



## Request for Tender

<b>Request for Quotation:</b>	Supply and Delivery of One (1) Used Track Type Tractor (Bulldozer) to Bunbury-Harvey Regional Council
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<b>Deadline:</b>	4pm (AWST), Wednesday 15 March 2017
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<b>Address for Delivery:</b>	<p>Tender responses may be lodged by hand to the Bunbury-Harvey Regional Council Administration Office, Old Railway Station Complex (Next to the City of Bunbury Visitor Centre), 5 Carmody Place, Bunbury WA 6230, and must be lodged in time to allow delivery to the tender box by the allotted time or email submission to <a href="mailto:mpieterse@bunbury.wa.gov.au">mpieterse@bunbury.wa.gov.au</a></p> <p><b>“Plant and Equipment Contract # RFT1617-0003”</b></p> <p>Fax quotations, <b><u>will not</u></b> be accepted.</p>
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<b>RFT Number:</b>	RFT1617-0003 – Used Bulldozer
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## 1 CONDITIONS OF RESPONDING

### 1.1 Contract Requirements in Brief

The Bunbury-Harvey Regional Council (BHRC) requires one (1) Used Track Type Tractor (Bulldozer) to be supplied and delivered on site to the waste facility located at the Stanley Road Waste Management Facility site in Australind (Wellesley).

The role of this machine is to operate at the landfill facility which will mainly be used to conduct rehabilitation on the existing and future cells, clearing of native vegetation, excavation of new cells and on occasions spreading/ compacting waste. The machine will operate for approximately 1820 engine hours per year.

A full statement of the Goods/Services required under the proposed Contract appears in Part 2.

### 1.2 Definitions

Below is a summary of some of the important defined terms used in this Request:

<b>Contractor:</b>	Means the person or persons, corporation or corporations who's Response is accepted by the Principal, and includes the executors or administrators, successors and assignments of such person or persons, corporation or corporations.
<b>Deadline:</b>	The Deadline shown on the front cover of this Request for lodgement of your Submission.
<b>General Conditions of Contract:</b>	Means the General Conditions of Contract for the Supply of Plant and Equipment as nominated in Part 3.
<b>Offer:</b>	Your Offer to be selected to supply the Requirements.
<b>Principal:</b>	Bunbury-Harvey Regional Council
<b>Response:</b>	Completed Offer, response to Selection Criteria and Attachments.
<b>Requirement:</b>	The Goods and/or Services requested by the Principal.
<b>Request or RFQ or Request for Quotation:</b>	This document.

### 1.3 Contact Persons

Respondents should not rely on any information provided by any person other than the person(s) listed below:

Administrative Enquiries	
Name:	Martinette Pieterse
Telephone:	(08) 9792 7312
Email:	<a href="mailto:mpieterse@bunbury.wa.gov.au">mpieterse@bunbury.wa.gov.au</a>
Technical Enquiries	
Name:	Tony Battersby – Chief Executive Officer
Telephone:	(08) 9792 7311
Email:	<a href="mailto:tbattersby@bunbury.wa.gov.au">tbattersby@bunbury.wa.gov.au</a>

### 1.4 Selection Criteria

The Contract will be awarded to a sole Respondent who best demonstrates the ability to provide a quality product and services at a competitive price. The quoted prices will be assessed together with the qualitative and compliance criteria to determine the most advantageous outcome to the principal.

### 1.5 Compliance Criteria

These criteria are detailed within Part 4 of this document and will not be point scored. Each Response will be assessed on a Yes/No basis as to whether the criterion is satisfactorily met. An assessment of “No” against any criterion may eliminate the Submission from consideration.

### 1.6 Qualitative Criteria

In determining the most advantageous Response, the Evaluation Panel will score each Response against the Qualitative Criteria as detailed within Part 4 of this document. Each criterion will be weighted to indicate the relative degree of importance that the Principal places on the technical aspects of the goods or services being purchased.

**Note:** It is essential that Respondents address each Qualitative Criterion.

Information that you provide addressing each Qualitative Criterion will be point scored by the Evaluation Panel.

