

Bunbury - Harvey Regional Council

Minutes (Confirmed)



For the Ordinary Council Meeting of

23rd October 2014

BUNBURY-HARVEY REGIONAL COUNCIL

**MINUTES (CONFIRMED) FOR THE ORDINARY MEETING OF COUNCIL TO BE HELD ON
23RD OCTOBER 2014**

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These Minutes are confirmed as being true & correct by Council **Resolution Nr. OC81023-1300**

Cr Neville McNeill
Chairman

Tony Battersby
Chief Executive Officer

- Meeting was declared open 3:55pm.

1. Attendance, Apologies & Leave of Absence

Cr Peter Monagle – Apology

Cr John Sabourne to attend meeting on behalf of Cr Monagle

David Ransom (City of Bunbury – Manager for Finance) attended meeting.

Martinette Pieterse - Apology

Name	Attended	Apologies	Leave of Absence
Cr. Judy Jones (City of Bunbury)	✓		
Cr. Neville McNeill (City of Bunbury)	✓		
Cr. Murray Cook (City of Bunbury)	✓		
Cr. Peter Monagle (Shire of Harvey)		✓	
Cr. Greg Campbell (Shire of Harvey)	✓		
Tony Battersby – CEO	✓		
Michael Parker – CEO Shire of Harvey	✓		
Chris Welham – Accountant	✓		
Martinette Pieterse – Secretary to CEO		✓	

2. Public Question Time

NIL

3. Summary of Response to previous Questions taken on notice

NIL

4. Applications for leave of absence

NIL

5. **Confirmation of Minutes**

Minutes of the Ordinary meeting of Council held 2nd October 2014.

OC81023-1297

Moved: Cr Judy Jones
Second: Cr Greg Campbell

5/0
Unanimous
CARRIED

6. **Business of Previous Meeting**

NIL

7. **Petitions and Memorials**

NIL

8. **Declarations of Interests**

NIL

9. **Announcements (by the presiding member without discussion)**

NIL

10. **Reports of Committees**

NIL

11. **Reports of Officers**

11.1 **Financial Statements for the period ended 30th September 2014**

Reporting Officer: Chris Welham, Accountant

File Number:

Attachments: Appendices 1 to 7

Summary

The following comments are provided on the key elements of Council's financial performance.

1 Statement of Comprehensive Income (**attached** at Appendix 1)

a) Year-to date Financial Performance to 30 September 2014

	ACTUAL	BUDGET	VARIANCE
Year-to-date income	\$1,205,100	\$1,235,973	\$ (30,873) Unfavourable
Year-to-date expenditure	\$ (874,369)	\$ (930,450)	\$56,082 Favourable
Year-to-date operating surplus	\$330,731	\$305,523	\$25,209 Favourable

2 Capital Works (**attached** at Appendix 3)

	ACTUAL	BUDGET	VARIANCE
• Year-to-date capital expenditure	\$ 12,150	\$ 12,150	\$0

3 Balance Sheet (**attached** at Appendix 4)

- Current Assets of \$6,943,996 includes:

i. Cash and Cash Equivalents	\$6,249,734
ii. Trade and Other Receivables	\$ 691,880
iii. Prepayments	\$ 560
iv. Inventories	\$ 1,822
• Current Liabilities of \$400,166 includes:	
i. Trade and Other Payables	\$ 295,048
ii. Provisions	\$ 105,118
• Working Capital (Current Assets less Current Liabilities) is:	\$6,543,830
• Equity (Total Assets less Total Liabilities) is:	\$9,365,766
• Reserves of \$4,119,341 includes:	
Plant and Infrastructure Reserve	\$ 420,194
Site Post Closure Rehabilitation Reserve	\$3,182,619
Waste Minimisation Reserve	\$ 516,527
4 Investments	
• Total of \$6,067,126 includes:	
ANZ Banking Group	\$2,796,640
Commonwealth Bank	\$ 855,789
Westpac	\$2,414,697

Background

A financial management report is provided to Councillors on a monthly basis which includes the following summaries:

- Statement of Comprehensive Income (**attached** at Appendix 1)
- Statement of Financial Activity (**attached** at Appendix 2)
- Capital Works Expenditure Summary (**attached** at Appendix 3)
- Balance Sheet Summary (**attached** at Appendix 4)
- Statement of Net Current Assets (**attached** at Appendix 5)
- Fees and Charges Summary (**attached** at Appendix 6)
- Debtors Report (**attached** at Appendix 7)

These summaries include end-of-year forecasts based on a monthly review of year-to-date income and expenditure for all accounts.

