



# Ordinary Council Meeting

## Minutes

28 July 2016

**Bunbury-Harvey Regional Council**

Old Railway Station Complex

Carmody Place

Bunbury WA 6230

Western Australia

*Correspondence to:*

Post Office Box 21

Bunbury WA 6231

## Ordinary Council Meeting Declaration of Opening

The Chairman declared the meeting open at **4:03pm**.

These Minutes are confirmed as being true and correct by Council – **RESOLUTION: OC81023-1415**

\_\_\_\_\_  
**Cr Judy Jones**  
Chairman

\_\_\_\_\_  
**Mr Tony Battersby**  
Chief Executive Officer

### Minutes 28 July 2016

*Council Members:*

Member Name	Representing
Cr Judy Jones	City of Bunbury
Cr Jaysen Miguel	City of Bunbury
Cr Murray Cook	City of Bunbury
Cr Peter Monagle	Shire of Harvey
Cr Bill Adams	Shire of Harvey

*Ex-officio Members (non-voting):*

Member Name	Representing
Mr Tony Battersby	Chief Executive Officer (BHRC)
Mr Michael Parker	Chief Executive Officer (Shire Of Harvey)
Mr Andrew Brien	Chief Executive Officer (City of Bunbury)

*Support Staff:*

Name	Title
Ms Martinette Pieterse (minute taker)	Secretary
Chris Welham	Accountant

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ATTACHMENTS:

**Attachment 1 - Budget 2016/2017**

**Attachment 2 - Draft Meeting Schedule 2016/2017**

**Attachment 3 - Peel Resource Recovery - Stanley Road Landfill Expansion Development Proposal**

**1. Attendances**

*Council Members:*

<b>Member Name</b>	<b>Representing</b>
Cr Judy Jones	City of Bunbury
Cr Jaysen Miguel	City of Bunbury
Cr Murray Cook	City of Bunbury
Cr Peter Monagle	Shire of Harvey
Cr Bill Adams	Shire of Harvey

*Ex-officio Members (non-voting):*

<b>Member Name</b>	<b>Representing</b>
Mr Tony Battersby	Chief Executive Officer (BHRC)
Mr Michael Parker	Chief Executive Officer (Shire of Harvey)
Mr Andrew Brien	Chief Executive Officer (City of Bunbury)
Mr Gavin Harris	Director Works and Services (City of Bunbury)

*Support Staff:*

<b>Name</b>	<b>Title</b>
Martinette Pieterse (minute taker)	Secretary
Chris Welham	Accountant

**1.1 Apologies**

Nil

**1.2 Approved Leave of Absence**

Nil

**2. Public Question Time**

Nil

**3. Summary of Response to previous Questions taken on notice**

Nil

**4. Applications for Leave of absence**

Nil

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5. **Confirmation of Minutes**

**Council Decision:**            **Moved:** Cr Bill Adams            **Seconded:** Cr Peter Monagle

The minutes of the Ordinary meeting of Council held on 30 June 2016, are confirmed as a true and accurate record.

CARRIED  
5/0

**RESOLUTION: OC81023-1406**

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6. **Petitions and Memorials**

Nil

7. **Declarations of Interests**

Nil

8. **Announcements (by the presiding member without discussion)**

Nil

9. **Reports of Committees**

Nil

10. **Business of Previous Meeting**

Nil

11. **Reports of Officers**

11.1 **Financial Statements for the period ending 30 June 2016**

**Reporting Officer:**            Chris Welham, Accountant

**File Number:**

**Attachments:**                Appendices 1 to 8

**Summary**

The following comments are provided on the key elements of Council's financial performance.

1. Preliminary Statement of Comprehensive Income (**attached** at Appendix 1)

a) Year-to-date Financial Performance to 30 June 2016

	<b>ACTUAL</b>	<b>BUDGET</b>	<b>VARIANCE</b>	
• Year-to-date income	3,375,210	3,865,158	(489,948)	<i>unfavourable</i>
• Year-to-date expenditure	3,094,970	3,176,145	81,175	<i>favourable</i>
• Year-to-date operating surplus	280,241	689,013	(408,772)	<i>unfavourable</i>
2. Preliminary Capital Works ( <b>attached</b> at Appendix 4)				
• Year-to-date capital expenditure	646,580	917,886	271,306	<i>favourable</i>

