



Ordinary Council Meeting

Notice of Meeting & Agenda

26 November 2020

*Meeting to be held at: The Shire of Harvey Council Chambers, 7 Mulgara Street,
Australind on Thursday 26 November 2020, commencing at 4.15pm*

Open Council Meetings – Procedures

1. All Council meetings are open to the public, except for matters raised by Council under “confidential items”.
2. Members of the public may ask a question at an ordinary Council meeting under “public question time”.
3. Members of the public who are unfamiliar with meeting procedures are invited to seek advice at the meeting. If unsure about proceedings, just raise your hand when the presiding member announces public question time.
4. All other arrangements are in accordance with the Council’s standing orders, policies and decisions of the Council.

Undersigned

Chief Executive Officer

Bunbury-Harvey Regional Council
Lot 45 Stanley Road, Wellesley
Western Australia 6233

Correspondence to:
Post Office Box 111
Australind WA 6233

Table of Contents

1. Declaration of Opening / Announcement of Visitors.....	5
2. Attendances and Apologies	5
2.1. Attendances.....	5
2.2. Apologies	5
3. Public Question Time.....	5
4. Summary of Response to previous Questions taken on notice	5
5. Applications for Leave of Absence.....	5
6. Confirmation of Minutes	5
7. Petitions / Memorials / Presentations	5
8. Declarations of Interests.....	5
9. Announcements (by the presiding member without discussion)	5
10. Reports of Committees.....	5
11. Reports of Officers.....	6
11.1. Financial Statements for the period ending 30 September 2020	6
11.2. Financial Statements for the period ending 31 October 2020.....	8
11.3. Summary of Accounts paid for period ending 30 September 2020.....	11
11.4. Summary of Accounts paid for period ending 31 October 2020.....	13
11.5. DRAFT – BHRC Waste Plan	14
11.6. Purchase of Capital Equipment.....	15
12. Elected Member motions of which previous notice has been given	17
13. Urgent business approved by the person presiding or by decision of the Council.....	17
14. Confidential Business (Meeting Closed to the Public)	17
15. Next Meeting.....	17
16. Close of Meeting.....	17

ATTACHMENTS

Attachment 1	-	Financial Statements for the Period Ending 30 September 2020
Attachment 2	-	Financial Statements for the Period Ending 31 October 2020
Attachment 3	-	Summary of Accounts paid for period ending 30 September 2020
Attachment 4	-	Summary of Accounts paid for period ending 31 October 2020
Attachment 5	-	BHRC Wase Plan
Attachment 6	-	Evaluation Report – Dump Truck



VISION

To develop, implement and maintain innovative and sustainable waste reduction, recycling and landfilling services while managing waste facilities with best practice standards for the councils of the Wellington Region and beyond.

To provide sustainable waste minimisation, recycling and alternative waste treatment services to an informed community while reducing the environmental impact of waste and maximising the conservation of natural resources through reduced material use and increased resource recovery

MISSION

To ensure the delivery of an integrated, cost-effective and environmentally sound waste management system and to promote sustainable community programs and policies ensuring that the health, diversity and productivity of the environment is maintained or enhanced for the benefit of future generations.

Reduce the environmental impact of waste and maximise conservation of natural resources through reduced overall material use and increased materials and energy recovery.

VALUES

Excellence:

To provide best practice facilities and waste services to our community through the development of quality controls and continuous improvements.

Leadership:

Having a clear vision and direction, that engages with key stakeholders and our community.

Integrity:

Acting with a level of trust, respect, honesty, hard work, communication and shared responsibility that is exhibited by its people.

Accountability:

To ensure the collection and management of solid waste and recovered materials in an environmentally sound manner and in accordance with regulatory requirements and the Department of Water and Environmental Regulation licence conditions.

Innovation:

Embrace new and better ways to achieve improved results through creativity, inventiveness and teamwork.

Respect

We value diversity and respect and are committed to work towards integrating the principles of Equal Employment Opportunity and ensure that the work environment is free from harassment and discrimination. We value and respect all members of our community.



