



Request for Tender

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| Request for Quotation: | Outright purchase of New Holland LM 740 Telehandler from Bunbury-Harvey Regional Council |
| Deadline: | 4pm (AWST), Thursday 7 September 2017 |
| Address for Delivery: | <p>Tender responses may be lodged by hand to the Bunbury-Harvey Regional Council Administration Office, Lot 45 Stanley Road, Wellesley WA 6233, and must be lodged in time to allow delivery to the tender box by the allotted time or email submission to mpieterse@bunbury.wa.gov.au</p> <p>“Plant and Equipment, Contract No. RFT1718-0003”</p> <p>Fax quotations, will not be accepted.</p> |
| RFT Number: | RFT1718-0003 Sale of Telehandler |

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1 Conditions of Responding

1.1 Contract Requirements in Brief

The Bunbury-Harvey Regional Council (BHRC) requires the outright purchase of New Holland LM 740 Telehandler (H19373) with approximately 8,990 hours. The Telehandler is also being tended for trade purchase separately in a supply tender being run concurrently.

This machine has been utilised in the fleet of vehicles at the Wellington Regional Compost Facility and Stanley Road Waste Management Facility.

1.2 Definitions

Below is a summary of some of the important defined terms used in this Request:

| | |
|--|--|
| Contractor: | Means the person or persons, corporation or corporations who's Response is accepted by the Principal, and includes the executors or administrators, successors and assignments of such person or persons, corporation or corporations. |
| Deadline: | The Deadline shown on the front cover of this Request for lodgement of your Submission. |
| General Conditions of Contract: | Means the General Conditions of Contract for the Purchase of Plant and Equipment as nominated in Part 3. |
| Offer: | Your Offer to be selected to supply the Requirements. |
| Principal: | Bunbury-Harvey Regional Council |
| Response: | Completed Offer, response to Selection Criteria and Attachments. |
| Requirement: | The Outright Purchase from the Principal. |
| Request or RFT or Request for Tender: | This document. |

1.3 Contact Persons

Respondents should not rely on any information provided by any person other than the person(s) listed below:

| Administrative Enquiries | |
|--------------------------|--|
| Name: | Martinette Pieterse |
| Telephone: | (08) 9711 1051 |
| Email: | mpieterse@bunbury.wa.gov.au |
| Technical Enquiries | |
| Name: | Tony Battersby – Chief Executive Officer or Jai Pearce - Supervisor |
| Telephone: | 0407 990 659 or 0400 808 488 |
| Email: | tbattersby@bunbury.wa.gov.au or jpearce@bunbury.wa.gov.au |

1.4 In Inspection

Attendance to inspect the New Holland LM 740 (H19373) Telehandler is not mandatory. Respondents are encouraged to view the plant offered by contacting Tony Battersby or Jai Pearce to arrange a suitable time.

The plant is located at the Wellington Regional Compost Facility, Banksia Road, Crooked Brook, (Dardanup). The Inspection will provide Respondents with the opportunity to clarify any uncertainties with the contact person prior to the closing of the Request for Quote.

1.4.1 Price Basis

All prices for Goods/Services offered under this Request are to be fixed for the term of the Contract. Tendered prices must include Goods and Services Tax (GST).

The successful tender will be responsible for all transport cost associated with the removal of the telehandler from the Wellington Regional Compost Facility and all applicable levies, duties, taxes and charges.

1.5 Lodgement of Response and Delivery Method

The Response must be lodged by the Deadline. The Deadline for this Request for Tender is 4pm (AWST), Thursday 7 September 2017.

Tender responses may be lodged by hand to the Bunbury-Harvey Regional Council Administration Office, Lot 45 Stanley Road, Wellesley WA 6233, and must be lodged in time to allow delivery to the tender box by the allotted time or email submission to mpieterse@bunbury.wa.gov.au **“Plant and Equipment, Contract No. RFT1718-0003”**

Fax quotations, **will not** be accepted.

1.6 Rejection of Responses

A Response will be rejected without consideration of its merits in the event that:

- a) It is not submitted before the Deadline; or
- b) It is not submitted in the manner specified in the Request; or
- c) It may be rejected if it fails to comply with any other requirements of the Request.

1.7 Acceptance of Responses

Unless otherwise stated in this Request, Responses may be for all or part of the Requirements and may be accepted by the Principal either wholly or in part. The Principal is not bound to accept the highest Response and may reject any or all Responses submitted.

1.8 Response Validity Period

All Responses will remain valid and open for acceptance for a minimum period of ninety (90) days from the Deadline.

1.9 Precedence of documents

In the event of there being any conflict or inconsistency between the Terms and Conditions herein and those in the General Conditions of Contract, the Terms and Conditions appearing in this Request will have precedence.