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3. Preliminary Balance Sheet (**attached** at Appendix 5)

• Current Assets of \$7,406,887 includes:	<b>Actual</b>
○ Cash and Cash Equivalents	7,130,783
○ Trade and Other Receivables	274,144
○ Inventories	1,960
• Current Liabilities of \$302,883 includes:	
○ Trade and Other Payables	153,951
○ Provisions	148,882
• Working Capital (Current Assets <i>less</i> Current Liabilities) is	7,104,054
• Equity (Total Assets <i>less</i> Total Liabilities) is	10,139,790
• Reserves of \$6,273,885 includes:	
○ Plant and Infrastructure Reserve	333,520
○ Site Post Closure Rehabilitation Reserve	3,704,033
○ Waste Minimisation Reserve	703,398
○ Stanley Road Lined Cell Construction Reserve	527,229
○ Site Acquisition and Investigation Reserve	1,005,705

4. Investments

• Total of \$7,020,155 includes:	
○ ANZ Banking Group	1,021,427
○ Commonwealth Bank	629,866
○ National Australia Bank	5,368,862

### Background

A financial management report is provided to Councillors on a monthly basis which includes the following summaries:

- Preliminary Statement of Comprehensive Income (**attached** at Appendix 1)
- Preliminary Banksia Road Operations (**attached** at Appendix 2)
- Preliminary Statement of Financial Activity (**attached** at Appendix 3)
- Preliminary Capital Works Expenditure Summary (**attached** at Appendix 4)
- Preliminary Statement of Financial Position (**attached** at Appendix 5)
- Preliminary Statement of Net Current Assets (**attached** at Appendix 6)
- Fees and Charges Summary (**attached** at Appendix 7)
- Debtors Report (**attached** at Appendix 8)

### Legislative Compliance

In accordance with the provisions of Section 6.4 of the Local Government Act 1995 and Regulation 34(1) of the Local Government (Financial Management) Regulations 1996, a Local Government is to prepare each month a Statement of Financial Activity (Attached at Appendix 3) reporting on the revenue and expenditure as set out in the annual budget under Regulations 22 (1) (d) for this month.

At the Council Meeting on 16 July 2015, Council adopted that a variance between actual and budget-to-date of greater than or equal to 10% and \$15,000 is considered to be a material variance for reporting purposes in the Statement of Financial Activity for 2015/16.

**Officer Comment**

The following is an explanation of significant operating variances identified in the Statement of Comprehensive Income and the Statement of Financial Activity:

Preliminary Statement of Comprehensive Income	YTD Actual to YTD Budget Variance
<b>Operating Income</b>	
<b>Fees and Charges</b>	
<b>Casual Tipping Fees</b> Casual tipping revenue is less than budget. The expected increase in tipping revenue following the recent fires in the Shire of Harvey has not yet been realised and Perth Waste have diverted waste to their own new landfill in Bannister. New waste streams are being sought to increase Casual Tipping revenue. The BHRC has been awarded a tender for the Yarloop Waste. The revenue from this waste is expected to be realised in the new financial year.	\$(522,394) (34)%
<b>Sale of Scrap Metal</b> The revised budget was based on the expectation that scrap metal prices would remain low. However, due to an improvement in the market price, the stockpile at Stanley Road has been sold during the month of June giving a favourable result.	\$64,303 804%
<b>Operating Expenditure</b>	
<b>Employee Costs</b>	
The overall employee costs are 9% over budget. This is mainly due to an increase in leave liability for annual leave not taken which has been included in the June financial statements.	\$(116,734) (9)%
<b>Materials and Contracts</b>	
<b>Waste Education Operations</b> Savings have been realised mainly in advertising costs	\$18,837 67%
<b>Technical Services</b> Savings have been realised because the requirement for detailed design work by consultants for closure and post closure works has been deferred awaiting DER approvals.	\$74,073 69%
<b>Organics Expenditure</b> includes items which will be recouped including \$12K for 'amendments' (organic additives requested by customer) and \$6K for an insurance claim following a break-in at Banksia Road.	\$(29,434) (17)%
<b>Waste Transfer Station</b> Savings in plant maintenance have been realised. Extended warranties have been negotiated after major services on major plant items (CAT Loader and Bomag).	\$18,484 17%
<b>Earthworks Operations</b> Please refers to the comments above on Waste Transfer Station.	\$34,662 14%
<b>Land Site Investigation</b> Savings have been realised as this expenditure has been deferred into the next financial year. Regulations are being reviewed regarding buffer zones – these are out for public comment at present.	\$20,000 100%