Bunbury-Harvey Regional Council

Notice of Meeting

The next Ordinary Meeting will be held at the Shire of Harvey Council Chambers, 7 Mulgara Street, Australind on Thursday 26 November 2020



Signed:

Tony Battersby

Chief Executive Officer

(Date of Issue: 18 November 2020)

AGENDA

Note: The recommendations contained in this document are not final and are subject to adoption, amendment (or otherwise) at the meeting.

Council Members:	Representing
Cr Tresslyn Smith (Chairperson)	City of Bunbury
Cr Tania Jackson (Deputy Chairperson)	Shire of Harvey
Cr Jaysen Miguel	City of Bunbury
Cr Karen Turner	City of Bunbury
Cr Bill Adams	Shire of Harvey
Executive Leadership Team (Non-Voting)	Representing
Mr Tony Battersby	Chief Executive Officer (BHRC)
Ms Annie Riordan	Chief Executive Officer (Shire of Harvey)
Mr Mal Osborne	Chief Executive Officer (City of Bunbury)
Officers (Non-Voting)	Representing
Mr Chris Welham	Accountant
Mrs Taryn York	Council Meeting Support Officer
Others(Non-Voting)	Representing
Cr Wendy Dickinson (proxy)	Shire of Harvey

1. Declaration of Opening / Announcement of Visitors

The Presiding Member Declares Meeting open _____

2. Attendances and Apologies

2.1. Attendances

2.2. Apologies

3. Public Question Time

4. Summary of Response to previous Questions taken on notice

5. Applications for Leave of Absence

6. Confirmation of Minutes

The minutes of the Ordinary meeting of Council held on 24 September 2020, are confirmed as a true accurate record.

MOVED BY: _____ SECONDED BY: _____

RESULT: CARRIED / LOST _____

RESOLUTION:

7. Petitions / Memorials / Presentations

8. Declarations of Interests

9. Announcements (by the presiding member without discussion)

10. Reports of Committees

11. Reports of Officers

11.1. Financial Statements for the period ending 30 September 2020

Applicant / Proponent:	Internal			
Responsible Officer:	Chris Welham, Accountant			
Responsible Manager:	David Ransom, Manager Finance			
Executive:	Tony Battersby, Chief Executive Officer			
Authority / Discretion:	Advocacy	<input type="checkbox"/>	Review	<input type="checkbox"/>
	Executive/Strategic	<input type="checkbox"/>	Quasi-Judicial	<input type="checkbox"/>
	Legislative	<input checked="" type="checkbox"/>	Information Purposes	<input checked="" type="checkbox"/>
Attachment(s):	Attachment 1 – Appendices 1 - 8			

Summary

The following comments are provided on the key elements of Council's Financial Performance:

1. Statement of Comprehensive Income (**attached at Appendix 1**)
 - a. Year-to-date Financial Performance to 30 September 2020

	ACTUAL	BUDGET	VARIANCE	
• Year-to-date Income	1,388,623	1,344,009	44,614	Favourable
• Year-to-date Expenditure	(1,240,540)	(1,232,857)	(7,683)	Unfavourable
• Year-to-date Operating Surplus/(Deficit)	148,083	111,152	36,931	Favourable

2. Statement of Financial Activity (**attached at Appendix 3**)

Closing Funding Surplus to 30 June 2021 is forecast at \$378,146. The Budgeted Closing Surplus amount of \$346,029 has been increased by \$32,117 due to unspent contributions brought forward from June 2020 (\$31,342), and an increase sale of bale bags (\$148) and interest on investments (\$1,410), a debtor write-off (\$5,692), an increase in proceeds from Vehicle trade-ins (\$4,909).

3. Capital Works (**attached at Appendix 4**)

	ACTUAL	BUDGET	VARIANCE	
• Year-to-date Capital Expenditure	156,003	156,003	0	On target

4. Statement of Financial Position (**attached at Appendix 5**)

	Year-to-date	Forecast
• Current Assets of \$4,285,194 includes:		
○ Cash and Cash Equivalents	3,635,887	1,125,987
○ Trade and Other Receivables	615,307	300,000
○ Prepayments	27,273	-
○ Inventories	6,727	2,000

Current Liabilities of \$668,062 includes:		
○ Trade and Other Payables	306,690	209,573
○ Provisions	361,372	365,882

