1.2 m or Trailer with sides exceeding 600mm)	New	\$66.00	
Mattress (Single, Double, Queen or King)	New	\$30.00	
Fridges (All)	New	\$10.00	
Couches (Single, Double or Triple)	New	\$20.00	

<b>LIGHT VEHICLES (Volume of Green Waste)</b>			
Per Car or Station Wagon	0%	\$9.00	\$9.00
Per Utility or trailer (up to 1.8m x 1.2m)	0%	\$15.00	\$15.00
Per Trailer or large utility (up to 2.1m x 1.2m or Trailer with sides exceeding 600mm)	0%	\$25.00	\$25.00
<b>LIGHT VEHICLES (Clean Fill/Rubble Waste)</b>			
Per Utility or trailer (up to 1.8m x 1.2m)	0%	\$6.00	\$6.00
Per Trailer or large utility (up to 2.1m x 1.2m or Trailer with sides exceeding 600mm)	0%	\$6.00	\$6.00
<b>HEAVY VEHICLE - WEIGHBRIDGE</b>			
Co-mingled Waste per tonne (No Mattresses, Tyres or Hazardous Waste)		<i>Remove</i>	\$61.00
<b>Minimum Charge</b>		<i>Remove</i>	<b>\$44.00</b>
Mattresses per tonne		<i>Remove</i>	\$220.00
<b>Minimum Charge</b>		<i>Remove</i>	<b>\$220.00</b>
Co-mingled Skip Waste per tonne		<i>Remove</i>	Delete
<b>Minimum Charge</b>		<i>Remove</i>	<b>Delete</b>
Clean Green Waste per tonne (Maximum Size diameter 500mm)		<i>Remove</i>	\$30.00
<b>Minimum Charge</b>		<i>Remove</i>	<b>\$30.00</b>
Clean Cardboard Waste per tonne		<i>Remove</i>	\$29.00
<b>Minimum Charge</b>		<i>Remove</i>	<b>\$29.00</b>
Clean Wood Waste per tonne		<i>Remove</i>	Delete
<b>Minimum Charge</b>		<i>Remove</i>	<b>Delete</b>
Clean Fill – Suitable for Daily Cover and Road Building per tonne	0%	\$1.20	\$1.20
<b>Minimum Charge</b>	0%	<b>\$1.20</b>	<b>\$1.20</b>
Building and Demolition Waste per tonne (No Gyprock or Timber and Maximum Size 500mm)	0%	\$8.00	\$8.00
<b>Minimum Charge</b>	0%	<b>\$8.00</b>	<b>\$8.00</b>
Building and Demolition Waste per tonne (No Gyprock or Timber and Over 500mm)		<i>Remove</i>	\$33.00
<b>Minimum Charge</b>		<i>Remove</i>	<b>\$33.00</b>
<b>OTHER DISPOSALS</b>			
Tyres			
• Passenger/Motorcycle (per tyre)	200%	\$8.00	\$4.00
• 4WD/Light Truck (per tyre)	200%	\$12.00	\$6.00
• Truck (per tyre)		<i>Remove</i>	\$22.00
• Tyres per tonne		<i>Remove</i>	\$390.00
• <b>Minimum Charge</b>		<i>Remove</i>	<b>\$115.00</b>
Electronic Waste per tonne		<i>Remove</i>	\$850.00
<b>Minimum Charge</b>		<i>Remove</i>	<b>\$170.00</b>
Car Bodies	0%		\$0.00
Special Burial (i.e. Asbestos) per tonne	0%		\$84.00
<b>Minimum Charge</b>	<b>0%</b>		<b>\$84.00</b>
Quarantine Waste per tonne	0%		\$130.00
<b>Minimum Charge</b>	<b>0%</b>		<b>\$130.00</b>



12. Elected Member motions of which previous notice has been given

13. Urgent business approved by the person presiding or by decision of the Council

14. Confidential Business (Meeting Closed to the Public)

This report is confidential in accordance with section 5.23(2)(d) of the Local Government Act 1995, which permits the meeting to be closed to the public.

A confidential report and recommendation have been circulated to members under a separate cover (Confidential Report CRUSC2).

<b>Applicant / Proponent:</b>	Internal			
<b>Responsible Officer:</b>	Peter Keane, Chief Executive Officer			
<b>Responsible Manager:</b>	-			
<b>Executive:</b>	Peter Keane, Chief Executive Officer			
<b>Authority / Discretion:</b>	Advocacy	<input type="checkbox"/>	Review	<input type="checkbox"/>
	Executive/Strategic	<input checked="" type="checkbox"/>	Quasi-Judicial	<input type="checkbox"/>
	Legislative	<input type="checkbox"/>	Information Purposes	<input type="checkbox"/>
<b>Attachment(s):</b>	<b>Attachment 2 – “Confidential Report CRUSC1”</b>			

*Officer Recommendation*

That Council:

Presiding Member Cr Smith declared the meeting was closed to the public at \_\_\_\_\_ pm to discuss “Confidential Report CRUSC1”.

MOVED BY: \_\_\_\_\_ SECONDED BY: \_\_\_\_\_

RESULT: CARRIED / LOST \_\_\_\_\_

RESOLUTION: \_\_\_\_\_

Presiding Member Cr Smith declared the meeting was opened to the public at \_\_\_\_\_ pm.

MOVED BY: \_\_\_\_\_ SECONDED BY: \_\_\_\_\_

RESULT: CARRIED / LOST

RESOLUTION: \_\_\_\_\_

### 15. Next Meeting

The next meeting is scheduled for Thursday, 27 January 2022 at the Administration Complex, Stanley Road Waste Management Facility, commencing at 4:15pm.

### 16. Close of Meeting

The Presiding Member declares meeting closed at \_\_\_\_\_