<b>Preliminary Statement of Financial Activity</b>	<b>YTD Actual to YTD Budget Variance</b>
<b>Revenues by Nature and Type</b>	
<b>Fees and Charges</b> Please refer above to the comments on Fees and Charges for the Statement of Comprehensive Income.	\$ (466,173) (14)%
<b>Expenditure by Nature and Type</b>	
<b>Employee Costs</b> Please refer above to the comments on Employee Costs for the Statement of Comprehensive Income.	\$ (116,734) (9)%
<b>Materials and Contracts</b> This favourable variance is largely made up of savings in earthworks and waste transfer station plant maintenance costs and Land Site investigation costs as detailed above in the comments on the Statement of Comprehensive Income.	\$158,310 14%

#### **Officer Recommendation**

**Council Decision:**            **Moved:** Cr Bill Adams            **Seconded:** Cr Murray Cook

The minutes of the Ordinary meeting of Council held on 30 June 2016, are confirmed as a true and accurate record.

CARRIED  
5/0

**RESOLUTION: OC81023-1407**

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**\* Tony to table a report on annual and long service leave entitlements at next meeting on 25 August 2016.**

#### **11.2 Summary of Accounts paid for June 2016**

Reporting Officer:            Chris Welham, Accountant  
File Number:  
Attachments:

#### **Summary**

Section 13 (2) of Government (Financial Management) Regulations 1996 require that where Local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing detail for each account paid since such list was prepared. This item is presented to Council to advice of payments made for June 2016.

#### **Background**

As noted above

#### **Officer Comment**

The attachment details all payments made for June 2016.

#### **Consultation**

Nil

**Financial Implications**

As per the declaration within the schedule summary, the accounts have been checked and are fully supported by vouchers and invoices and which have been duly certified as to the receipt of goods and the rendition of service and as to prices, computations and costings. Sufficient allocations are contained within the 2015/2016 budget to cover payment of the accounts.

**Statutory Environment**

Sections 12 and 13 of the Local Government (Financial Management) Regulations 1996 Apply.

**Strategic Implications**

Nil

**Policy Implications**

Nil

**Voting Requirement**

Simple Majority

**Officer Recommendation**

**Council Decision:**

**Moved:** Cr Murray Cook

**Seconded:** Cr Jaysen Miguel

That the attached summary of accounts paid for June 2016 be received.

CARRIED

5/0

**RESOLUTION: OC81023-1408**

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**11.3 BUDGET 2016/2017**

Reporting Officer:

Tony Battersby, Chief Executive Officer and  
Chris Welham, Accountant

File Number:

Attachments:

**Précis**

Section 6.1 of the Local Government Act 1995 requires a local government to prepare and adopt (in the period June 1 to August 31) an annual budget of its Municipal fund for that same year.

**Background**

Discussions regarding the draft budget for the 2016/17 Financial Year were held at a budget workshop on the 30th June 2016. The new schedule of Fees and Charges to apply from 1st July 2016 was adopted at the 26th May 2016 Ordinary Meeting of Council as the basis for the 2016/17 income budget. It was resolved at the 30th June 2016 meeting to adopt the budget at the next Meeting of Council on 28 July 2016.

**2. Adoption of the 2016/17 Budget**

A copy of the Draft Budget 2016/17 has been circulated under separate cover. Councillors developed the Draft Budget at the Council Meeting on 30 June 2016.

The budget as presented includes provision to charge a \$57.00/tonne (GST incl.) gate fee for Co-mingled Waste, and \$41.00/tonne (GST incl.) for Green Waste, and to provide an \$11.00/tonne (GST incl.) rebate to Member Councils.

*(Refer to Recommendation 1)*

### **3. Schedule of Fees and Charges 2016/17 Budget**

The Schedule of proposed Fees and Charges for the 2016/17 Financial Year forms part of the 2016/17 Budget which has been circulated under separate cover as previously adopted by Council on 28 May 2016.