• Working Capital (Current Assets less Current Liabilities) is:	3,617,132	852,532
• Equity (Total Assets less Total Liabilities) is:	8,602,559	12,118,435
• Reserves of \$3,125,610 includes:		
o Plant and Infrastructure Reserve	740,635	412,528
o Site Post Closure Rehabilitation Reserve	755,121	1,412
o Stanley Road Environmental Protection Lined Cell Construction Reserve	518,493	48,550
o Organics Processing Reserve	1,111,361	13,306

5. Investments

Total of \$3,474,596 includes:			
	Invested Funds \$	% of Total Funds	Max % of Total Funds Allowed
o Commonwealth Bank	221,235	6	75
o National Australia Bank	1,041,676	30	75
o Westpac	2,211,685	64	75
TOTAL:	3,474,596	100	

Executive Recommendation

That Council:

Receive and accept the Financial Statements for period ending 30 September 2020 as presented to Council.

MOVED BY: _____ SECONDED BY: _____

RESULT: CARRIED / LOST _____

RESOLUTION:

Background

A financial management report is provided to Councillors on a monthly basis which includes the following summaries:

- Statement of Comprehensive Income (attached at **Appendix 1**)
- Banksia Road Operations (attached at **Appendix 2**)
- Statement of Financial Activity (attached at **Appendix 3**)
- Capital Works Expenditure Summary (attached at **Appendix 4**)
- Statement of Financial Position (attached at **Appendix 5**)
- Statement of Net Current Assets (attached at **Appendix 6**)
- Fees and Charges Summary (attached at **Appendix 7**)
- Debtors Report (attached at **Appendix 8**)

Legislative Compliance

In accordance with the provisions of Section 6.4 of the Local Government Act 1995 and Regulations 34(1) of the Local Government (Financial Management) Regulations 1996, a Local Government is to prepare each month a Statement of Financial Activity (Attached at Appendix 3) reporting on the revenue and expenditure as set out in the annual budget under Regulations 22 (1) (d) for this month.

At the Council Meeting on 30 July 2020, Council adopted that a variance between actual and budget-to-date of greater than or equal to 10% and \$15,000 is considered to be a material variance for reporting purposes in the Statement of Financial Activity for 2020/2021.

Consultation

Nil

Financial Implications

As per the 2020/2021 Financial Budget.

Statutory Environment

Sections 12 and 13 of the Local Government (Financial Management) Regulations 1996 Apply.

Strategic Implications

Nil

Policy Implications

Nil

Officer Comment

The following is an explanation of significant variances identified in the Statement of Financial Activity:

Statement of Financial Activity	
Revenues by Nature and Type	
Contributions Favourable year-to-date variance to budget mainly due to unspent Contributions (\$31,342) received in June 2020 relating to expenditure made in July brought forward to comply with Australian Accounting Standards. The forecast has been amended to reflect this variance.	\$31,809 16%
Other Revenue Favourable year-to-date variance to budget mainly due to an increase in landfill levy income (\$15,020) from increased casual tipping from the Perth metropolitan area, and from an increase in Fuel Tax Credits received (\$2,077) due to increased use of plant and vehicles to transfer compost from Banksia Road to Stanley Road.	\$17,284 16%
Other Expenditure Unfavourable year-to-date variance to budget mainly due to an increase in landfill levy expenditure (\$13,833), from increased casual tipping from the Perth metropolitan area, which is fully recouped from customers, (please refer to the above comment related to Other Revenue), and bad debts expense (\$5,692) as per Council Resolution OC240920-1690.	(\$18,847) (18%)

Voting Requirement

Simple Majority

11.2. Financial Statements for the period ending 31 October 2020

Applicant / Proponent:	Internal			
Responsible Officer:	Chris Welham, Accountant			
Responsible Manager:	David Ransom, Manager Finance			
Executive:	Tony Battersby, Chief Executive Officer			
Authority / Discretion:	Advocacy	<input type="checkbox"/>	Review	<input type="checkbox"/>
	Executive/Strategic	<input type="checkbox"/>	Quasi-Judicial	<input type="checkbox"/>
	Legislative	<input checked="" type="checkbox"/>	Information Purposes	<input checked="" type="checkbox"/>
Attachment(s):	Appendices 1 - 8			

Summary

The following comments are provided on the key elements of Council's Financial Performance:

1. Statement of Comprehensive Income (attached at Appendix 1)

a. Year-to-date Financial Performance to 31 October 2020

	ACTUAL	BUDGET	VARIANCE	
• Year-to-date Income	1,863,110	1,761,523	101,587	Favourable
• Year-to-date Expenditure	(1,978,433)	(1,960,559)	(17,874)	Unfavourable
• Year-to-date Operating Surplus/(Deficit)	(115,323)	(199,036)	83,713	Favourable

2. Statement of Financial Activity (attached at Appendix 3)

Closing Funding Surplus to 30 June 2021 is forecast at \$385,451. The Budgeted Closing Surplus amount of \$346,029 has been increased by \$39,422 due to:

Unspent contributions brought forward from June 2020	\$31,452
Decrease in waste education contributions	(\$1,432)
Increase in insurance reimbursements	\$8,935
Increase in payroll contributions	\$250
Increase in landfill levy income	\$25,000
Increase in landfill levy expense	(\$23,000)
Increase in bad debts expense	(\$6,692)
Increase in proceeds from vehicle trade-ins	\$4,909

Total: \$39,422

3. Capital Works (attached at Appendix 4)

	ACTUAL	BUDGET	VARIANCE	
• Year-to-date Capital Expenditure	205,040	\$205,040	\$0	On target

4. Statement of Financial Position (attached at Appendix 5)

• Current Assets of \$3,939,168 includes:	Year-to-date	Forecast
○ Cash and Cash Equivalents	3,307,292	1,133,292
○ Trade and Other Receivables	616,058	300,000
○ Prepayments	9,091	-
○ Inventories	6,727	2,000

Current Liabilities of \$582,916 includes:		
○ Trade and Other Payables	224,717	209,573
○ Provisions	358,199	365,882

• Working Capital (Current Assets less Current Liabilities) is:	3,356,252	859,837
• Equity (Total Assets less Total Liabilities) is:	8,339,155	12,125,740
• Reserves of \$2,838,626 includes:		
○ Plant and Infrastructure Reserve	742,158	412,528
○ Site Post Closure Rehabilitation Reserve	465,943	1,412

o Stanley Road Environmental Protection Lined Cell Construction Reserve	518,631	47,140
o Organics Processing Reserve	1,111,894	13,306

5. Investments

Total of \$3,177,171 includes:			
	Invested Funds \$	% of Total Funds	Max % of Total Funds Allowed
o Commonwealth Bank	121,287	4	75
o National Australia Bank	843,868	27	75
o Westpac	2,212,016	69	75
TOTAL:	3,177,171	100	

Executive Recommendation

That Council:

Receive and accept the Financial Statements for period ending 31 October 2020 as presented to Council.

MOVED BY: _____ SECONDED BY: _____

RESULT: CARRIED / LOST _____

RESOLUTION:

Background

A financial management report is provided to Councillors on a monthly basis which includes the following summaries:

- Statement of Comprehensive Income (attached at **Appendix 1**)
- Banksia Road Operations (attached at **Appendix 2**)
- Statement of Financial Activity (attached at **Appendix 3**)
- Capital Works Expenditure Summary (attached at **Appendix 4**)
- Statement of Financial Position (attached at **Appendix 5**)
- Statement of Net Current Assets (attached at **Appendix 6**)
- Fees and Charges Summary (attached at **Appendix 7**)
- Debtors Report (attached at **Appendix 8**)

Legislative Compliance

In accordance with the provisions of Section 6.4 of the Local Government Act 1995 and Regulations 34(1) of the Local Government (Financial Management) Regulations 1996, a Local Government is to prepare each month a Statement of Financial Activity (Attached at Appendix 3) reporting on the revenue and expenditure as set out in the annual budget under Regulations 22 (1) (d) for this month.

At the Council Meeting on 30 July 2020, Council adopted that a variance between actual and budget-to-date of greater than or equal to 10% and \$15,000 is considered to be a material variance for reporting purposes in the Statement of Financial Activity for 2020/2021.

Consultation

Nil

Financial Implications

As per the 2020/2021 Financial Budget.

Statutory Environment

Sections 12 and 13 of the Local Government (Financial Management) Regulations 1996 Apply.