Failure to provide the specified information may result in elimination from the evaluation process or a low score.

## 1.7 Value Considerations

The Weighted Price method is used where price is considered to be crucial to the outcome of the contract. The price is then assessed with quality. Include any items that may affect any pricing outcomes.

Criteria	Weighting
Quoted Price	30%

### 1.7.1 Price Basis

All prices for Goods/Services offered under this Request are to be fixed for the term of the Contract. Quoted prices must include Goods and Services Tax (GST).

Unless otherwise indicated prices tendered must include delivery, unloading, packing, marking and all applicable levies, duties, taxes and charges. Any charge not stated in the Response, as being additional will not be allowed as a charge for any transaction under any resultant Contract.

## 1.8 Lodgement of Response and Delivery Method

The Response must be lodged by the Deadline. The Deadline for this Request for Quote is 4pm (AWST), Wednesday 15<sup>th</sup> March 2017

Tender responses may be lodged by hand to the Bunbury-Harvey Regional Council Administration Office, Old Railway Station Complex (Next to the City of Bunbury Visitor Centre), 5 Carmody Place, Bunbury WA 6230, and must be lodged in time to allow delivery to the tender box by the allotted time or email submission to [mpieterse@bunbury.wa.gov.au](mailto:mpieterse@bunbury.wa.gov.au) **“Plant and Equipment, Contract No. #1617 – 0003”**

Fax quotations, **will not** be accepted.

## 1.9 Rejection of Responses

A Response will be rejected without consideration of its merits in the event that:

- a) It is not submitted before the Deadline; or
- b) It is not submitted in the manner specified in the Request; or
- c) It may be rejected if it fails to comply with any other requirements of the Request.

## 1.10 Acceptance of Responses

Unless otherwise stated in this Request, Responses may be for all or part of the Requirements and may be accepted by the Principal either wholly or in part. The Principal is not bound to accept the lowest Response and may reject any or all Responses submitted.

### **1.11 Response Validity Period**

All Responses will remain valid and open for acceptance for a minimum period of ninety (90) days from the Deadline.

### **1.12 Precedence of documents**

In the event of there being any conflict or inconsistency between the Terms and Conditions herein and those in the General Conditions of Contract, the Terms and Conditions appearing in this Request will have precedence.

### **1.13 Alterations**

The Respondent must not alter or add to the Request documents unless required by these General Conditions of Responding.

The Principal will issue an addendum to all registered Respondents where matters of significance make it necessary to amend the issued Request for Quote documents before the Deadline.

### **1.14 Ownership of Responses**

All documents, materials, articles and information submitted by the Respondent as part of or in support of a Response shall become upon submission the absolute property of the Principal and will not be returned to the Respondent at the conclusion of the Response Process PROVIDED that the Respondent shall be entitled to retain copyright and other intellectual property rights therein, unless otherwise provided by the Contract.

### **1.15 Canvassing of Officers**

If a Respondent, whether personally or by agent, canvasses any of the Principal's Councillors or Officers with a view to influencing the acceptance of any Respondent, then regardless of such canvassing having any influence on the acceptance of such Submission, the Principal may at its discretion omit the Respondent from consideration.

### **1.16 Identity of the Respondent**

The identity of the Respondent and Contractor is fundamental to the Principal. The Respondent shall be the person, persons, corporation or corporations named as the Respondent in Part 4 of this Request. Upon acceptance of the Response, the Respondent will become the Contractor.

## 2 SPECIFICATION

### 2.1 Scope of Work

The scope of work may include but is not limited to the following;

- I. Supply of a Track Type Tractor (Bulldozer) as per the Specification within Part 2.
- II. Delivery of the Track Type Tractor (Bulldozer) on site to the Stanley Road Waste Management Facility located in Australind (Wellesley).
- III. Training in operation and minor maintenance of the Track Type Tractor (Bulldozer).
- IV. Provision for a two (2) year warranty including all parts and labour on site at the Stanley Road Site location in Australind (Desirable).
- V. Servicing of the Track Type Tractor (Bulldozer) during the warranty period (**at the Principals discretion**).