### **4. Elected Members Meeting Attendance Fees**

In accordance with the Local Government Act 1995, fees will be paid to Councillors for attendance at meetings of Council and Council (Standing) Committees. This is in addition to any other expenses which may be reimbursed. The prescribed minimum payments under the Local Government (Administration) Regulations 1996, 30(3A) are:

#### **a. Councillor Meeting Attendance Fees:**

Chairperson \$88.00 per meeting

Councillors \$88.00 per meeting

(Note: The council resolution is for a Chairman meeting fee of \$176.00 per meeting)

#### **b. Committee Meeting fees:**

Chairman and Councillors \$44.00 per meeting.

*(Refer to Recommendation 2)*

### **5. Reporting of Material Variances in the Monthly Statement of Financial Activity for 2016/17**

It is a requirement under the Local Government (Financial Management) Regulations, for the Council to adopt (each year) a percentage or value, to be used for reporting material variances in the Statement of Financial Activity.

Any variance meeting these criteria will be required to have a supporting explanation in the monthly report to Council. Information is considered "material" if its omission, miss-statement or nondisclosure has the potential to adversely affect decisions by users of the financial report or affect the discharge of accountability by management or Council.

*(Refer to Recommendation 3)*

### **6. Late Payment Interest Charge**

A charge on outstanding fees and charges as allowed under the Local Government Act 1995 General Debtor Collection charges during the 2016/17 financial year (including amounts allowed on ad hoc payment plans) of 11% will be calculated daily at 0.0301% on a simple interest basis for the number of days from the account due date until the day prior to the day on which the payment is received.

*(Refer to Recommendation 4)*

### **Consultation**

A Budget Workshop was held with Councillors on 30 June 2016.

### **Financial Implications**

Notes are included in the draft budget papers in regard to new items of income and expenditure in addition to Officer Comment in this report.

**Statutory Environment**

Section 6.1 of the Local Government Act 1995 applies.

**Strategic Implications**

Nil

**Policy Implications**

Nil

**Officer Recommendations**

**Recommendation 1 – Adoption of the 2016/17 Budget**

Budgets for the following funds for the year ended 30 June 2017, be adopted:

- Municipal Fund
- Plant and Infrastructure Reserve
- Site (Post Closure) Rehabilitation Reserve
- Waste Minimisation and Environmental Protection Reserve
- Banksia Road Construction Reserve
- Stanley Road Lined Cell Construction Reserve
- Site Acquisition and Investigation Reserve

**Note: Absolute Majority Vote Required**

**Council Decision:**

**Moved: Cr Bill Adams**

**Seconded: Cr Murray Cook**

CARRIED

5/0

**RESOLUTION: OC81023-1409**

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**Recommendation 2 – Elected Members Meeting Attendance Fees**

That Council adopt the Elected Member sitting fees as prescribed by the Local Government (Administration) Regulations 1996 being:

**(a) Council Meeting fees:**

- Chairman \$176.00 per meeting (This is double the minimum prescribed fee)
- Councillors \$88.00 per meeting

**(b) Committee Meeting fees:**

Chairman and Councillors \$44.00 per meeting.

**Note: Absolute Majority Vote Required**

**Council Decision:**

**Moved: Cr Murray Cook**

**Seconded: Cr Jaysen Miguel**

CARRIED

5/0

**RESOLUTION: OC81023-1410**

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**Consultation**

Local Public Notice of meeting is required.

**Financial Implications**

Advertising costs are provided for in the 2016/2017 budget.

**Statutory Environment**

Regulation twelve (12) of the Local Government (Administration) Regulations 1996 requires that:

1. At least once each year a local government is to give local public notice of the dates on which, the time and place at which:
  - The Ordinary Council meetings; and
  - The Committee Meetings that are required under the Act to be open to members of the public are to be held in the next twelve (12) months.
2. A local government is to give local public notice of any change to the date, time or place of a meeting referred to in sub regulation one (1).
3. Subject to sub regulation four (4), if a special meeting of a council is to be open to members of the public then the local government is to give local public notice of the date, time, place and purpose of the special meeting.
4. Subject to sub regulation four (4), if a special meeting of a council is to be open to members of the public but, in the Chief Executive Officer’s opinion, it is not practicable to give local public notice of the matters referred to in sub regulation three (3), then the local government is to give
5. public notice of the date, time, place and purpose of the special meeting in the manner and to the extent that, in the Chief Executive Officer’s opinion, is practicable.