Strategic Implications

Nil

Policy Implications

Nil

Officer Comment

The following is an explanation of significant variances identified in the Statement of Financial Activity:

Statement of Financial Activity	
Revenues by Nature and Type	
Contributions Favourable year-to-date variance to budget mainly due to unspent Contributions (\$31K) received in June 2020 relating to expenditure made in July brought forward to comply with Australian Accounting Standards. The forecast has been amended to reflect this variance.	\$30,021 14%
Other Revenue Favourable year-to-date variance to budget mainly due to increases in Fuel Tax Credits (\$4K), insurance reimbursements (good driver rebate and contributions assistance - \$9K), landfill levy income (increase in casual tipping from the Perth metropolitan area – \$28K), which was offset by a decrease in container deposit scheme revenue compared to budget (\$21K). The forecast has been amended to reflect this variance, except for the container deposit scheme, which has only been operating for one month.	\$20,369 10%
Other Expenditure Unfavourable year-to-date variance to budget mainly due to an increase in landfill levy expenditure (\$26K) which is fully recouped from customers (please refer to the above comments on “Other Revenue”), and bad debts expense (\$6K) as per Council Resolution OC240920-1690. The forecast has been amended to reflect this variance.	(\$31,827) (23%)

Voting Requirement

Simple Majority

11.3. Summary of Accounts paid for period ending 30 September 2020

Applicant / Proponent:	Internal			
Responsible Officer:	Chris Welham, Accountant			
Responsible Manager:	David Ransom, Manager Finance			
Executive:	Tony Battersby, Chief Executive Officer			
Authority / Discretion:	Advocacy	<input checked="" type="checkbox"/>	Review	<input type="checkbox"/>
	Executive/Strategic	<input checked="" type="checkbox"/>	Quasi-Judicial	<input type="checkbox"/>
	Legislative	<input checked="" type="checkbox"/>	Information Purposes	<input type="checkbox"/>
Attachment(s):	Attachment 3 – Summary of Accounts paid for period ending 30 September 2020			

Summary

Section 13 (2) of Government (Financial Management) Regulations 1996 require that where Local Government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing detail for each account paid since such list was prepared. This item is presented to Council to advice of payments made for 30 September 2020

Officer Recommendation

That Council:

Receive and accept the Summary of Accounts paid for period ending 30 September 2020 as presented to Council.

MOVED BY: _____ **SECONDED BY:** _____

RESULT: CARRIED / LOST _____

RESOLUTION:

Background

As noted in Summary.

Officer Comment

The attachment details all payments made for 30 September 2020

Consultation

Nil

Financial Implications

As per the declaration within the schedule summary, the accounts have been checked and are fully supported by vouchers and invoices and which have been duly certified as to the receipt of goods and the rendition of service and as to prices, computation and costing(s). Sufficient allocations are contained within the 2020/2021 budget to cover payment of the accounts.

Statutory Environment

Sections 12 and 13 of the Local Government (Financial Management) Regulations 1996 Apply.

Strategic Implications

Nil

Policy Implications

Nil

Voting Requirement

Simple Majority

11.4. Summary of Accounts paid for period ending 31 October 2020

Applicant / Proponent:	Internal			
Responsible Officer:	Chris Welham, Accountant			
Responsible Manager:	David Ransom, Manager Finance			
Executive:	Tony Battersby, Chief Executive Officer			
Authority / Discretion:	Advocacy	<input checked="" type="checkbox"/>	Review	<input type="checkbox"/>
	Executive/Strategic	<input checked="" type="checkbox"/>	Quasi-Judicial	<input type="checkbox"/>
	Legislative	<input checked="" type="checkbox"/>	Information Purposes	<input type="checkbox"/>
Attachment(s):	Attachment 4 – Summary of Accounts paid for period ending 31 October 2020			

Summary

Section 13 (2) of Government (Financial Management) Regulations 1996 require that where Local Government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing detail for each account paid since such list was prepared. This item is presented to Council to advice of payments made for 31 October 2020

Officer Recommendation

That Council:

Receive and accept the Summary of Accounts paid for period ending 31 October 2020 as presented to Council.

MOVED BY: _____ SECONDED BY: _____

RESULT: CARRIED / LOST _____

RESOLUTION:

Background

As noted in Summary.