Legislative Compliance

In accordance with the provisions of Section 6.4 of the Local Government Act 1995 and Regulation 34(1) of the Local Government (Financial Management) Regulations 1996, a Local Government is to prepare each month a Statement of Financial Activity (Attached at Appendix 2) reporting on the revenue and expenditure as set out in the annual budget under Regulations 22 (1) (d) for this month.

The following is an explanation of Significant Capital Variances identified in the Statement of Comprehensive Income and the Statement of Financial Activity:

Statement of Comprehensive Income	YTD Actual to YTD Budget Variance
Operating Income	
Fees and Charges	
Other Revenue Landfill levy income is unfavourable due to lower tonnages being received from Perthwaste Green Recycling. Volumes are increasing and it is expected that the year to date budget will be achieved in October.	\$ (17,995) (12)%
Operating Expenditure	
Other Expenditure	
Landfill Levy. Land fill levy expenditure is favourable because of reduced tonnages being received from Perth as per the note for Casual Tipping Fees and Other Revenue above.	\$ 16,555 12%

Statement of Financial Activity

YTD Actual to YTD Budget Variance

Other Expenditure Other expenditure includes \$16,555 decrease in landfill levy expense. Note the landfill levy expense is fully recouped by on-charging to customers plus a margin of 8.7%.	\$ 22,910 11%
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Executive Recommendation

The Financial Statements for the period ending 30th September 2014 be received.

OC81023-1298

Moved: *Cr Greg Campbell*
Second: *Cr Judy Jones*

5/0
Unanimous
CARRIED

11.2 Payments of Accounts for September 2014

Reporting Officer: *Chris Welham, Accountant*

File Number: -

Attachments: *Summary of Accounts Paid for September 2014*

Précis

Section 13 (2) of Government (Financial Management) Regulations 1996 require that where Local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing detail for each account paid since such list was prepared. This item is presented to Council to advice of payments made for September 2014.

Background

As noted above.

Officer Comment

The attachment details all payments made for September 2014

Consultation

NIL

Financial Implications

As per the declaration within the schedule summary, the accounts have been checked and are fully supported by vouchers and invoices and which have been duly certified as to the receipt of goods and the rendition of services and as to prices, computations and costings. Sufficient allocations are contained within the 2014/2015 budget to cover payment of the accounts.

Statutory Environment

Sections 12 and 13 of the Local Government (Financial Management) Regulations 1996 apply.

Strategic Implications

NIL

Policy Implications

NIL

Voting Requirement

Simple Majority

Officer Recommendation

That the attached summary of schedule of accounts paid for September 2014 be received.

OC81023-1299

Moved:

Cr Murray Cook

Second:

Cr Greg Campbell

5/0

Unanimous

CARRIED

12. General Business

12.1 Operational Update for January and October 2014

Reporting Officer:

Tony Battersby, Chief Executive Officer

File Number:

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• ***Expansion of the Regional Council***

Royalties for Regions funding application has been successful with securing \$4,150,000.00 for the purchase of Lot 1 Banksia Road Crooked Brook and operational upgrades to the facility.

Shire of Dardanup to consider offer by the Wellington Group of Councils at its Council meeting on the 21st May 2014. Wellington Group of Councils to meet on the 23rd May

2014 to discuss the outcome of the Shire of Dardanup Council decision on the sale of Lot1 Banksia Road Crooked Brook.