Day	Date	Time	Venue
Thursday	25 August 2016	4:00pm	Shire of Harvey office, Australind
Thursday	22 September 2016	4:00pm	Shire of Harvey office, Australind
Thursday	27 October 2016	4:00pm	Shire of Harvey office, Australind
Thursday	24 November 2016	4:00pm	Shire of Harvey office, Australind
Thursday	15 December 2016	4:00pm	Shire of Harvey office, Australind
<b>JANUARY 2017 (COUNCIL RECESS)</b>			
Thursday	23 February 2017	4:00pm	Shire of Harvey office, Australind
Thursday	23 March 2017	4:00pm	Shire of Harvey office, Australind
Thursday	27 April 2017	4:00pm	Stanley Road Waste Facility site office, Australind
Thursday	25 May 2017	4:00pm	Shire of Harvey office, Australind
Thursday	22 June 2017	4:00pm	Shire of Harvey office, Australind
Thursday	27 July 2017	4:00pm	Shire of Harvey office, Australind

**Strategic Implications**

Nil

**Policy Implications**

Nil

**Voting Requirement**

Simple Majority

**Officer Recommendations**

That Council request the Chief Executive Officer to give Local Public Notice of the following meeting schedule:

Day	Date	Time	Venue
Thursday	25 August 2016	4:00pm	Shire of Harvey office, Australind
Thursday	22 September 2016	4:00pm	Shire of Harvey office, Australind
Thursday	27 October 2016	4:00pm	Shire of Harvey office, Australind
Thursday	24 November 2016	4:00pm	Shire of Harvey office, Australind
Thursday	15 December 2016	4:00pm	Shire of Harvey office, Australind
<b><i>JANUARY 2017 (COUNCIL RECESS)</i></b>			
Thursday	23 February 2017	4:00pm	Shire of Harvey office, Australind
Thursday	23 March 2017	4:00pm	Shire of Harvey office, Australind
Thursday	27 April 2017	4:00pm	Stanley Road Waste Facility site office, Australind
Thursday	25 May 2017	4:00pm	Shire of Harvey office, Australind
Thursday	22 June 2017	4:00pm	Shire of Harvey office, Australind
Thursday	27 July 2017	4:00pm	Shire of Harvey office, Australind

**Council Decision:**

**Moved:** Cr Murray Cook

**Seconded:** Cr Jaysen Miguel

CARRIED  
5/0

**RESOLUTION: OC81023-1413**

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### **11.5 Peel Resource Recovery – Stanley Road Landfill Expansion Development Proposal**

Reporting Officer: Tony Battersby, Chief Executive Officer  
File Number: -  
Attachments: **Attachment 3: Peel Resource Recovery Proposal**

#### **Précis**

Peel Resource Recovery has sent the Bunbury-Harvey Regional Council a proposal that wishes to canvass a potential development opportunity with the BHRC, involving an expansion of the existing landfill facilities at Stanley Road, Wellesley.

The Shire of Harvey has also been contacted by Peel Resource Recovery in regards to the same proposal and the Shire of Harvey has requested the Bunbury-Harvey Regional Council for their position on the proposal.

#### **Background**

The proposal suggests the expansion of existing landfill facilities located at Stanley Road, either as a putrescible landfill or inert landfill, through in-filling airspace between the existing inert landfill on Lot 43 (owned by Peel Resources Recovery ) and the existing putrescible landfill on Lot 45 (leased by Bunbury-Harvey Regional Council).

#### **Officers Comments**

The proposal to in-filling airspace between the two facilities would see the loss of a number of Councils infrastructure and assets including waste transfer station, recycling shed, trash and treasure shop, storm water dams, groundwater monitoring bores and access road to back of existing landfill facility. The proposal would also see the height of the finished cell being six meters higher than the two existing cells, which would clearly been seen from the township of Australind and surrounding suburbs.

The proposal does not fit in with Council's current strategy of constructing lined cells to the north of existing cells and utilising the southern boundary for vehicle access to the rear of landfill operations.

In addition combining the two separate landfill identities would see the future monitoring of the individual landfill being combined and the loss of being able to identify contamination into the environment from legacy wastes from the individual landfill sites being separately identified.

#### **Consultation**

Bunbury-Harvey Regional Council, Shire of Harvey and City of Bunbury.

#### **Financial Implications**

Has no financial implications as a proposal, but if proposal was pursued it would have significant financial implications to the Council with the relocation of a number of assets.