Officer Comment

The attachment details all payments made for 31 October 2020

Consultation

Nil

Financial Implications

As per the declaration within the schedule summary, the accounts have been checked and are fully supported by vouchers and invoices and which have been duly certified as to the receipt of goods and the rendition of service and as to prices, computation and costing(s). Sufficient allocations are contained within the 2020/2021 budget to cover payment of the accounts.

Statutory Environment

Sections 12 and 13 of the Local Government (Financial Management) Regulations 1996 Apply.

Strategic Implications

Nil

Policy Implications

Nil

Voting Requirement

Simple Majority

11.5. BHRC Waste Plan

Applicant / Proponent:	Internal			
Responsible Officer:	Michelle Lloyd, Compliance Officer			
Responsible Manager:	-			
Executive:	Tony Battersby, Chief Executive Officer			
Authority / Discretion:	Advocacy	<input type="checkbox"/>	Review	<input type="checkbox"/>
	Executive/Strategic	<input checked="" type="checkbox"/>	Quasi-Judicial	<input type="checkbox"/>
	Legislative	<input checked="" type="checkbox"/>	Information Purposes	<input type="checkbox"/>
Attachment(s):	Attachment 5 – BHRC Waste Plan			

Précis

BHRC Waste Plan is to align local government waste management activities with the Waste Strategy, map current performance and establish a benchmark to achieve Waste Strategy targets.

The purpose of this Plan is to monitor progress on local government achievement of Waste Strategy targets and design programs and activities which will support the implementation of waste plans.

Officer Recommendation

That Council:

Adopt the BHRC Waste Plan as detailed in attachment 5.

MOVED BY: _____ SECONDED BY: _____

RESULT: CARRIED / LOST _____

RESOLUTION:

Voting Requirement

Simple Majority

Background

The Bunbury Harvey Regional Council was given notice in writing, dated 7 November 2019 by the CEO of the Department of Water and Environmental Regulations (DWER) that it was required to prepare a waste plan under section 40(4) of the *Waste Avoidance and Resource Recovery Act 2007*. The notice require a local government to include, within its plan for the future, a waste plan outlining how, in order to protect human health and the environment, waste services provided by the local government will be managed to achieve consistency with the *Western Australian Waste Avoidance and Resource Recovery Strategy 2030* (Waste Strategy).

The purpose of waste plans is to:

- align local government waste management activities with the Waste Strategy
- map current performance and establish a benchmark to achieve Waste Strategy targets
- monitor progress on local government achievement of Waste Strategy targets and
- design programs and activities which will support the implementation of waste plans.

DWER requirement for the waste plan is to have all data collated to the end of the 2019/2020 financial year. It is a requirement that the Waste Plan is submitted before 31st March 2021.

The BHRC Waste Plan was originally adopted by Council at Ordinary Meeting of Council on the 26th March 2020 Resolution # OC260320-1665.

Due to COVID 19 DWER requested all Waste Plans be reformatted onto their new template and resubmitted, on 7th October 2020 a draft approval was given by DWER subject to council resolution number.

Consultation

BHRC Staff

Financial Implications

Nil

Statutory Environment

- Local Government Act 1995
- Waste Avoidance and Resource Recovery Act 2007
- Environmental Protection Act 1986
- Local Government (Functions and General) Regulations 1996
- *DWER Identification, Reporting and Classification of Contaminated Sites WA Guidelines*

Strategic Implications

Bunbury – Harvey Regional Council Strategic Community Plan 2016.

Policy Implication

As explained in the body of the Report.

11.6. Purchase of Capital Equipment

Applicant / Proponent:	Internal			
Responsible Officer:	Tony Battersby, Chief Executive Officer			
Responsible Manager:				
Executive:	Tony Battersby, Chief Executive Officer			
Authority / Discretion:	Advocacy	<input checked="" type="checkbox"/>	Review	<input type="checkbox"/>
	Executive/Strategic	<input checked="" type="checkbox"/>	Quasi-Judicial	<input type="checkbox"/>
	Legislative	<input checked="" type="checkbox"/>	Information Purposes	<input type="checkbox"/>
Attachment(s):	Attachment 6 – Evaluation Report			

Summary

This item is presented to Council for Council to consider the approval of funds for purchasing Capital Equipment. The equipment will be utilised in the Stanley Road Waste Management Facility and will replace the existing Hino 500 - 2628 Tipper. The CEO is seeking Councils approval to purchase the following equipment: One (1) – Used Dump Truck.