Talis Consulting will be conducting some feasibility costing into the following:

1. Alternative parcels of land that would be suitable for future regional landfill facilities with thought being given to suitable sites between Bunbury and Busselton and the possibility of incorporating the whole of waste in the Southwest Region,
2. Constructing lined cells at Stanley Road for medium to long term solutions of waste disposal for the City of Bunbury and the Shire of Harvey, will require DER approval.
3. Costing of using a synthetic liner on the Stanley Road capping as an alternative to clay from Banksia Road.

A submission on behalf of the BHRC has been sent to the Shire of Dardanup with the focus of the submission being for the Shire of Dardanup to retain Lot1 Banksia Road as a regional landfill.

Shire of Dardanup Lot 1 Banksia Road tender – **Decision pending.**

- **Bunbury Wellington Regional Grouping (BWRG)**

Round two of funding applications open on 10th January 2014.

Application for round two of the funding is being completed, three projects for funding are being sourced one (1) Eleven additional Mobile Composting Aerators. Two (2) Concrete bunkers for screened compost – Banksia Road. Three (3) Additional Frontend Loaders to cope with extra work load – Banksia Road - **Decision pending.**

- **Banksia Road Composting Facility**

Shire of Donnybrook/Balingup commence three bin organic recycling and will deliver their first load to the compost facility on the 1st December 2014. Margaret Macindoe and Darran Plumb have been conducting public consultation with the residents at shopping centres, schools and local events leading up to the roll out of the new service.

- **Tour of Waste to Energy Facilities**

Met with representatives from BHP Billiton - Worsley Alumina Refinery and held discussions on their biomass multi-fuel boiler. Currently still commissioning facility and learning its capabilities and at this stage have confirmed that it can take up to five (5%) percent plastics. Further meetings to be held!

Presented Waste to Energy briefing to the City of Bunbury Councillors.

- **Stanley Road Waste Facility License Extension**

DER requested a copy of the draft Stanley Road Management Plan completed by ASK Waste Management (Giles Perryman). The Management Plan has been forwarded to DER who has indicated that they will be finalising the new 12 month licence for Stanley Road Waste Facility based on the Management Plan – rehabilitation, storm water management.

DER has sent out Stanley Road Licence extension with timeframe of works to be completed to receive an additional eighteen months extension.

Table 2: Schedule of works

Activity reference	Activity	Completion Date
A5	The Licensee shall construct/install infrastructure for the post-closure management of stormwater, including stormwater drains and lined sumps and ponds. (Under Construction – Extension granted, Contractors commenced on installing liners.)	30 June 2014
A6	The Licensee shall undertake further groundwater investigations to determine the full extent and severity of groundwater contamination at the site, and identify receptors that could be affected by the contamination. A report on the investigations shall be provided to the Director for approval, to include proposals for setting conditions relating to preventing/minimising emissions to groundwater and remediation of groundwater that is already contaminated. (Being Completed)	

Correspondence has been received from the DER in regards to their concerns over the BHRC's failure to commence the capping of Stanley Road Landfill.

Bi-monthly on site meetings is being held between the local DER Officer and me to progress the required works and rehabilitation commencement.

- **Bomag Landfill Compactor**

Third hydrostatic drive motor had to be replaced on Bomag Landfill Compactor, each motor replaced has been on a different wheel.

- **Frontend Loader – Replacement**

Tender for the replacement and trade of the CAT 950H have been requested through the WALGA preferred suppliers program, tenders will close 5th November 2014.

- **Staff Matters**

Corey Stidworthy will be on annual leave October/November, for three weeks.

Bill Triplett has resigned from his position as Landfill Compactor Operator due to new job opportunity and job security.

13. Confidential Reports

NIL

14. Notices of Motion

NIL

15. Next Meeting

To be held on Thursday 27th November 2014 at the **Shire of Harvey Admin Building, Mulgara Street, Australind, commencing at 3:00pm, to accommodate Audit Meeting and CEO Appraisal before Ordinary Council Meeting at 4:00pm.**