#### **Statutory Environment**

- DER Licence Number (L8949-2016-11)
- DER Licence Number (L7067/1997/14)
- City of Bunbury (Land Owner)
- Shire of Harvey (Land Owner)
- Shire of Harvey (Local Government for gazetted road)
- *Local Government Regulations 1996*
- Local Government Act 1995



**Strategic Implications**

Bunbury–Harvey Regional Council Strategic Community Plan 2016

**Policy Implication**

Nil

**Voting Requirement**

Simple Majority

**Officer Recommendation**

**Council Decision:**        **Moved:** Cr Murray Cook                      **Seconded:** Cr Jaysen Miguel

This matter was considered Confidential and discussions took place behind closed doors.

CARRIED

5/0

**RESOLUTION: OC81023-1414**

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**12.    General Business**

**12.1   Operational Update – July 2016**

- **Draft 2016/2017 Budget**  
As per agenda for adoption.
- **Stanley Road Expansion**  
Closure and Post-Closure Management Plan was submitted to the DER prior to the closing date of 1 February 2016 - **Awaiting DER response.**

Phase 2 – Hydrogeological works and Geotechnical Investigation commenced with additional groundwater monitoring bores completed. Quotation on final landfill cells designs works to be sourced – on hold awaiting DER response.

Met with the DER on the 7 June to discuss licence amendments, closure and post-closure including future lined cell construction. Meeting went well with verbal approval given to southern foot print extension and capping for first three stages. DER has asked for gabion wall design drawings and the hydrogeological report, once these have been reviewed by DER then they will give written approval.

Further licence amendment and approvals for lined cells will be considered at a later date, the first stage of approvals will give an additional three years of landfilling.

Hydrogeological Phase 2 report and modelling has been completed and presented to the DER as part of the licence amendment approvals. In addition a report on the Preliminary Design of Gabion Wall was completed and presented to the DER. Both reports are available Council viewing if requested, Hydrogeological report is over 300 pages.

- **Compost Site Relocation**  
Awaiting on the DER new Environmental Standards for Composting to be released which will include the required buffer distances for new compost facilities.

- **Stanley Road Groundwater Monitoring Quotes**

Have awarded contract for groundwater monitoring to Hydro Solutions Pty Ltd - [Attachment 2](#)

- **Stanley Road Administration Complex**

Chris Coates consultant engineer doing site drawings and specifications including bushfire prone planning requirements and Veen's Design Drafting Services doing architects drawings and plans for administration complex tender. Tender to include all services i.e. septic, car park, retainer walls, paving, power supply etc. and will have allowances for new or second hand building.

BHRC requested a month to month rental extension on the City of Bunbury Lot 5, Carmody Place office complex. The City of Bunbury has granted a month to month extension on Lot 5, Carmody Place, Bunbury.

- **Yarloop Fire Waste Disposal**

Met with an Officer from Entech Risk Consultant (company contracted to coordinate Yarloop fire clean up) on Tuesday 26 April 2016 to discuss options of waste from Yarloop going to Stanley Road. Toxfree have advised of being successful tenderer for part of waste. Toxfree will commence waste disposal at the Stanley Road Waste Facility starting Monday 25 July 2016, quantities unknown.

- **Staff Matters**

Staff has been offered seasonal flu shots through the LGIS scheme – **Completed**

Staff has been offered seasonal skin cancer screening through the LGIS scheme – **Completed**

Staff will vote on the draft Enterprise Bargaining Agreement on Monday 25 July 2016.

**Staff Training** – Fire Extinguisher and Spill Response Training, Safety Representative Training and Household Hazardous training – **Completed**

Staff Training – Martinette Pieterse, Brett Clifton and Jai Pearce have completed Occupational Health and Safety Representative training on 18 – 22 July 2016.

### **13. Confidential Reports**

CEO Probation – Sub Committee (Cr Jones, Cr Monagle & Cr Cook) to get together to discuss. Martinette to contact them to check what dates they will be available to have discussions. (Cr Cook not available between 9-13 August 2016).

### **14. Notice of Motion**

Nil

### **15. Next Meeting**

To be held on Thursday 25 August 2016 at the Shire of Harvey Council Chambers, Mulgara Street, Australind, commencing at 4:00pm.

### **16. Close of Meeting**

The Presiding Member closed the meeting at **4:42pm**.