### 2.2 Introduction / Background Information

The Bunbury-Harvey Regional Council (BHRC) requires one (1) Track Type Tractor (Bulldozer) to be supplied and delivered on site to the waste facility located at the Stanley Road Waste Management Facility site in Australind (Wellesley)

The role of this machine is to operate at the landfill facility which will mainly be used to conduct rehabilitation on the existing and future cells, clearing of native vegetation, excavation of new cells and on occasions spreading/ compacting waste. The machine will operate for approximately 1820 engine hours per year.

### 2.3 Specific Requirements of the Contract

#### 2.3.1 Engine

- I. Approximately 310 hp Min Gross

#### 2.3.2 Operating Weight

- I. 35-42 tonne

#### 2.3.3 Dozer Blade

- I. Capacity rated to a minimum of 7 and above cubic meters

#### 2.3.4 Track Shoes and Undercarriage

- I. Suitable for running the unit in high abrasive conditions.
- II. Suspension, traction and stability, especially on slopes or in uneven terrain.
- III. Suitable for operating in landfill conditions including rehabilitation works.
- IV. Ground clearance so material build while operating is kept to a minimum.

#### 2.3.5 Alternator

- I. 150 amps and Brushless



### **2.3.6 Radiator**

- I. Shall be a square wave core design able to handle dust prone conditions.

### **2.3.7 Guards**

- I. Protection guards made from heavy duty steel.
- II. Protection guards for crankcase and power train, hydraulically powered.

### **2.3.8 Operators Station**

- I. Cab sound levels shall be a maximum of 72 dB.
- II. Cab suppressed pressurized.
- III. Hydraulic controls – seat mounted with finger tip shifting controls.

### **2.3.9 Isolation Key**

- I. Must have an Isolation key that is removable.

### **2.3.10 Keys and Locks**

- I. Five (5) sets of keys for all locks.
- II. Vandalism protection caplocks.

### **2.3.11 Doors**

- I. Heavy duty metal fastener (HASP) with a hinge that fits over a staple and is secured by a padlock. (Padlock and keys x two to be supplied different from ignition key).

### **2.3.12 Window tint**

- I. Side and rear windows to be tinted with heavy duty tint.

### **2.3.13 Fire extinguisher**

- I. An approved 4kg fire extinguisher to be mounted outside of cab being easily accessible.

### **2.3.14 Hazard lights**

- I. Dual amber strobe lights to be fitted to roof. Hazard lights are to be activated by an illuminated control switch located inside cab.

### **2.3.15 Work lights**

- I. Adequate work lights for night time works to be fitted to front and rear of dozer.

### **2.3.16 Reverse Warning**

- I. The Dozer to be fitted with a reverse warning beeper (min 97 decibels).
- II. The Dozer to be fitted with rear vision camera, activated once transmission is placed into reverse mode. Monitor to be clearly viewed by operator from sitting position while reversing.

### **2.3.17 Voltage Converter**

- I. If the voltage of the equipment is 24V then a 24V to 12 V single circuit converter with 20-amp capacity shall be fitted in a suitable location in the cab.
- II. The converter shall be connected to the vehicle's 24-volt system in accordance with the manufacturer's instructions, including a suitable in-line fuse to suit two-way radio installation.

### **2.3.18 Radio Suppression**

A two-way radio transceiver may be fitted to this equipment. The tenderer will be required to fit the necessary suppression equipment to enable the transceiver to operate without interference.

### **2.3.19 UHF radio**

- I. Supply and fit GME 3600 UHF CB radio programmed with 80 channels

### 2.3.20 Hydraulics

- I. All loader hydraulic cylinders if applicable shall incorporate safety lock valves to prevent movement when hydraulic lines fail.

### 2.3.21 Heater and Air Conditioning

- I. Factory fitted fully integrated heater and air conditioning.

### 2.3.22 Radio/CD

- I. A marine standard radio AM/FM, MP3, Bluetooth, hands free microphone protected by a security code shall be fitted.