Executive Recommendation

That Council:

Part A - That Council accepts the tender RFT2021-0003 submission from Westrac Pty Ltd for supply of one used CAT 740B Articulated Truck for tender price of – (As per Confidential Report Attachment 6).

Part B - That Council accepts the tender RFT2021-003 submission from Peel Hire Pty Ltd to purchase of existing Hino 500 – 2628 Tipper for tender price of – (As per Confidential Report Attachment 6).

Part C - That Council transfer the deficit of \$82,500.00 from the Plant & Equipment Reserve to balance the 2020/2021 BHRC Annual Budget.

MOVED BY: _____ SECONDED BY: _____

RESULT: CARRIED / LOST _____

RESOLUTION:

Background

The purchase of one (1) Used Dump Truck is included in 2020/2021 Budget which was adopted by Council at the Ordinary Meeting held 30 July 2020. The Dump Truck will replace the existing Hino 500 – 2628 Tipper which are utilised in the day to day operations at the Stanley Road Waste Management Facility.

Officer Comment

Funding for the Capital Equipment Purchase is included in the 2020/2021 Annual Budget. Quotations were sourced from an open tender process, advertised in Western Australian Wednesday 21 October 2020 and the Southwest Times Thursday 22 October 2020.

Contract No. RFT2020-0003 for the supply of a one (1) Used Dump Truck and trade or outright purchase of 2012 Hino 500 – 2628 6 x 4 Tipper closed at 4.00pm on Thursday 12 November 2020 and was opened by the BHRC Chief Executive Officer – Tony Battersby and the BHRC Executive Assistant – Taryn York. Officers conducted an intense review on all tenders submitted and are confident with their evaluations and recommendations.

Tender Submissions

The following quotations were received: **Supply and Delivery of Dump Truck & Trade or Outright Purchase of 2012 Hino 500 – 2628 6 x 4 Tipper.**

Tender No. Company Address

1. Westrac Pty Ltd – 1 Wilson Road, Bunbury

Outright purchase of the existing 2012 Hino 500-2628 6 X 4 Tipper

Tender No. Company Address

2. Forward Motion Pty Ltd T/As Bunbury Trucks – 1 Olive Court, Glen Iris
3. Manheim Australia – 62 Grogan Road, Perth International Airport
4. Pickles Auctions – Cnr Phoenix Road & Sudlow Road, Bibra Lake
5. Smith Broughton – 21 Military Road, Midland
6. Peel Hire Pty Ltd – PO Box 222, Pinjarra

Consultation

Consultation with all relevant organisations and parties has been conducted through Evaluation Report, including the Bunbury Harvey Regional Council Staff and Evaluation Report Team.

Financial Implications

A budget allocation for the purchase of one (1) Used Dump Truck, has been included in the 2020/2021 annual budget allocation for Capital Equipment Purchase GL # 49002.215.15:

- 1 x Used Dump Truck \$250,000.00.
- Budget allocation for Capital Income GL # 59000.615.96:
- \$60,000.00 income for trade of existing 2012 Hino 500 – 2628 6 x 4 Tipper.

The recommended tender is \$82,500.00 over the budget allocation, this deficit will be balanced by the transfer of \$82,500.00 from the Plant & Equipment Reserve.

Strategic Implications

Acceptance of the Officers Recommendation is consistent with Council's Strategic Waste Management Plan and will "facilitate the provision of a reliable essential service to the Bunbury-Harvey Regional Council customers.

Policy Implications

Nil

Voting Requirement

Absolute Majority

12. Elected Member motions of which previous notice has been given

13. Urgent business approved by the person presiding or by decision of the Council

14. Confidential Business (Meeting Closed to the Public)

15. Next Meeting

The next meeting is scheduled for Thursday, 28 January 2021 at Lot 45 Stanley Road, Wellesley, commencing at 4.15pm.

16. Close of Meeting

The Presiding Member declares meeting closed at _____