1.10 Alterations

The Respondent must not alter or add to the Request documents unless required by these General Conditions of Responding.

The Principal will issue an addendum to all registered Respondents where matters of significance make it necessary to amend the issued Request for Tender documents before the Deadline.

1.11 Ownership of Responses

All documents, materials, articles and information submitted by the Respondent as part of or in support of a Response shall become upon submission the absolute property of the Principal and will not be returned to the Respondent at the conclusion of the Response Process PROVIDED that the Respondent shall be entitled to retain copyright and other intellectual property rights therein, unless otherwise provided by the Contract.

1.12 Canvassing of Officers

If a Respondent, whether personally or by agent, canvasses any of the Principal's Councillors or Officers with a view to influencing the acceptance of any Response, then regardless of such canvassing having any influence on the acceptance of such Submission, the Principal may at its discretion omit the Respondent from consideration.

1.13 Identity of the Respondent

The identity of the Respondent and Contractor is fundamental to the Principal. The Respondent shall be the person, persons, corporation or corporations named as the Respondent in Part 3 of this Request. Upon acceptance of the Response, the Respondent will become the Contractor.

1.14 Outright Purchase Plant Offered

The Bunbury-Harvey Regional Council have the following piece of equipment offered for outright purchase:

| | |
|---------------------------------------|--|
| MAKE: | New Holland |
| MODEL: | New Holland LM 740 |
| PLANT AVAILABLE FROM: | On delivery of replacement plant |
| CURRENT OWNER: | Bunbury-Harvey Regional Council |
| YEAR OF MANUFACTURE: | 2009 |
| VIN NUMBER: | FMHLM740N9HK80004 |
| ENGINE NUMBER: | 670913 |
| REGISTRATION NUMBER: | H19373 |
| REGISTRATION EXPIRY: | 3 March 2018 |
| ODOMETER / HOUR METER READING: | 8,990 hrs |
| COLOUR: | Yellow / black |
| TYRE CONDITION: | Front 50% Rear 25% |
| ENGINE SIZE: | 4.5 Litre |
| HORSEPOWER RATING: | 120 hp |
| FUEL TYPE: | Diesel |
| TARE: | 7.98 tonne |
| INCLUDED ADDED OPTIONS: | Quick Release Hitch Attachments: Grab Bucket, General Purpose Bucket, Forks |
| ANTICIPATED AVAILABLE DATE: | November/December 2017 |
| OTHER DETAILS: | |

Part 1 – READ AND KEEP THIS PART





1.15 Implementation Timetable

The plant shall be available thirteen (13) weeks or earlier from the date of the acceptance letter at which time the replacement plant will have been delivered.

2 General Conditions of Contract

Responses to this request shall be deemed to have been made on the basis of and to incorporate the:

Department of Finance (Western Australia) General Conditions of Contract.

The Contractor **must read and understand** the above General Conditions of Contract for the Purchase of Plant and Equipment as this will form the basis of how the contract is managed.

3 Respondent's Offer

3.1 Offer Form

The Chief Executive Officer
Bunbury-Harvey Regional Council

I/We (Registered Entity Name): _____
(BLOCK LETTERS)

of: _____
(REGISTERED STREET ADDRESS)

ABN _____ ACN (if any) _____

Telephone No: _____ Facsimile No: _____

E-mail: _____

In response to Request for Tender RFT1718-0003 Sale of Telehandler

I/We agree that I am/We are bound by, and will comply with this Request and its associated schedules, attachments, all in accordance with the Conditions contained in this Request signed and completed.

The responded price is valid up to ninety (90) calendar days from the date of the RFT closing.

I/We agree that there will be no cost payable by the Principal towards the preparation or submission of this Response irrespective of its outcome.

The consideration is as provided under the schedule of rates of prices in the prescribed format and submitted with this RFT.

Dated this _____ day of _____ 20____

Signature of authorised signatory of Respondent: _____

Name of authorised signatory (BLOCK LETTERS): _____

Position: _____

Telephone Number: _____

Authorised signatory Postal address: _____

Email Address: _____

Part 3 – COMPLETE AND RETURN THIS PART

3.2 Price Information

Respondents must complete the following “Price Schedule”. Before completing the Price Schedule, Respondents should ensure they have read this entire Request for Tender.

Outright Purchase of New Holland LM 740 Telehandler

| No | Service Description | Price Tendered (ex GST) | GST | Price Tendered (inc GST) |
|----|--|-------------------------|-----|--------------------------|
| 1 | Outright purchase value offered by the Respondent on the existing plant. | \$ | \$ | \$ |
| | LUMP SUM TOTAL | \$ | \$ | \$ |

END OF DOCUMENT