### 2.3.23 Instrumentation - Shall include, as a minimum, the following:

- I. Hour meter - An oil pressure sensitive engine hour meter is to be fitted.
- II. Speedometer/tachometer.
- III. Hydraulic oil temperature.
- IV. Fuel level gauge.
- V. Voltage meter.
- VI. Engine temperature gauge.
- VII. Engine oil pressure gauge.
- VIII. Transmission/torque converter oil temperature gauge.

The following instrumentation shall include both a warning lamp and an audible buzzer:

- I. Air pressure.
- II. Engine temperature.
- III. Engine oil pressure.
- IV. Engine coolant level.
- V. Hydraulic oil temperature.
- VI. Transmission/torque converter temperature.

### 2.3.24 Seat

- I. Seat air suspension.
- II. Seat heating.
- III. Seat shall be covered in a heavy duty cloth or woven material and supplied with seat covers such as Black Duck or equivalent.
- IV. Seat belt with minder, retractable

### 2.3.25 Sign writing

- I. Sign writing shall be provided on both sides on the machines doors with the Bunbury-Harvey Regional Councils logo. Art work design will be supplied by the Principal upon award.

### 2.3.26 Vinyl Quality

- I. Signage for Dozer to be produced on Cast Vinyl (**NOT CALENDARED**) to give maximum life of signs.
- II. A combination of both cut cast vinyl stickers and digitally printed cast vinyl with UV Over laminate stickers will be required.

## 2.4 Operating Training

Tenderers shall allow for the provision of two (2) full days of “field and onsite training” at Stanley Road Australind. (Waste Management site) This training is to be provided by a qualified mechanic or training provider for Council Staff and operators including auto electricians and mechanical workings. B.H.R.C staff will need to have a certificate of competency awarded to them at the end of the training by an approved or qualified provider.

## **2.5 Delivery**

The tender price shall include the cost of delivery to the Stanley Road Waste Management Facility site in Australind. The successful tenderer shall deliver the dozer during normal working hours. The dozer shall have a full tank diesel when delivered. An authorised representative or salesperson of the company shall accompany the delivery.

The dozer is to be inspected prior to handover by the Bunbury-Harvey Regional Council CEO &/or Supervisor. Should the unit not meet the requirements or specifications then the principal reserves the right to have the dozer returned to the supplier at the suppliers cost for rectification of works.

## **2.6 Date of Manufacture**

The machines compliance plate no more than 30 months old. It must comply with all current Australian Design Rules and be suitable for the role in this Specification.

## **2.7 Spare Parts**

Spare parts and service are to be readily available in the Western Australia. The tenderer must demonstrate that they hold or have ready access to adequate spares to support the operation of the equipment offered in this tender. If considered necessary, an examination will be made of the stocks of spares held by the tenderer and the spare parts procurement system used.

The tenderer may also be required to supply prices of spare parts that are considered rapid consumable items.

## **2.8 Instruction Manuals**

Dozer to be supplied with operator's manuals, full workshop manual, service books and tools. Parts manual and full workshop manuals for unit mechanism, electrical, hydraulics diagrams clearly showing all in a legend printed and CD ROM. Unit to be delivered with a full tank of fuel.

## **2.9 Warranty**

The Dozer shall be covered by a minimum two (2) year warranty, parts and labor included that is an on site warranty for work at the Stanley Road Waste Management Facility.(Desirable)

## **2.10 Implementation Timetable**

The plant shall be delivered no later then Two (2) weeks from the date of the acceptance letter.

Acceptance of delivery will be allowed before the Two (2) Weeks period.

### **3 GENERAL CONDITIONS OF CONTRACT**

Responses to this request shall be deemed to have been made on the basis of and to incorporate the:

Department of Finance (Western Australia) General Conditions of Contract.

The Contractor **must read and understand** the above General Conditions of Contract for the Supply of Plant and Equipment as this will form the basis of how the contract is managed.

