



# **Stanley Road Administration Building Rental Report**

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## BACKGROUND

### Title

The Bunbury Harvey Regional Council issued a Request for Quotation for Administration Building hire at Stanley Road Waste Management Facility.

Current lease agreement with the City of Bunbury Lot 5 Carmody Place Bunbury is \$18,410.28 incl. GST plus utility charges, annual rates and parking.

### Scope

Council requested a report on Administration Building hire at Stanley Road Waste Management Facility at the Ordinary Meeting of Council on the 23 March 2017.

Hiring of one (1) 12 meter x 3 meter transportable three office complex on a twelve month rental basis was considered to be the best option until the long term security of the site with lined cell approvals was obtained.

## COMPARATIVE PRICE SCHEDULE

The below table provides a comparative price schedule for each of the Quotations

No	Service Description	Instant Product Group	Coates Hire	ATCO
1	Hire (1) one 12 x 3 Admin Office Building divided into three offices. 52 weeks hire	\$5,335.20	\$4,963.14	\$3,780.00
2	Delivery and Removal On- Site	\$2,296.00	\$1,930.00	\$1,900.00
	<b>TOTAL EXCLUSIVE OF GST</b>	<b>\$7,631.20</b>	<b>\$6,893.14</b>	<b>\$5,680.00</b>
	<b>GST AMOUNT</b>	<b>\$763.12</b>	<b>\$689.31</b>	<b>\$568.00</b>
	<b>TOTAL INCLUSIVE OF GST</b>	<b>\$8,394.32</b>	<b>\$7,582.45</b>	<b>\$6,248.00</b>

Tenderer	Comments
Coates Hire	12 x 3 Admin Office Building was not divided into three separate offices.

### Recommendations

Accept hire quotation from ATCO to supply one 12 x 3 meter Admin Office Building for a twelve month rental agreement including delivery and removal from Lot 45 Stanley Road Wellesley. Advise the City of Bunbury that we will no longer require the lease of Lot 5 Carmody Place Bunbury and that we will be vacating the premises as of the 31 May 2017.