## 4 RESPONDENT'S OFFER

### 4.1 Offer Form

The Chief Executive Officer  
*Bunbury-Harvey Regional Council*

I/We (Registered Entity Name): \_\_\_\_\_  
(BLOCK LETTERS)

of: \_\_\_\_\_  
(REGISTERED STREET ADDRESS)

ABN \_\_\_\_\_ ACN (if any) \_\_\_\_\_

Telephone No: \_\_\_\_\_ Facsimile No: \_\_\_\_\_

E-mail: \_\_\_\_\_

#### **In response to Request for Tender # RFT1617–0003 Supply and Delivery of One (1) Used Track Type Tractor (Bulldozer) to Bunbury-Harvey Regional Council**

I/We agree that I am/We are bound by, and will comply with this Request and its associated schedules, attachments, all in accordance with the Conditions contained in this Request signed and completed.

The responded price is valid up to ninety (90) calendar days from the date of the RFT closing.

I/We agree that there will be no cost payable by the Principal towards the preparation or submission of this Response irrespective of its outcome.

The consideration is as provided under the schedule of rates of prices in the prescribed format and submitted with this RFT.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_

Signature of authorised signatory of Respondent: \_\_\_\_\_

Name of authorised signatory (BLOCK LETTERS): \_\_\_\_\_

Position: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Authorised signatory Postal address: \_\_\_\_\_

Email Address: \_\_\_\_\_

## 4.2 Selection Criteria

### 4.2.1 Compliance Criteria

Please select with a “Yes” or “No” whether you have complied with the following compliance criteria:

Description of Compliance Criteria	
a) Respondents are to provide acknowledgment that your organisation has submitted in accordance with the Conditions of this RFT.	Yes / No
b) Offer form and all price schedule tabling completed	Yes / No

### 4.2.2 Qualitative Criteria

Before responding to the following Qualitative Criteria, Respondents must note the following:

- a) All information relevant to your answers to each criterion are to be contained within your Response;
- b) Respondents are to assume that the Evaluation Panel has no previous knowledge of your organisation, its activities or experience;
- c) Respondents are to provide full details for any claims, statements or examples used to address the Qualitative Criteria; and
- d) Respondents are to address each issue outlined within a Qualitative Criterion.

<p><b>A. Relevant Experience</b> Describe your experience in completing/supplying similar Requirements. Respondents must, as a minimum, address the following information in an attachment and label it “<b>Relevant Experience</b>”:</p>	<b>Weighting</b> <b>30 %</b>	
<p>a) <i>Provide details of providing similar equipment to local government</i></p> <p>b) <i>Provide details of company experience</i></p> <p>c) <i>Provide details of three (3) referees</i></p>	<b>Relevant Experience</b>	<b>Tick if attached</b> <input type="checkbox"/>
<p><b>B. Respondent’s Resources</b> Respondents should demonstrate their ability to supply and sustain the necessary:</p>	<b>Weighting</b> <b>40 %</b>	
<p>a) <i>Provision of on site servicing and parts including any resources located in the Bunbury region.</i></p> <p>b) <i>Any contingency measures or backup of resources including persone).</i></p> <p>c) <i>Compliance with delivery time frames regarding this Request</i></p>	<b>Respondent’s Resources</b>	<b>Tick if attached</b> <input type="checkbox"/>

### 4.3 Price Information

Respondents must complete the following “Price Schedule”. Before completing the Price Schedule, Respondents should ensure they have read this entire Request for Tender.

#### 4.3.1 Price Basis

Prices provided should be based on the following;

Part A – Supply of the plant as specified.

#### 4.3.2 Price Schedule

##### Part A – Supply of Plant

No	Service Description	Price Tendered (ex GST)	GST	Price Tendered (inc GST)
1	Supply and delivery on site to the Stanley Road Waste Management Facility	\$	\$	\$
2	Training in the operation and routine maintenance on site at the Stanley Road Waste Management Facility	\$	\$	\$
3	Two Year warranty – covering all parts and labour on site at the Stanley Road Waste Management Facility (Desirable)	\$	\$	\$
4	<b>Option</b> – Electronic G.P.S Landfill Management System fitted to dozer. (Topcon)	\$	\$	\$
	<b>SUB TOTAL (A)</b>	\$	\$	\$
	<b>LUMP SUM TOTAL</b>	\$	\$	\$

**END OF DOCUMENT**